Reporting>Ad Hoc Reporting>Filter Designer (to build the adhoc)

Filter Designer ☆ Ad Hoc Query Wizard - Field Selection Select fields to use for creating a filter for which logic and output formatting may be applied. Click a field within the All Fields window, or use the select the field(s) and click the back arrow <--. The output will sequence the fields in the order selected; however, the sequence can be change Field Selection > Filter Parameters > Output Formatting > Grouping and Aggregation *Query Name: EMIS Retention 3rd Grade Short Description: Ad hoc filter used for the 3rd Grade Retention and Promotion Collection Long Description:





