FY26 Midyear Collection and SOES End of Year Collection Training for IC Users

January 14, 2026
Presenter: Cathy Edwards

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COLLECTION PERIOD
Midyear – January 2, 2026 – April 26, 2026
SOES End of Year – January 2, 2026 – July 15, 2026

Should <u>include all files</u> from the Beginning of Year Student Collection; plus

- FB - Student Acceleration Record

NOTE:

If you reported the listed files in the Beginning of Year or SOES Beginning of Year Collections, you must continue reporting these records in all FY26 Student Collections:

- FC-Student Withdrawal Override Record,
- FL-Student Summer Withdrawal Record
- or the FX-Student Reported in Error Record

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MIDYEAR FILES TO SUBMIT

GI Student Demographic
No changes

GQ Student Program
Additional information collected

GG Student Gifted Education
No changes

GD Student Discipline
No changes

GE Student SPED Record
No changes

DN Organization General Information
Additional information collected

FD Student Attributes – Effective Date
Additional Information collected

FN Student Attributes – No Date
Additional Information collected

FS Student Standing
No changes

GJ Student Demographic – Race Detail Record
No changes

FE Student SPED Grad Requirements
No changes

FB Student Acceleration Record   *NEW!!*
New for Midyear and SOES End of Year

FT Student Truancy and Excessive Absence Record   *Removed for FY26*

Available Files IF NEEDED

FC Student Withdrawal Override Record

FL Student Summer Withdrawal Record

FX Student Reported in Error Record

If they were reported in BOY, they must be reported in Midyear and EOY Collections!

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Student Program (GQ)

Midyear Student Collection and SOES End of Year Student Collection adds the following Program Records

Academic Intervention - Regular School Year	152330
Intervention Programs	151490–152765
Academic Intracurricular Descriptions	410xxx
Academic/Extracurricular Programs and Services	405xxx
Athletics and Related Programs/Interscholastic Athletics	420xxx
Chartered Non-public or Private School	160110
CTE Single Parent Subgroup	305010
CTSO Leadership	410099
CTSO State Competition Participation	410010
Educational Options	115xxx
Gifted Education Programs ***206xxx Codes Require Employee ID**	205xxx **206xxx**

EMIS Manual 2.9

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Student Program (GQ)

Midyear Student Collection and SOES End of Year adds the following Program Records

Hardware	700201
Immigrant Education Program	240xxx
Limited English Proficiency (ESL)	235xxx
Reading Improvement and Monitoring Plan Intervention – Regular School Year	152700-152760
Reading Improvement and Monitoring Plan Intervention – Summer	151505
School-Related Service	415xxx
Special Education Services	211xxx
Title 1 Subject Areas	231001-231010
Title 1 Services	233xxx
Title 1 Students Attending Neglected or Delinquent-Summer School	2341xx

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Student Program (GQ)

Midyear Student Collection adds the following Program Records

Title 1 Students Attending Neglected or Delinquent School	2340xx
Title 1 Subject Areas-Summer School	231101-231110
Title 1 Supporting Areas	232001-232007
Title 1 Supporting Areas-Summer School	2321xx
**SOES End of Year – Coordinated Early Intervening Services	221005

Removed for FY26

Delivery Model ***EMIS Change 26-11	7001xx
Early College High School	120010
Connectivity	7004xx

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Individual Flag Tab

Student Information > General > Flags Tab

Student Flag Detail

*Flags
[▼]

*Start Date   End Date
[📅]   [📅]

Eligibility Start Date   Eligibility End Date
[📅]   [📅]

User Warning
[   ]

Participation Details
[   ]

Description
[   ]

Location   Program Staff
[   ]   [▼]

Select Program Code from drop down

No program requires a program enrollment end date to be reported, but if you end date them as you add them you won't need to go back later and enter an end date, so flags won't report in future years (USE 6/30/2026)

When reporting individual Flags for Gifted 206XXX Codes, you also need to report a Program Staff

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Mass Add - Batch Assignment Tool

Student Information > Program Administration > Batch Program Assignment Wizard
(method cannot be used for Gifted 206XXX codes)

Batch Assignment Tool

The Batch Assignment tool adds, deletes, or modifies the item selected

Students can only be assigned one graduation program.

Select Type
[Flag   ▼]

Select Program
[420003 - Extracurricular Program:Basketball ▼]

Select Mode
◉ Add Participation
○ Delete Participation
○ Edit Participation

Select Program Code from drop down

Start Date   End Date
[📅]   [   ]

◉ Select Filter   ○ Batch Add

Select Filters (at least one)

Grade(s)
[Select one or more grade levels.   ]

Ad Hoc Filter
[Select an Ad Hoc Filter   ▼]

Scheduling Group/Team(s) (Optional)

Select Filter will allow you to select a grade(s) or AdHoc filter and Batch Add will allow you to pick students by name

If you enter 6/30/2026 as an end date when you add the Program codes, you won't need to do it later so the program codes won't carry over to next year's reporting

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Mass Add - Course Reporting

Scheduling & Courses > Courses > Add Course

Schedule the course during a non-instructional period and do not enter a State Course Code

Course method cannot be used for Gifted 206XXX codes

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Program Reminders

HARDWARE. This program code indicates that a student's school provides a computer for the student to use to complete schoolwork at their primary residence. If the district provides devices to all students in one or more grade levels, reporting the grade levels where devices are provided on the Organization-General Information (DN) Record will eliminate the need to report hardware program codes for individual students.

RIMPS. They are required for K-6 students identified by the reading diagnostic assessment as not reading at grade level. Only those students on a RIMP implemented within 60 days of the diagnostic results can be reported with the RIMP Intervention Program codes. Students with improvement plans implemented more than 60 days after diagnostic result availability must be reported with other Academic Intervention codes.

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Organization General Information (DN)

Midyear Student Collection and SOES End of Year adds the following DN Attributes

LEAPRVHARD is reported if the district provides computer hardware (including desktops, laptops, or tablets) to all students in one or more grade levels for use in completing schoolwork at their primary residence.
- Provide grade or grade range of students for whom the hardware is provided

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Organization General Information (DN)

Midyear Student Collection and SOES End of Year adds the following DN Attributes

PBISIMPSTG Positive Behavior Intervention Support (PBIS) Implementation Stage
- To be reported per Building IRN (including IRNS that are Preschool only)

Valid Options

A	Work on implementing PBIS has not yet begun
B	**Exploration and Adoption**
	Researching PBIS, exploring readiness, and securing staff and administration agreement to implement the PBIS.
C	**Installation**
	Creating the PBIS team, completing PBIS team training, and establishing initial systems, data-decisions, policies, and practices that will be required to implement PBIS.
D	**Initial Implementation**
	Rolling out and implementing PBIS schoolwide with a focus on Tier I supports.
E	**Full Implementation**
	Implementing PBIS with all systemic components and a range of interventions (Tier I, II, and III supports).
F	**Innovation and Sustainability**
	Implementing PBIS with all systemic components and a range of interventions (Tier I, II, and III supports) beyond 1 year *and* demonstrating routine annual reviews for implementation with fidelity using the Tiered Fidelity Inventory, using results to update and modify practices as needed.

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Organization General Information (DN)
**SOES End of Year adds the following DN Attributes

College Credit Plus Group

CCPDENIALS Count of CCP students denied participation because they did not give notice of CCP participation by the deadline

CCPREIMBCT   Count of students who failed or dropped a course and district sought reimbursement from the student for the cost of the course

CCPRESTITU   Total dollar amount a district is seeking for CCP reimbursement due to a dropped or failed course for all students (rounded to the nearest dollar)

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Organization General Information (DN)
**SOES End of Year adds the following DN Attributes

District Group   (to be reported with District IRN)

LCLWELLPOL   The presence of a Local Wellness Policy

Initial Eye Exam Group   (to be reported per District)

There is a CrossCheck!

EYEREQCNTA   Number of students with an IIEP written within the stated timeframe

EYERECCNTB   Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services

EYENRCCNT1   Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services

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Organization General Information (DN)

**SOES End of Year adds the following DN Attributes

Medical Group   (to be reported with District IRN)

State Issued!

EPNPHPRCMT	Number of epinephrine autoinjectors procured on the reported date; report a separate record for each date when epinephrine autoinjectors are procured during the current fiscal year
EPNPHUSAGE	Number of epinephrine autoinjectors used in the reported date from the supply procured by the district; report a separate record for each date when an epinephrine autoinjector is used in the current fiscal year
GLCFNPRCMT	Number of doses of glucagon procured on the reported date; report a separate record for each date when glucagon is procured during the current fiscal year
GLCGNUSAGE	Number of doses of glucagon doses used on the reported date from the supply procured by the district; report a separate record for each date when a dose in the current fiscal year
INHLRPRCMT	Number of inhalers procured on the reported date; report a separate record for each date when inhalers are procured during the current fiscal year
INHLRUSAGE	Number of inhalers used on the reported date from the supply procured by the district; report a separate record for each date when an inhaler is used in the current fiscal year

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Organization General Information (DN)

**SOES End of Year adds the following DN Attributes

Medical Group   Continued

DIBTSENRLD	Number of students with diabetes enrolled in the district during the current school year
DIBTSERROR	Number of errors associated with the administration of diabetes medication to students with diabetes during the current school year

For Community Schools Only:
Student Group

C_STUEEPOL	Student early entrance policy flag, reported by community schools only

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Organization General Information (DN)
**SOES End of Year adds the following DN Attributes

Physical Education Group

Grade Band KG–2

PHYSEDLMKG	Count of students at the limited level in the KG-02 grade band
PHYSEDPFKG	Count of students at the proficient level in the KG-02 grade band
PHYSEDADKG	Count of students at the advanced level in the KG-02 grade band
PHYSEDNEKG	Count of students not evaluated in the KG-02 grade band
PHYSED**KG	Evaluation not conducted at this grade band for the building

Grade Band 3-5

PHYSEDLM03	Count of students at the limited level in the 03-05 grade band
PHYSEDPF03	Count of students at the proficient level in the 03-05 grade band
PHYSEDAD03	Count of students at the advanced level in the 03-05 grade band
PHYSEDNE03	Count of students not evaluated in the 03-05 grade band
PHYSED**03	Evaluation not conducted at this grade band for the building

Grade Band 6-8

PHYSEDLM06	Count of students at the limited level in the 06-08 grade band
PHYSEDPF06	Count of students at the proficient level in the 06-08 grade band
PHYSEDAD06	Count of students at the advanced level in the 06-08 grade band
PHYSEDNE06	Count of students not evaluated in the 06-08 grade band
PHYSED**06	Evaluation not conducted at this grade band for the building

Grade Band 9-12

PHYSEDLM09	Count of students at the limited level in the 09-12 grade band
PHYSEDPF09	Count of students at the proficient level in the 09-12 grade band
PHYSEDAD09	Count of students at the advanced level in the 09-12 grade band
PHYSEDNE09	Count of students not evaluated in the 09-12 grade band
PHYSED**09	Evaluation not conducted at this grade band for the building

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Entering the DN Record in Infinite Campus

School & District Settings > District > District General Information (DN)

District General Information (DN) ☆

New   Save   Delete

District General Information (DN)

Modified Date	Modified By	School Year
01/12/2026	Administrator, Demo	2025-2026

If there is already a record for the current school year, it will be listed here. DO NOT create multiple records for the School Year. Edit the file already there (by clicking on the record). The modified date will update.

District General Information Detail (DN)

*School Year
2025-2026 ▼

Assessment Group

ASMTFG3ELA: Fall 3rd Grade ELA.	ASMTFG3ELA	
ASMTSPRELA: Spring English Language Arts (all grades, including EOC).	ASMTSPRELA	
ASMTSPRMSS: Spring Math, Science, Social Studies (all grades, including EOC).	ASMTSPRMSS	

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Entering LEAPRVHARD and LCLWELLPOL (SOES EOY)

School & District Settings > District > District General Information (DN)

District Group

LEAPRVHARD: Grade(s) of students for whom computer hardware is provided.

- [ ] P
- [ ] K
- [ ] 1st
- [ ] 2nd
- [ ] 3rd
- [ ] 4th
- [ ] 5th
- [ ] 6th
- [ ] 7th
- [ ] 8th
- [ ] 9th
- [ ] 10th
- [ ] 11th
- [ ] 12th
- [ ] 23

LCLWELLPOL: Is there a local Wellness Policy?   LCLWELLPOL   [▼]

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Entering PBISIMPSTG

School & District Settings > Schools > Building General Information (DN)

> This attribute is reported for every building IRN in your district, even if it is a preschool only IRN

Building General Information (DN) ☆   School & District Settings > Schools > Building General

⊕ New   💾 Save   ✖ Delete

Select School

Building General Information Detail (DN)
School: e

*School Year
[2025-2026 ▼]

District Group

PBISIMPSTG: Number of months at Positive Behavior Intervention Support (PBIS) Implementation Stage.

Status   [E: Full Implementation ▼]

Months   [22]

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Entering College Credit Plus Group and Initial Eye Exam (SOES EOY)

School & District Settings > District> District General Information (DN)

College Credit Plus Group

CCPDENIALS: Count of CCP students denied participation because they did not give notice of CCP participation by the deadline. CCPDENIALS

CCPREIMBCT: Count of students who failed or dropped a course and districts sought reimbursement from the student for the cost of the course. CCPREIMBCT

CCPRESTITU: Total dollar amount a district is seeking for CCP reimbursement due to a dropped or failed course for all students (rounded to the nearest dollar) CCPRESTITU

Initial Eye Exam Group

EYEREQCNTA: Number of students with an IIEP written within the stated timeframe. EYEREQCNTA

EYERECCNTB: Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services. EYERECCNTB

EYENRCCNT1: Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services. EYENRCCNT1

Entering C_STUEEPOL (SOES Only)

School & District Settings >District>District General Information (DN)

C_STUEEPOL: Student early entrance policy flag, reported by community schools only. C_STUEEPOL

N: No
Y: Yes

Comments

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Pulling the DN from IC for data submission

Reporting > OH State Reporting > OH Extracts

OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ● Single Extract ○ Multiple Extracts

Extract Options

Extract Type: Organization General Information (DN)
Reporting Period: S - Student
Group: Assessment
Calendar
College Credit Plus
District
Financial
Initial Eye Exam
Medical
Physical Education
Student

Finance/HR Software:
FIN-EF: eFinancePlus
FIN-FF: EMIS Flat File Editor
FIN-TM: Tyler Munis
FIN-US: USAS (Uniform School Accounting System)
FIN-OT: Other Financial System
HRP-EF: eFinancePlus
HRP-FF: EMIS Flat File Editor
HRP-TM: Tyler Munis
HRP-US: USPS (Uniform Staff Payroll System)
HRP-OT: Other HR/Payroll System

Date Range: 07/01/2025 — 01/12/2026
Format: State Format (Fixed width)

Generate Extract   Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?
● active year
○ list by school
○ list by year

25-26
25-26
25-26
25-26
25-26
25-26
25-26
25-26

Group selections
Midyear Student Collection
- Assessment
- District
- Student

SIS is automatically included when extracting this record from IC

Group selections
SOES End of Year Student Collection
- Assessment
- College Credit Plus
- District
- Initial Eye Exam
- Medical
- Physical Education
- Student

SIS is automatically included when extracting this record from IC

You will continue to report all attributes that were reported in the Beginning of Year Student Collection

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Student Attributes - Effective Date (FD) Record

NEW for Midyear and SOES End of Year Collections

- Foreign Exchange Student
- Unaccompanied Youth
- Immigrant Status
- Student being served by 504 Plan

Removed for FY26

- Preschool Poverty Level (EMIS Change 26-21)

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Foreign Exchange Student

Student Information > General > Graduation

Reports the Foreign Exchange Student status of a student.

VALID OPTIONS:

*   Not applicable (Student in not a foreign exchange student

Y   Student is a foreign exchange student

You do not have to report "*" for students who are not foreign exchange students, this is the set default if nothing is entered.

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Unaccompanied Youth

Student Information > Program Participation > Homeless

Homeless information was collected in the Beginning of Year Collection but
If a student is unaccompanied and not homeless, Midyear and SOES End of Year would be the first reporting period it is being collected.

A change in this element requires that the current FD record be closed and a new record opened with the appropriate Effective Start and End dates.
Make sure to create the new enrollment record BEFORE end dateing the current one

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Immigrant Status

Student Information > General > Enrollments

A change in this element requires that the current FD record be closed and a new record opened with the appropriate Effective Start and End dates.
Make sure to create the new enrollment record BEFORE end dating the current one

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Student Being Served by 504 Plan

Student Information > General > Enrollments

504 Accommodations, if applicable, are also marked here.

A change in this element requires that the current FD record be closed and a new record opened with the appropriate Effective Start and End dates.
Make sure to create the new enrollment record BEFORE end dating the current one

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Student Attributes - No Date (FN) Record

NEW for Midyear and SOES End of Year Collection

- Accountability IRN
- Majority of Attendance IRN
- Military Compact Graduation Alternative Count
- Tier 2 Dyslexia Screener Results

Additional NEW for SOES End of Year Collection

- Grade Level Next Year
- Military Student Identifier
- Next Year Attending Building IRN

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Accountability IRN

Student Information > General > Enrollments

The Building IRN within the district that is responsible for the student's performance measures.

State Reporting Fields

Admitted From IRN
Select a Value ▼

Withdrawn To IRN
Select a Value ▼

State Exclude ☐   Immigrant ☐   Migrant ☐

Accountability IRN
▼

Assigned Building Area IRN
▼

Previous Year District IRN
Select a Value ▼

It is not necessary for districts to manually enter the accountability IRN Element except for special situations.

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A district may enter the IRN of a specific building within their district to be accountable for a specific student's performance results when both of the following criteria are true:

- Student was enrolled in a building for a full academic year (this is the calculated IRN)
- Student was simultaneously enrolled in two or more buildings in the district or participated in a special program in another building other than their "home" building. (special circumstance – you will need to enter the Accountability IRN to override the calculation)

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Majority of Attendance IRN

Student Information > General > Enrollments

The IRN of the building or district where the student is continuously enrolled from the Friday of the first full week of October through the spring test administration date

State Reporting Fields

Admitted From IRN
Select a Value

Withdrawn To IRN
Select a Value

State Exclude ☐   Immigrant ☐   Migrant ☐

Majority of Attendance IRN
▼

Building IRN Override
▼

This element is reported using the Majority of Attendance Calculation Logic unless something is manually entered in this field – **there shouldn't be a need to manually add anything to this field.** If you believe the calculation is incorrect, please submit a help desk ticket and we will find out why it is not calculating as you expected

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Continuously enrolled means that the student did not withdraw from the district after the first full week of October and then re-enroll in the same district prior to the test date in the following table:

Grade	Test	MOA End Date	Participation Date
Students in grades K-8 and untested students			
Any	Untested	March 31	NA
	Alternate Assessment: ELA, Math	March 31	March 19
3-8	Ohio's State Tests Spring: all subjects	March 31	April 13
Students who were first time ninth graders *on or after* July 1, 2014			
9-12	Ohio's State Tests Fall: taking ELA or Math and not taking any spring assessments	March 31	December 15
	Ohio's State Tests Spring: all spring assessments	March 31	April 13

A student that meets "MOA enrollment" in a single building is reported with the IRN of that building.

A student that meets "MOA enrollment" in the district but was enrolled in multiple buildings within the district during that time frame, is reported with the IRN of the district.

A student who has not met "MOA enrollment" in the district is reported with "******" and will count at the state level.

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Military Compact Graduation Alternative Count

Student Information > General > Graduation

State Reporting Graduation Fields

Courses Completed Date:

Foreign Exchange Student:

Expected Graduation Date:

CORE Grad Req Met: ☐

Exempt CORE Grad Req.:

CORE Grad Req Exemption Date:

CORE Econ & Lit Req Met: ☐

CORE Fine Art Req Met: ☐

Exempt PhyEd Req: ☐

Military Compact Alternative: ▼

OGT Only:

0
1
2
3
4
5
6
7

State Seal Information

Status	*State Seal
✕ ▼	

Add State Seal

Valid Options:

0   Student is not using the military compact alternative criteria to meet Ohio graduation requirements.

1-7   The number of Ohio graduation assessments that the student is not required to pass in Ohio to graduate.

Identifies that the requirement to take one or more graduation tests was met using the military compact alternative criteria.

Students who are identified under the Military Compact may be exempt from Ohio's graduation assessment requirements if they can prove they met their former state's graduation assessment requirements

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Military Student Identifier (SOES EOY)

Census > People > Military Connections

Military Connections ☆
Aarens, Barnaby 📇

| Save | Delete | New | 🖨 Print | Documents |

Military Connections Editor

Status	Start Date	End Date

Military Connections

*Start Date

End Date

*Status ▼

Student Military Identifier

Active Duty, Deployed
Active Duty, Not Deployed
Discharged
Inactive
Injured
Killed In Action
Retired
Student Military Identifier Only
Transitioning Out of Active Duty

Military Connections are entered on the parent or guardian and not on the student

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Tier 2 Dyslexia Screener Results

Districts and community schools are required to complete Tier 2 dyslexia screening for certain students. For those students required to be screened, districts and community schools should report that the student was assessed and found to be at risk for dyslexia, assessed and found to be not at risk for dyslexia, or not assessed.

Valid options:

AR   Assessed, at risk for dyslexia
NR   Assessed, not at risk for dyslexia
**   Not assessed

*Students identified as at risk must be progress monitored for up to 6 weeks and an intervention-based diagnostic (tier 2) screener must be administered to students who continue to exhibit risk for dyslexia.

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How to Report Tier 2 Dyslexia Screener Results in Campus

Tier 2 Dyslexia Screener is set up as an assessment. Campus uses the following logic to report the results of the screener through the Student Attributes – No Date Record (FN)

Tier 2 Dyslexia Screener Result

1. Report the Result code assigned to the assessment that meets the following criteria:
    1. State Test > State Code = DS2
    2. Student's (Assessment > Date) is >= extract Start Date and <= extract End Date
2. When the Result code is null or when a DS2 assignment does not exist for the student with a Date on or between the extract editor date range, reports **

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How to Report Tier 2 Dyslexia Screener Results in Campus

Student Information > General > Assessment

Assessment ☆

New   Print   Documents

New Test

Test - Choose the parent test then update test/strand scores

CTE Technical Assessment (WebXam) (GY) ()
CTE-Industry Credentials (GW) (GW)
Dyslexia- Tier 2 ()
Dyslexia1 - Acadience (ALRE)
ELA (PS) ()
Graduation Tracking ()
KG Readiness ()
MAPS Testing (NWEA) ()

Dyslexia- Tier 2

Date

01/12/2026

Result

AR:At Risk
NR:Not At Risk

This is a manual entry by districts unless you have 25 or more students with Tier 2 results.

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Grade Level Next Year (SOES EOY)

Student Information > General > Enrollments

State Equivalent Grade Level

Grade Next Year Override

Retained Status
*: Not retained in the previous school year

Using the Grade Next Year code of DR for drop out students must also have the appropriate 7X Local End Status Code

Valid Options

**	Not Applicable
IN	Infant/Toddler: ages 0-2
PS	Preschool: ages 3-5
KG	Kindergarten
01-12	First through twelfth grade
13	Enrolled, completed course requirements but did not pass graduation test
23	Student is under age 22, has a disability, has completed graduation requirements, and has not yet received a diploma.
GR	Student will complete graduation requirements
DR	Student has dropped out, is not enrolled in the district, and is not known to be enrolled anywhere

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Next Year Attending Building IRN (SOES EOY)

Student Information > General > Enrollments

The state assigned IRN of the building that the student would be attending the following year. If the student has a Building IRN override on their latest Enrollment record, that IRN will be reported. If not, the IRN associated with the student grade level in your district will be used (by default) There is no need to enter anything for this to report, just check for accuracy.

Accountability IRN

Majority of Attendance IRN

Assigned Building Area IRN

Building IRN Override

Previous Year District IRN

Select a Value

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Student Acceleration (FB)

NEW!!

Student Information > General > Enrollments

Required to be reported for students who have a referral from the district's Acceleration Evaluation Committee and were placed on a Written Acceleration Plan (WAP).

- Acceleration stops being reported if the student is no longer subject or whole grade level accelerated

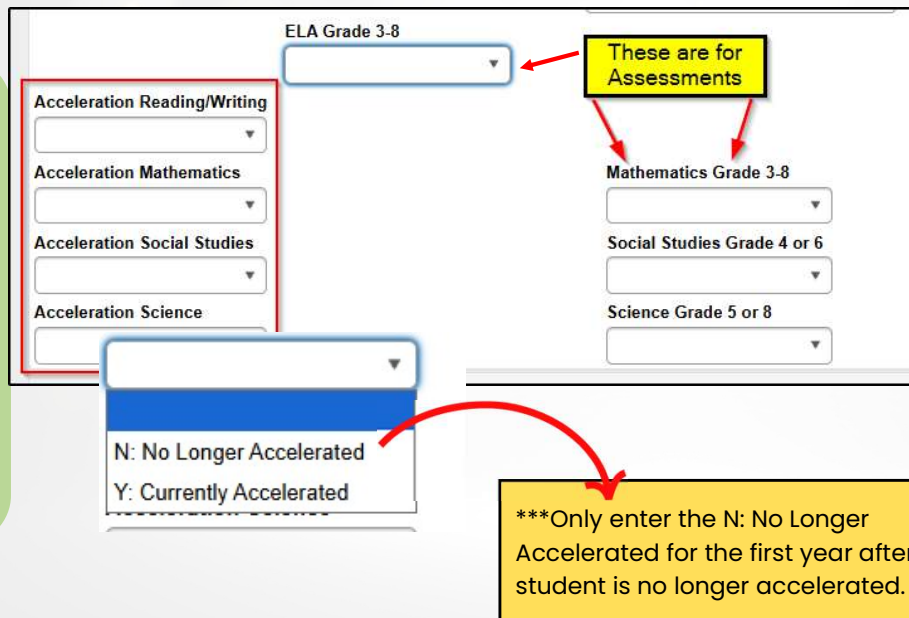| Accelerated Status Flag	Subject Area Code
Y The student is accelerated	• Valid options
N The student is no longer accelerated	• A All subjects • C Social Studies • M Mathematics • R Reading/Writing • S Science

To report the A for All subjects in Campus, you mark each subject area as accelerated. There isn't an A - all subjects button

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Student Information > General > Enrollments

ELA Grade 3-8

Acceleration Reading/Writing

These are for Assessments

Acceleration Mathematics

Mathematics Grade 3-8

Acceleration Social Studies

Social Studies Grade 4 or 6

Acceleration Science

Science Grade 5 or 8

N: No Longer Accelerated

Y: Currently Accelerated

***Only enter the N: No Longer Accelerated for the first year after the student is no longer accelerated.

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Student Summer Withdrawal (FL) Record
Student Withdrawal Override (FC) Record

Records	Withdrawal Date	Use When	In ODDEX?
Student Summer Withdrawal (FL)	• On or after last day of school in prior year • Prior to start of current year	• Student is included in current year reporting • Student is not included in current year reporting	Yes, in prior year
Student Withdrawal Override (FC)	• Any prior year, *or* • Before last day of school in prior year	• SSID on Missing Student Report • SSID withdrawal not reported in prior year • Withdrawal reported with incorrect date or reason • New information received that updates withdrawal and graduation rate accountability	No

As of right now, the file is created in EMIS Flat File then exported, saved with your other Collection files and uploaded into the Data Collector. You only need to import a new file if there were any changes (or you forget and delete the prior file)

If reported in Beginning of Year Collection, must also be reported in Midyear and End of Year Collections

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Student Reported in Error (FX) Record

- Use when student mistakenly included in EMIS reporting
  - Was not enrolled in prior year and has not attended in current year or
  - Reported withdrawn in prior year but accidently included in current year

- Does not require full set of enrollment records

- Once reported, must report remainder of fiscal year unless student enrolls
  - Enrollment records would then be used
  - At this point, can be left in data or removed

Does the same thing when you use the 81-end reason and the same 7/1/XX start and 7/1/xx end dates!

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Resources

Use Crosscheck!
- EMIS Release Notes
- EMIS Manual
- DEW EMIS General Trainings (Online)
- DEW EMIS Focused Trainings (online)

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Questions?

emishelp@metasolutions.net

To receive a certificate for attendance, you must fill out the below survey
https://forms.office.com/r/LcY1bHz3SP

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