



Reporting Calendar Events Refresher

March 25, 2026
Cathy Edwards





Day Exception Events

- Full Planned Day Off
- Full Unplanned Day Off
- Full Calamity Day Off
- Planned Day Shortened
- Unplanned Day Shortened
- Weather Related Shortened Day
- Online Makeup Hours
- Professional Development Hours
- Parent/Teacher Conference Hours

Full Planned Day Off

Slide updated

C_DPLANNED

Full planned day when group is not in session; these days will include holidays, breaks, professional days, and parent-teacher conference days.

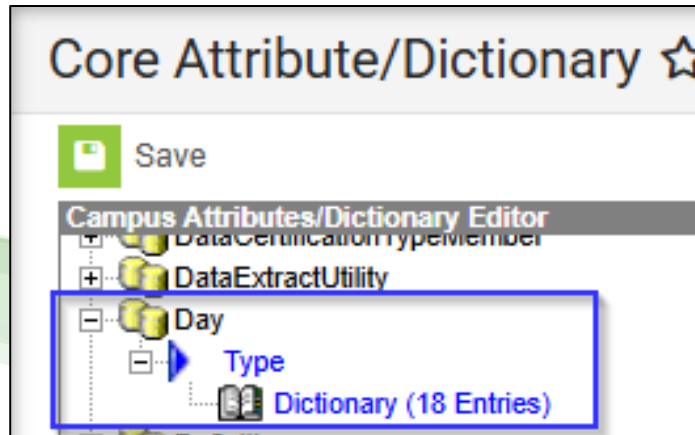
When NOT reporting for all students in the calendar, adding the grade level and/or attendance pattern is required

Example 1: All students in Grade KG are not in session on April 2 and 3 for kindergarten registration. The Day Event would be C_DPLANNEDKG**

Example 2: Kindergarten students are broken into two different groups, K1 and K2, Students in group K1 will not be in session on April 2 and Students in group K2 will not be in session on April 3. The Day Events would be C_DPLANNEDK1K2 added to 4/2 and the Day Event C_DPLANNEDK2 would be added to 4/3.

Full Planned Day Off

Infinite Campus Day Type Set Up example – All Students in Calendar have a planned day off
System Settings>Custom Data and Links>Core Attribute/Dictionary (Day, type, Dictionary)



- CODE is an abbreviation associated with the day event and will be visible in the drop down on the Day Event set up
- NAME is the full description of the Name entered for the Day Event
- SEQ determines the order the event will appear in the drop down list – leaving all blank (or 0) will display them in alphabetic order
- VALUE is the MOST important and must match the Day Event from the DN Section of the EMIS Manual. Sometimes the grade level (GL) and/or Attendance Pattern (AP) will be reported at the end of the State Event
- ACTIVE allows it to be a current selection in the drop down

Type Dictionary Detail						Add Row
	Code	Name	Seq	Value	Standard Code	Active
X	DP	Planned Day Off - All		C_DPLANNED		<input checked="" type="checkbox"/>

Day Detail

Date: 11/17/2025 Day #: Not an instructional day.

Period Schedule: Daily

School Day	Instruction	Attendance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Start Time	End Time	Duration
<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>

Comments

Day Events

Type	Duration	Inst. Minutes
<input type="text" value="DP: Planed Day Off - All"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Add DayEvent

- Note that the School Day, Instruction and Attendance check boxes are not checked for a day off for all students in the calendar
- Do not enter a Start Time, End Time or Duration in the Day Detail
- Do not enter anything in Duration or Inst Minutes of the Day Event

This day, when set up correctly, will report 0.00 (PDO) on the Calendar Display for all grades, all attendance patterns in the calendar.

Full Planned Day Off

Infinite Campus Day Type Set Up example – All Students in a Grade Level in the Calendar have a planned day off (Example 1)

[System Settings](#)>[Custom Data and Links](#)>[Core Attribute/Dictionary](#)

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	KO	Kindergarten Day Off		C_DPLANNEDKG**		<input checked="" type="checkbox"/>	

In this situation, the grade level will need a “Not Applicable” attendance pattern added to the Day Event Value (**) – this is also the case when reporting any all-grade situation without reporting individual Attendance Patterns.

** Not Applicable Attendance Pattern will also be added to the Grade Level Set Up

Day Detail

Date: 04/01/2026 Day #: 196

Period Schedule: Daily

School Day <input checked="" type="checkbox"/>	Instruction <input checked="" type="checkbox"/>	Attendance <input checked="" type="checkbox"/>
Start Time <input type="text"/>	End Time <input type="text"/>	Duration <input type="text" value="0"/>

Comments

Day Events

Type	Duration	Inst. Minutes
X KO: Kindergarten off Day ▼	<input type="text"/>	<input type="text"/>

Add DayEvent

- Note that the School Day, Instruction and Attendance check boxes are checked in this exception, because it is a school day for all students NOT in this grade level.

- Do not enter a Start Time, End Time or Duration in the Day Detail

- Do not enter anything in Duration or Inst Minutes of the Day Event

This day, when set up correctly, will report 0.00 (PDO) on the Calendar Display for all students in grade KG, all attendance patterns in the calendar.

Full Planned Day Off

Infinite Campus Day Type Set Up example – A group of students in a Grade Level in the Calendar have a planned day off (Example 2)

[System Settings](#)>[Custom Data and Links](#)>[Core Attribute/Dictionary](#)

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	K2O	Kindergarten K2 planned day off		C_DPLANNEDKGGK2		X	
X	<input type="text" value="K1O"/>	<input type="text" value="Kindergarten K1 planned day off"/>	<input type="text"/>	<input type="text" value="C_DPLANNEDKGGK1"/>	<input type="text"/>	<input checked="" type="checkbox"/>	

In this situation, the day event will need both the K1 and K2 attendance patterns added. It will be two separate Detail lines as above.

Both Attendance Patterns will also be added to the Grade Level Set Up and students will need attendance patterns added to enrollment records.

The correct Day Event will need added to the applicable day in the Calendar.

The Calendar Display in the Data Collector will show, for the associated calendar, grade level and attendance pattern, as 0.00 (PDO)

Day Detail

Date 04/01/2026 Day # 196

Period Schedule Daily

School Day Instruction Attendance

Start Time End Time Duration

Comments

Day Events

Type	Duration	Inst. Minutes
<input checked="" type="checkbox"/> K10: Kindergarten K1 planned day off	<input type="text" value="0"/>	<input type="text" value="0"/>

Add DayEvent

Day Detail

Date 04/02/2026 Day # 197

Period Schedule Daily

School Day Instruction Attendance

Start Time End Time Duration

Comments

Day Events

Type	Duration	Inst. Minutes
<input checked="" type="checkbox"/> K20: Kindergarten K2 planned day off	<input type="text"/>	<input type="text"/>

Add DayEvent

- Note that the School Day, Instruction and Attendance check boxes are checked in this exception, because it is a school day for all students not in this grade level and with this attendance pattern.
- Do not enter a Start Time, End Time or Duration in the Day Detail.
- Do not enter anything in Duration or Inst Minutes of the Day Event.

This day, when set up correctly, will report 0.00 (PDO) on the Calendar Display for all students in grade KG with the K1 assigned Attendance Pattern in the calendar. All other students in other grades and other attendance patterns will show the full day hours without a day exception event for this day.

Full Unplanned Day Off

C_DNOTPLAN

Full unplanned day when group was expected to be in session but was not, **excluding calamity days.**

Core Attribute/Dictionary ☆ System Settings > Custom

Save

Day

Type Dictionary Detail Add Row

	Code	Name	Seq	Value	Standard Code	Active
X	NO	No School	0	C_DNOTPLAN		X

Day Detail

Date: 02/02/2026 Day #: 154

Period Schedule: Daily

School Day: Instruction: Attendance:

Start Time: End Time: Duration:

Comments:

Day Events

Type	Duration	Inst. Minutes
X NO: No School	<input type="text"/>	<input type="text"/>

Add DayEvent

Full Calamity Day Off

C_DCMTYTKN

Full day taken for calamity situations on specified date

Days on which the school was closed for reason of disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building, or other temporary circumstances due to utility failure rendering the school building unfit for school use.

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	CAL	Calamity		C_DCMTYTKN		<input checked="" type="checkbox"/>	

Day Detail

Date: 01/06/2026 Day #: 135

Period Schedule: Daily

School Day	Instruction	Attendance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Start Time: End Time: Duration:

Comments:

Day Events

Type	Duration	Inst. Minutes
X CAL: Calamity	<input type="text"/>	<input type="text"/>

Add DayEvent

Shortened Day

C_HSHRTPLN

Hours in session when a group's day was shortened for a planned reason other than weather; this would include teacher professional days and days for parent-teacher conferences; reports hours where both staff and students are expected to attend; if only staff, include hours in Teacher Days code above (C_PRFLMEET and C_PTCONFRC)

C_HSHRTNOP

Hours in session when a group's day was shortened for an unplanned reason other than weather such as early dismissals, late starts, mid-day interruptions.

C_HSHRTWEA

Hours in session when a group's day was interrupted by weather.

Planned Day Shortened

Day Detail		
Date		Day #
03/05/2026		175
Period Schedule		
Daily		
School Day	Instruction	Attendance
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Start Time	End Time	Duration
8:00 AM	1:00 PM	0
Comments		
<div style="border: 1px solid gray; height: 40px;"></div>		

Day Events		
Type	Duration	Inst. Minutes
<input checked="" type="checkbox"/> HPS: Hours Planned Shortened	<input type="text"/>	<input type="text"/>
<input type="button" value="Add DayEvent"/>		

Example – Student and Teacher Day is shortened. Normal start time is 8:00 AM and normal Dismissal time is 3:00 PM (2 hour early dismissal)

Unplanned Day Shortened

Day Detail		
Date		Day #
03/23/2026		187
Period Schedule		
Daily		
School Day	Instruction	Attendance
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Start Time	End Time	Duration
10:00 AM	3:00 PM	0
Comments		
<div style="border: 1px solid gray; height: 40px;"></div>		

Day Events		
Type	Duration	Inst. Minutes
<input type="text" value="X"/> <input type="text" value="HSNP: Hours shortened - not planned"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add DayEvent"/>		

Example – Student and Teacher Day is shortened. Normal start time is 8:00 AM and normal Dismissal time is 3:00 PM (2 hour delay start)

Day Shortened – Weather Related

Day Detail		
Date		Day #
02/18/2026		164
Period Schedule		
Daily		
School Day	Instruction	Attendance
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Start Time	End Time	Duration
8:00 AM	1:00 PM	0
Comments		
<input type="text"/>		

Day Events		
Type	Duration	Inst. Minutes
<input type="text" value="X"/> HSW: Hours Shortened Weather	<input type="text"/>	<input type="text"/>
<input type="button" value="Add DayEvent"/>		

Example – Student and Teacher Day is shortened. Normal start time is 8:00 AM and normal Dismissal time is 3:00 PM (2 hour early dismissal for high water)

Online Make up day

C_DBLZZARD

Number of hours made up by online day plans for which the district is in compliance with [ORC §3313.482](#). This can only be used at the district and/or building level (not for individual student make up time) District should have a Plan in place before 8/1 for an online plan and can count a maximum of 3 days.

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	BB	Blizzard Bag Day	1	C_DBLZZARD		X	

Online Make up day

- When using the C_DBLZZARD day event, also enter the C_DCMTYTKN event.
- Listing the Blizzard Bag event first and adding the start and end time for the school day.

Day Detail

Date	02/09/2026	Day #	157
Period Schedule	Daily		
School Day	Instruction	Attendance	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Start Time	End Time	Duration	
<input type="text" value="08:00 AM"/>	<input type="text" value="03:00 PM"/>	<input type="text" value="0"/>	
Comments			
<input type="text"/>			

Day Events

Type	Duration	Inst.
	Minutes	
<input type="checkbox"/> BB: Blizzard Bag Day	<input type="text" value="0"/>	<input type="text" value="0"/>
<input type="checkbox"/> CAL: Calamity	<input type="text" value="0"/>	<input type="text" value="0"/>

Professional Meeting Day

C_PRFLMEET

Used to report both full and partial day professional meetings for teachers. All EMIS-reporting entities are required to report this attribute. For professional meetings that occur between the first and last days of school, only include hours when school will not be in session. This includes hours for meetings held when students are released early or arrive late, after school hours, and on days when students are scheduled off (whether they are off for the meeting or another reason, such as a holiday or weekend). Include professional meeting time that occurs before the first day of the school year for students or after the last day of the school year for students if staff members are required to be in attendance.

If the event is between the first and last day of school for students, also report the student planned day off event.

There is a Cross Check for that

Professional Meeting Hours

- When a student day is shortened or a non-school day – report the Student Event first and the Professional Meeting event second on the Day Event.
- The Calendar Display will show the reduced hours and (PHS).
- The PD time will be listed at the end of each calendar

Prof Development Hours	12.34
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Allowable hours – hours per day multiplied by 2

Day Detail

Date	11/06/2025	Day #	93
Period Schedule	Daily		
School Day	Instruction	Attendance	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Start Time	End Time	Duration	
08:00 AM	1:00 PM	0	
Comments			

Day Events

Type	Duration	Inst. Minutes
<input checked="" type="checkbox"/> HPS: Hours Planned Shortened		
<input checked="" type="checkbox"/> IS: In Service	300	

Add DayEvent

Parent Teacher Conference

C_PTCONFRC

Used to report full and partial day parent-teacher conferences. All EMIS reporting entities are required to report this attribute. For parent teacher conferences that occur between the first and last day of school, only include hours when school will not be in session. This includes meetings held when student are released early or arrive late, after school hours, and on days when students are scheduled off (whether they are off for the meeting or another reason, such as a holiday or weekend).

If the event is between the first and last day of school for students, also report the student planned day off event.

There is a Cross Check for that

Parent Teacher Conference Hours

- When a student day is shortened or a non-school day – report the Student Event first and the parent Teacher Conference event second on the Day Event.
- The Calendar Display will show the reduced hours and (PHS).
- The P/T conference time will be listed at the end of each calendar

Parent-Teacher Conf. Hours | 12.42

Allowable hours – hours per day multiplied by 2

Day Detail

Date	11/07/2025	Day #	94
Period Schedule	Daily		
School Day	Instruction	Attendance	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Start Time	End Time	Duration	
8:00 AM	1:00 PM	0	
Comments			

Day Events

Type	Duration	Inst.
<input checked="" type="checkbox"/> HPS: Hours Planned Shortened		
<input checked="" type="checkbox"/> PT: Parent-Teacher Conference	300	

Add DayEvent



Special Situation Events

- Staggered Start Kindergarten
- Early Graduation End Date

Staggered Start Kindergarten

Example:

- School starts for the calendar on 8/18.
- There are two groups of Kindergarten students. Group 1 starts on 8/19, Group 2 starts on 8/20, Group 1 is not in attendance on 8/20. All students attend on 8/21.

- Kindergarten students need attendance patterns assigned by group
- Attendance patterns will be assigned to Grade Level Set up
- Group 1 will have a start event (assigned to 8/19) and Group 2 will have a start event (assigned to 8/20)
- Group 1 will have a planned day off event (assigned to 8/20)

DID YOU KNOW:

DEW allows districts to add up to three days of hours to the kindergarten total hours met to meet the minimum hour requirement. The calculation is done in the background at DEW.

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	K1	Kindergarten Group 1 Start	1	C_STARTKGGK1		X	
X	K10	Kindergarten K1 planned day off	1	C_DPLANNEDKGGK1		X	
X	K2	Kindergarten Group 2 Start	1	C_STARTKGGK2		X	

Day Detail

Date: 08/19/2025 Day #: 36

Period Schedule: Daily

School Day: Instruction: Attendance:

Start Time: End Time: Duration:

Comments:

Day Detail

Date: 08/20/2025 Day #: 37

Period Schedule: Daily

School Day: Instruction: Attendance:

Start Time: End Time: Duration:

Comments:

Day Events

Type	Duration	Inst. Minutes
X <input type="text" value="K1: Kindergarten Group 1 Start"/>	<input type="text"/>	<input type="text"/>

Add DayEvent

Day Events

Type	Duration	Inst. Minutes
X <input type="text" value="K2: Kindergarten Group 2 Start"/>	<input type="text"/>	<input type="text"/>
X <input type="text" value="K10: Kindergarten K1 planned day off"/>	<input type="text"/>	<input type="text"/>

Add DayEvent

Early Graduation End Date

Example:

- School ends for the calendar on 5/29.
- The senior last day to attend is 5/26.

- Event will be added for all grade 12 students
- Individual attendance pattern assignment is not necessary
- The default **Not applicable attendance pattern will be added to the Grade Level

DID YOU KNOW:

DEW allows districts to add up to three days of hours to the senior total hours met to meet the minimum hour requirement. The calculation is done in the background at DEW.

Type Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	SR	Senior Last Day	0	C_LAST12**		<input checked="" type="checkbox"/>	

(DL) Grade Schedule example

Day Detail

Date: 05/26/2026 Day #: 208

Period Schedule: Daily

School Day:

Instruction:

Attendance:

Start Time:

End Time:

Duration: 0

Comments:

Day Events

Type	Duration	Inst. Minutes
X SR: Senior Last Day	0	0

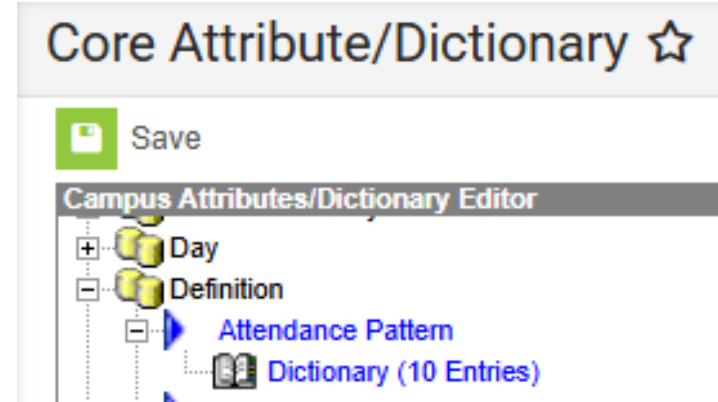
Add DayEvent

	H	I	J	K	
RN	GradeCode	AttendancePatternCode	FirstDayOfSchool	LastDayOfSchool	Hou
	09	**	20250623	20260529	
	10	**	20250623	20260529	
	11	**	20250623	20260529	
	12	**	20250623	20260526	

C_FIRST and C_LAST are not state codes. They are Infinite Campus codes used to establish a different First or Last day for a group of students in the calendar that a start or end date differs from the rest of the students.

Entering Attendance Patterns

- System Settings>Custom Data and Links>Core Attribute/Dictionary – Definition, Attendance Pattern, Dictionary.



Attendance Pattern Dictionary Detail							Add Row
	Code	Name	Seq	Value	Standard Code	Active	
X	**	Not Applicable	0			X	
X	K1	Kindergarten Group 1	0			X	
X	K2	Kindergarten Group 2	0			X	
X	SR	Senior	0			X	

REQUIRED ENTRY

	Code	Name	Seq	Value	Standard Code	Active
X	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>



Data Collector Verification

- (DL) Grade Schedule record
- (DN) Organization General Information
- Calendar Display

DID YOU KNOW:

Do not include Electronic Building calendar in the Extracts from IC.

(DL) Grade Schedule Record

- Building IRN
- Grade Code
- Attendance Pattern
- First Day of School
- Last Day of School
- Hours Per Day

	A	B	C	D	E	F	G
	Building IRN	Grade Code	Attendance Pattern Code	First day of school	Last day of school	Hours Per Day	Record Is Valid
2	ELEM	01	**	8/14/2025	5/22/2026	6.17	Yes
3	ELEM	02	**	8/14/2025	5/22/2026	6.17	Yes
4	ELEM	03	**	8/14/2025	5/22/2026	6.17	Yes
5	ELEM	04	**	8/14/2025	5/22/2026	6.17	Yes
6	ELEM	05	**	8/14/2025	5/22/2026	6.17	Yes
7	ELEM	KG	K1	8/19/2025	5/22/2026	6.17	Yes
8	ELEM	KG	K2	8/20/2025	5/22/2026	6.17	Yes
9	ELEM	PS	PA	8/19/2025	5/22/2026	6.17	Yes
0	ELEM	PS	PP	8/20/2025	5/22/2026	6.17	Yes
1							
2	MS	06	**	8/14/2025	5/22/2026	6.25	Yes
3	MS	07	**	8/14/2025	5/22/2026	6.25	Yes
4	MS	08	**	8/14/2025	5/22/2026	6.25	Yes
5							
6	HS	09	**	8/14/2025	5/22/2026	6.25	Yes
7	HS	10	**	8/14/2025	5/22/2026	6.25	Yes
8	HS	11	**	8/14/2025	5/22/2026	6.25	Yes
9	HS	12	**	8/14/2025	5/18/2026	6.25	Yes
0	HS	23	**	8/14/2025	5/22/2026	6.25	Yes
1							

(DN) Organization General Information

- Building IRN
- Attribute Name
- Attribute Date
- Attribute Text
- Attribute Number

	A	B	C	D	E	F
	Organization IRN	Attribute Name	Attribute Date	Attribute Text	Attribute Number	Record Is Valid
2	ELEM	C_DCMTYTKN	20251202	01**		0 Yes
3	ELEM	C_DCMTYTKN	20251202	02**		0 Yes
4	ELEM	C_DCMTYTKN	20251202	03**		0 Yes
5	ELEM	C_DCMTYTKN	20251202	04**		0 Yes
6	ELEM	C_DCMTYTKN	20251202	05**		0 Yes
7	ELEM	C_DCMTYTKN	20251202	KGK1		0 Yes
8	ELEM	C_DCMTYTKN	20251202	KGK2		0 Yes
9	ELEM	C_DCMTYTKN	20251202	PSPA		0 Yes
10	ELEM	C_DCMTYTKN	20251202	PSPP		0 Yes
428	ELEM	C_DCMTYTKN	20251202	05**		0 Yes
429	MS	C_DCMTYTKN	20251202	06**		0 Yes
430	MS	C_DCMTYTKN	20251202	07**		0 Yes
431	MS	C_DCMTYTKN	20251202	08**		0 Yes
432	HS	C_DCMTYTKN	20251202	09**		0 Yes
433	HS	C_DCMTYTKN	20251202	10**		0 Yes
434	HS	C_DCMTYTKN	20251202	11**		0 Yes
435	HS	C_DCMTYTKN	20251202	12**		0 Yes
436	HS	C_DCMTYTKN	20251202	23**		0 Yes
851						

	A	B	C	D	E	F
	Organization IRN	Attribute Name	Attribute Date	Attribute Text	Attribute Number	Record Is Valid
11	ELEM	C_HSHRTPLN	20251017	01**	41667	Yes
12	ELEM	C_HSHRTPLN	20251017	02**	41667	Yes
13	ELEM	C_HSHRTPLN	20251017	03**	41667	Yes
14	ELEM	C_HSHRTPLN	20251017	04**	41667	Yes
15	ELEM	C_HSHRTPLN	20251017	05**	41667	Yes
16	ELEM	C_HSHRTPLN	20251017	KGK1	41667	Yes
17	ELEM	C_HSHRTPLN	20251017	KGK2	41667	Yes
18	ELEM	C_DCMTYTKN	20251017	PSPA	0	Yes
19	ELEM	C_HSHRTPLN	20251017	PSPP	41667	Yes
34	ELEM	C_HSHRTPLN	20251017	05**	45000	Yes
35	MS	C_HSHRTPLN	20251017	06**	45000	Yes
36	MS	C_HSHRTPLN	20251017	07**	45000	Yes
37	MS	C_HSHRTPLN	20251017	08**	45000	Yes
38	HS	C_HSHRTPLN	20251017	09**	45000	Yes
39	HS	C_HSHRTPLN	20251017	10**	45000	Yes
40	HS	C_HSHRTPLN	20251017	11**	45000	Yes
41	HS	C_HSHRTPLN	20251017	12**	45000	Yes
42	HS	C_HSHRTPLN	20251017	23**	45000	Yes
61						

Calendar Display

- Calendar For: Dist-Bldg-Grade-AP
- Row Number
- Month
- Days
- Student Session Days
- Student Session Hours
- Student YTD Days
- Student YTD Hours

Calendar For: Dist-Bldg-Grade-AP	Row Number	Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Student Session Days	Student Session Hours	Student YTD Days	Student YTD Hours
123456-00ELEM-01-**	62	26-May											
123456-00ELEM-01-**	63							01 - 6.17	02	1	6.17	154	935.5
123456-00ELEM-01-**	64		03	04 - 6.17	05 - 6.17	06 - 6.17	07 - 6.17	08 - 6.17	09	5	30.85	159	966.35
123456-00ELEM-01-**	65		10	11 - 6.17	12 - 6.17	13 - 6.17	14 - 6.17	15 - 6.17	16	5	30.85	164	997.2
123456-00ELEM-01-**	66		17	18 - 6.17	19 - 6.17	20 - 6.17	21 - 6.17	22 - 4.17 (PHS)	23	5	28.85	169	1026.05
123456-00ELEM-01-**	67		24	25	26	27	28	29	30				
123456-00ELEM-01-**	68		31										
123456-00ELEM-01-**	69	26-Jun											
123456-00ELEM-01-**	70			01	02	03	04	05	06				
123456-00ELEM-01-**	71		07	08	09	10	11	12	13				
123456-00ELEM-01-**	72		14	15	16	17	18	19	20				
123456-00ELEM-01-**	73		21	22	23	24	25	26	27				
123456-00ELEM-01-**	74		28	29	30								
123456-00ELEM-01-**	74												
123456-00ELEM-01-**	75												
Parent-Teacher Conf. Hours										12.42			
Prof Development Hours										12.34			

Special Situation

District has AM and PM Preschool. On Delay Days or Early Release Days, AM or PM Preschool doesn't attend.

- Create Calamity Day Event (C_DCMTYTKNPSAP) for each attendance pattern.
- Assign the C_HSHRTWEA Day event for the other grade levels to the date with a start AND end time.
- Assign the C_DCMTYTKNPSAP for the attendance pattern for PS not in session because of the delay.

Day Detail

Date: 12/16/2025 Day #: 120

Period Schedule: Daily

School Day: Instruction: Attendance:

Start Time: 10:00 AM End Time: 03:00 PM Duration: 0

Comments:

Day Events

Type	Duration	Inst. Minute
<input checked="" type="checkbox"/> HSW: Hours Shortened Weather	0	0
<input checked="" type="checkbox"/> PSPA: AM Preschool no school-weather	0	0

Add DayEvent

Attendance patterns must be created, added to the grade level and to the PS students as applicable

H	I	J	K
AttributeNam	AttributeDa	AttributeTe	AttributeNumb
C_HSHRTWEA	20251216	01**	0000045000
C_HSHRTWEA	20251216	02**	0000045000
C_HSHRTWEA	20251216	04**	0000045000
C_HSHRTWEA	20251216	05**	0000045000
C_HSHRTWEA	20251216	KG**	0000045000
C_HSHRTWEA	20251216	KGK1	0000045000
C_HSHRTWEA	20251216	KGK2	0000045000
C_DCMTYTKN	20051216	PSPA	0000000000