

FY26 End of Year Student Collection

May 20, 2026
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This collection is required for all traditional districts, JVSDs, ESCs, and state-supported schools.

Submission Date Range 5/1/2026 – 7/15/2026

Included Files:

GI – Student Demographic

GQ – Student Program

GG – Student Gifted Education

GD – Student Discipline

GE – Student Sped Record

DN - Organizational General Info

FD – Student Attributes – Effective Date

FN – Student Attributes – No Date


FS – Student Standing

GJ – Student Demographic – Race Detail

FE – Student SPED Grad Requirements

FB – Student Acceleration Record

FM – Student Detail Attendance (OPTIONAL FY26)



Records with
New/Additional
End Of Year
Data to Report

GQ – Student Program

GD – Student Discipline

FN – Student Attributes – No Date

FS – Student Standing

DN – Organization General Record

FM – Student Detail Attendance

GQ Student Program

Continue to report all Program Codes from previous Student Collections and the additional codes required for End of Year

COORDINATED EARLY INTERVENING SERVICES

Coordinated Early Intervening Services

Program Code	Description
221005	<p>Participation in Coordinated Early Intervening Services</p> <p>Student was counted among the district’s targeted population to receive early intervening services during the current school year. The early intervening services were either mandated under IDEA Part B regulations due to district disproportionality or voluntary. If the early intervening services were mandated, comprehensive, coordinated early intervening services can be provided to assist both children with disabilities and children without disabilities ages three through twenty-one (preschool through grade 12). If the early intervening services are voluntary, coordinated early intervening services can be provided to children who are not currently identified as a student with a disability age five through twenty-one (kindergarten through grade 12). The early intervening was solely funded through IDEA Part B special education funding.</p>

Entering Program Codes by Student (Flags)

Create Flag if needed

Student Information > Program Administration > Flags Setup

Flags Setup ☆

Save

New

Flags Detail

***Name**
221005 Coordinated Early Intervening Services

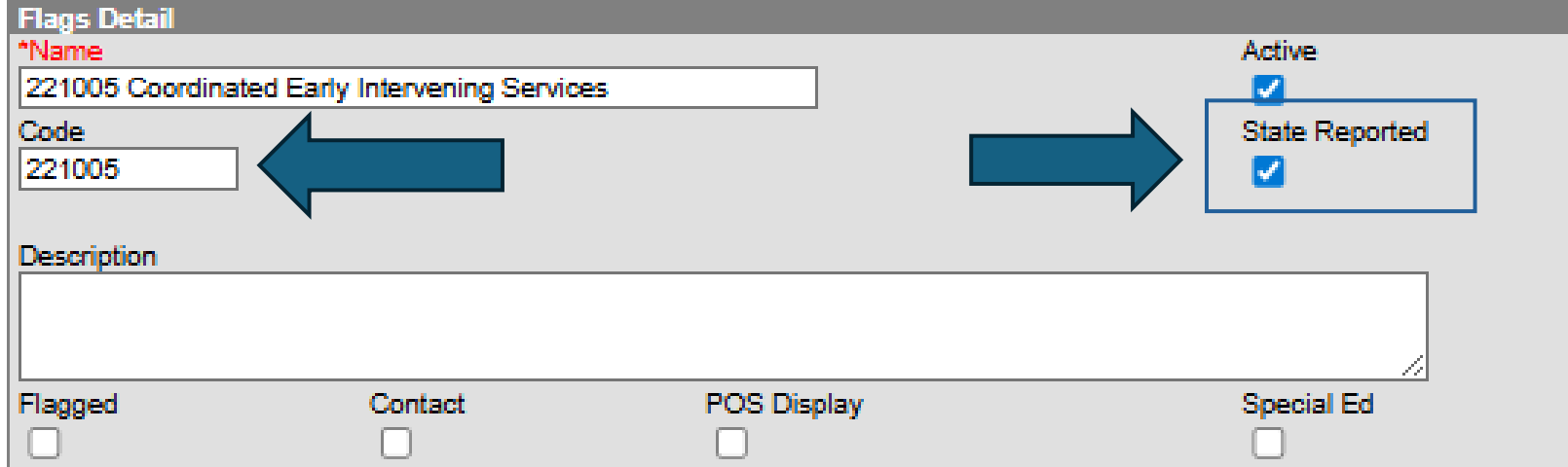
Code
221005

Description

Active

State Reported

Flagged **Contact** **POS Display** **Special Ed**





Flags ☆

Aarens, Joey Student #: 104368 Grade: 04 DOB: 09/07/2015

* Medical Condition(s)

Save

Delete

New

Documents

Student Flag Detail

*Flags

221005:221005 Coordinated Early Intervening Servic ▾

*Start Date

End Date

Eligibility Start Date

Eligibility End Date

07/01/2026

08/30/2027

User Warning

Participation Details

Entering Program
Codes by Student
(Flags)

Student
Information>General
>Flags

6

GD Student Discipline

Additional Discipline Type added with EMIS Change 26-115

- The **Type of Discipline** administered to the student

9 Prior Expulsion Extended Under Board Policy to Extend

See Ohio Revised Code §3313.66.

Updated Type of Discipline and Order of Severity

Table 1. Type of Discipline – Order of Severity

Severity Order	Type of Discipline Option
1	6–Emergency Removal by District Personnel
<u>2</u>	<u>9–Prior Expulsion Extended Under Board Policy to Extend</u>
3	8–Expulsion Under Board Policy to Extend
4	1–Expulsion
5	7–Removal by a Hearing Officer
6	2–Out-of-School Suspension
7	4–In-School Alternate Discipline Class/Program/Building
8	3–In-School Suspension

Order of Severity is going away for FY27. All Discipline types for each incident will be reported

Building IRN on the discipline event will default to the building the student is enrolled in when left blank. If something is added, it must be the IRN and not Building Name. This will create a fatal error.

FN Student Attributes – No Date

Continue reporting all elements from earlier Student Collections plus the added elements listed below.

Grade Level
Next year

Military
Student
Identifier

Next Year
Attending
Building IRN

Grade Level Next year

Indicates the grade level to which a student has been promoted, or the grade level in which a student will be retained the following school year

Grade Level Next Year automatically calculates based on the sequence on the Grade Level Set up in Infinite Campus.

The following instances will need to be manually entered

- Retained Students
- Double promoted students
- Grade 12 student that did not graduate
- Drop Out students
- Grade 12 student, deferring diploma and returning for further education

Grade Level Next Year Entry Instructions (if needed)

Student Information > General > Enrollments (State reporting Fields area)

Example of a student who is being retained from grade 4 in the 25/26 school year to grade 4 in the 26/27 school year. It is called Grade Next Year Override because it overrides the Grade Level Set up sequence of grade 4 to grade 5.

Enrollments ☆
Anthony, Gayan ⓘ Student #: 104122 Grade: 04 DOB: 09/26/2015

Save Delete New Print Enrollment History New Enrollment History Documents

District Percent of Time: 100 Enrollment Multiplier: 100 Non-Attending Reason: *: Not Applicable
State Equivalent Grade Level: District Relationship: 1: Student rec instruct from rept district
Grade Next Year Override: 04: Fourth Grade

Using the Grade Next Year code of DR for drop out students must also have the appropriate 7X Local End Status Code

PS	Preschool: ages 3-5
KG	Kindergarten
01-12	First through twelfth grade
13	Enrolled, completed course requirements but did not pass graduation test
23	Student is under age 22, has a disability, has completed graduation requirements, and has not yet received a diploma
GR	Student will complete graduation requirements
DR	Student has dropped out, is not enrolled in the district, and is not known to be enrolled anywhere

Military Student Identifier

Census > People > Military Connections (added to the Guardian Record)

Military Connections

* **Start Date**
07/01/2025

* **Status**
Active Duty, Deployed

Site

Branch
Air Force

End Date

Student Military Identifier

Required

Comments

- Modified by: Administrator, Demo 05/14/2026 10:23

Military Student Identifier

Identifies if the student has a parent or legal guardian who is an active member of the Armed Forces or National Guard. If the student has a Guardian with an active Military Connections record active during the extract Date Range with a status of Active Duty or Active Duty, Not Deployed, reports as follows:

Reports as **A** if Branch is Air Force, Army, Coast Guard, Marine Corps, or Navy.

Reports as **B** if Branch is Air National Guard or Army National Guard.

Reports as **C** if Branch is Air Force Reserve, Army Reserve, Coast Guard Reserve, Marine Corps Reserve, or Navy Reserve.

Otherwise reports as *.

Next Year Attending Building IRN

The state assigned IRN of the building that the student would be attending the following year. **If the student has a Building IRN override** on their latest Enrollment record, that IRN will be reported. If not, the IRN associated with the student grade level in your district will be used (by default) There is no need to enter anything for this to report, just check for accuracy.

Student Information > General > Enrollment

State Reporting Fields

Accountability IRN

Assigned Building Area IRN

Previous Year District IRN

Majority of Attendance IRN

Building IRN Override

DN Organization General Information

Extract Instructions for End of Year

OH Extracts ☆

Extract Options

Extract Type: Organization General Information (DN) ▼

Reporting Period: S - Student ▼

Group: Assessment, Calendar, College Credit Plus, District, Financial, Initial Eye Exam, Medical, Physical Education, Student

~~Finance/HR Software: FIN-EF: eFinancePlus, FIN-FF: EMIS Flat File Editor, FIN-TM: Tyler Munis, FIN-US: USAS (Uniform School Accounting System), FIN-OT: Other Financial System, HRP-EF: eFinancePlus, HRP-FF: EMIS Flat File Editor, HRP-TM: Tyler Munis, HRP-US: USPS (Uniform Staff Payroll System), HRP-OT: Other HR/Payroll System~~

Date Range: 07/01/2025 -- 08/30/2026

Format: State Format (Fixed width) ▼

- ### End of Year Groups
- Assessment
 - College Credit Plus
 - District
 - Initial Eye Exam
 - Medical
 - Physical Education
 - Student

Attribute Group	
College Credit Plus	
CCPDENIALS	Count of CCP students denied participation because they did not give notice of CCP participation by the deadline
CCPREIMBCT	Count of students who failed or dropped a course and district sought reimbursement from the student for the cost of the course
CCPRESTITU	Total dollar amount a district is seeking for CCP reimbursement due to a dropped or failed course for all students (rounded to the nearest dollar)

School & District Settings > District > District General Information (DN)

College Credit Plus Group

<p>CCPDENIALS: Count of CCP students denied participation because they did not give notice of CCP participation by the deadline.</p>	<p>CCPDENIALS</p>	<input style="width: 80%; height: 25px;" type="text"/>
<p>CCPREIMBCT: Count of students who failed or dropped a course and districts sought reimbursement from the student for the cost of the course.</p>	<p>CCPREIMBCT</p>	<input style="width: 80%; height: 25px;" type="text"/>
<p>CCPRESTITU: Total dollar amount a district is seeking for CCP reimbursement due to a dropped or failed course for all students (rounded to the nearest dollar)</p>	<p>CCPRESTITU</p>	<input style="width: 80%; height: 25px;" type="text"/>

Attribute Group	
District	
LCLWELLPOL	Is there a Local Wellness Policy – Y-Yes or N-No

School & District Settings > District > District General Information (DN)

District Group

LEAPRVHARD: Grade(s) of students for whom computer hardware is provided.

<input type="checkbox"/> P	<input type="checkbox"/> 8th
<input type="checkbox"/> K	<input type="checkbox"/> 7th
<input type="checkbox"/> 1st	<input type="checkbox"/> 8th
<input type="checkbox"/> 2nd	<input type="checkbox"/> 9th
<input type="checkbox"/> 3rd	<input type="checkbox"/> 10th
<input type="checkbox"/> 4th	<input type="checkbox"/> 11th
<input type="checkbox"/> 5th	<input type="checkbox"/> 12th
	<input type="checkbox"/> 23

LCLWELLPOL: Is there a local Wellness Policy? LCLWELLPOL

LEAPRVWIFI: Check if Wi-Fi access to students outside the building, such as from the school parking lot, or by parking a bus with a Wi-Fi hotspot in a student-accessible location. LEAPRVWIFI

Preschool SPED Agreements

Attribute Group	
Initial Eye Examination Group	
EYEREQCNTA	Number of students with an IIEP written within the stated timeframe
EYERECNTB	Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services
EYENRCNT1	Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services

School & District Settings > District > District General Information (DN)

Initial Eye Exam Group

EYEREQCNTA: Number of students with an IIEP written within the stated timeframe.

EYEREQCNTA

EYERECNTB: Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services.

EYERECNTB

EYENRCNT1: Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services.

EYENRCNT1

Medical Group	
DIBTSENRLD	Number of students with diabetes enrolled in district
DIBTSError	Number of diabetes medication administration errors
EPNPHPRCMT	Number of epinephrine autoinjectors procured on the reported date; report a separate record for each date when epinephrine autoinjectors are procured during the current fiscal year
EPNPHUSAGE	Number of epinephrine autoinjectors used on the reported date from the supply procured by the district; report a separate record for each date when an epinephrine autoinjector is used in the current fiscal year
GLCGNPRCMT	Number of doses of glucagon procured on the reported date; report a separate record for each date when glucagon is procured during the current fiscal year
GLCGNUSAGE	Number of glucagon doses used on the reported date from the supply procured by the district; report a separate record for each date when a dose is used in the current fiscal year
INHLRPRCMT	Number of inhalers procured on the reported date; report a separate record for each date when inhalers are procured during the current fiscal year
INHLRUSAGE	Number of inhalers used on the reported date from the supply procured by the district; report a separate record for each date when an inhaler is used in the current fiscal year
OVRDSRVSL	Number of times during the current fiscal year that an overdose reversal drug maintained by the district under ORC §3313.7119 was used

Medical Group ☆

 New  Save

Medical Group		
Medication	Number	Date

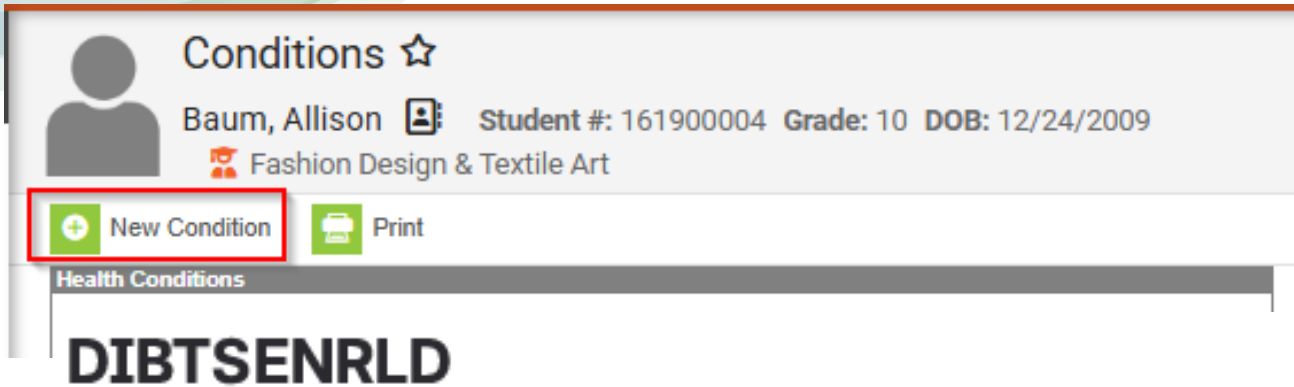
Number of doses procured from the state

Medical Group Detail

Medication Procured	Number	Date Procured
<input type="text" value=""/>	<input type="text" value="0"/>	<input type="text" value=""/>
<div style="border: 1px solid gray; padding: 5px;"><p>▼</p><p>1: Glucagon</p><p>2: Epi-Pens</p><p>3: Inhalers</p></div>	<input type="text" value=""/>	<input type="text" value=""/>

Medical Group (**Diabetes count**, procured medication usage, overdose reversal drug administered)

Diabetes Count – comes from Student Health Conditions
Student Information>Health>Conditions



Conditions ☆

Baum, Allison Student #: 161900004 Grade: 10 DOB: 12/24/2009

Fashion Design & Textile Art

+ New Condition Print

Health Conditions

DIBTSENRLD

1. IF student has any health condition **description that contains "diabetes"** (not case specific) **AND** is active (the Start Date is before the effective date and the End Date is null, THEN **count 1**
 - a. IF all conditions are NOT met - or the health condition description does not contains "diabetes", then do not report

Medical Group (Diabetes count, **procured medication usage**, overdose reversal drug administered)

To be able to administer medication in the Health Office Visits, the medication must first be added to the student's medication list

Student Information > Health > Medications

The screenshot shows a 'Medication Detail' form with the following fields:

- *Recorded By:** Administrator, Demo (dropdown)
- *Date Submitted:** 05/15/2026 (calendar icon)
- End Date:** (calendar icon)
- *Medication Name:** (dropdown)
- *Medication Form:** (dropdown)
- *Medication Strength:** (text input)
- *Amount per Dose:** (text input)
- Dose Measurement:** (text input)
- Route:** (dropdown)
- Status:** (dropdown)
- *Doses Submitted:** (text input)
- Remaining Doses:** 0
- Notification Threshold:** (text input)
- Rx Date:** (calendar icon)
- Rx Number:** (text input)
- Expiration Date:** (calendar icon)
- Pharmacy Name:** (text input)
- Pharmacy Phone:** (text input with area code and extension)
- Prescribing Doctor:** (text input)
- Doctor Phone:** (text input with area code and extension)
- Directions for use:** (text area)

All procured medications must be tied to the appropriate classification 13, 14, or 15.

Medical Group (Diabetes count, **procured medication usage**, overdose reversal drug administered)

Add a Health Office Visit showing the medication was administered
Student Information > Health > Office Visits

Office Visits ☆

Baum, Allison ⓘ Student #: 161900004 Grade: 10 DOB: 12/24/2009
Fashion Design & Textile Art

Save Delete New Print Print All

Health Office Visit

Record Complete

*Date: 05/15/2026
*Time: 1:51 PM
*Recorded By: Administrator, Demo

Referred by: _____

Discharge Time: _____ Now

Appointment: Student was here for appointment
 Student did not show up

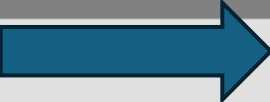
Visit Comments: _____

Complaint(s):

Medication Dose(s):
✕ 1 _____

Treatment(s): _____

Discharge(s): _____



Medical Group (Diabetes count, procured medication usage, **overdose reversal drug administered**)

Overdose Reversal Drug is new for FY26 – the medication will need to be added to your Core Attribute/Dictionary. It is required to have a Classification of 16 to be extracted in the DN element.

Adding the Classification
System Settings>Custom Data
and Links>Core
Attribute/Dictionary

HealthMedication

Classification (13 Entries)

Dose Reduction Reason (6 Entries)

Route (8 Entries)

Status (6 Entries)

Core Attribute/Dictionary ☆

System Settings > Custom Data and Links > Core Attribute/Dictionary

Add new

Code (Required)	Name (Required)	Sequence	Value	Standard Code	Active	
<input type="text"/>	<input type="text"/>					
16	Overdose Reversal	0			true	Edit Delete



Medical Group (Diabetes count, procured medication usage, **overdose reversal drug administered**)

After adding the classification – the medication will need to be added to your Core Attribute/Dictionary.

Adding a medication
Student Information>Health
Administration>Medication
Name Set up

Medication Name Setup ★

Save New

Health Medication Name Editor

Name

- ABILIFY (Aripiprazole)
- ACETAMINOPHEN
- ADDERALL IR
- ADDERALL XR
- ADVAIR
- ALBUTEROL
- ALEVE
- ALLEGRA
- AMITRIPTYLINE
- AMOXICILLIN
- AMPHETAMINE SALTS
- ANBESOL
- ANTACID TABLET
- ATIVAN
- AUGMENTIN
- AZITHROMYCIN
- BACITRACIN
- BENADRYL

Medication Name Detail

*Medication Name

Classification

Active

Then add to the Student Medication list and create a Health Office visit showing it was administered – directions on slide 20.

Physical Education Evaluation Group	
Grade Band	(KG-2, 3-5, 6-8. and 9-12)
PHYSEDLMXX	Count of students at the limited level in the XX-XX grade band
PHYSEDPFXX	Count of students at the proficient level in the XX-XX grade band
PHYSEDADXX	Count of student at the advanced level in the XX-XX grade band
PHYSEDNEXX	Count of students not evaluated at this grade band for the building
PHYSED**XX	Evaluation not conducted at this grade band for the building

Physical Education Evaluation Group

PHYSEDLMKG: Count of students at the limited level in the KG-02 grade band	PHYSEDLMKG	<input type="text"/>
PHYSEDPFKG: Count of students at the proficient level in the KG-02 grade band	PHYSEDPFKG	<input type="text"/>
PHYSEDADKG: Count of students at the advanced level in the KG-02 grade band	PHYSEDADKG	<input type="text"/>
PHYSEDNEKG: Count of students not evaluated in the KG-02 grade band	PHYSEDNEKG	<input type="text"/>
PHYSEDLM03: Count of students at the limited level in the 03-05 grade band	PHYSEDLM03	<input type="text"/>
PHYSEDPF03: Count of students at the proficient level in the 03-05 grade band	PHYSEDPF03	<input type="text"/>
PHYSEDAD03: Count of students at the advanced level in the 03-05 grade band	PHYSEDAD03	<input type="text"/>
PHYSEDNE03: Count of students not evaluated in the 03-05 grade band	PHYSEDNE03	<input type="text"/>
PHYSEDLM06: Count of students at the limited level in the 06-08 grade band	PHYSEDLM06	<input type="text"/>
PHYSEDPF06: Count of students at the proficient level in the 06-08 grade band	PHYSEDPF06	<input type="text"/>
PHYSEDAD06: Count of students at the advanced level in the 06-08 grade band	PHYSEDAD06	<input type="text"/>
PHYSEDNE06: Count of students not evaluated in the 06-08 grade band	PHYSEDNE06	<input type="text"/>
PHYSEDLM09: Count of students at the limited level in the 09-12 grade band	PHYSEDLM09	<input type="text"/>
PHYSEDPF09: Count of students at the proficient level in the 09-12 grade band	PHYSEDPF09	<input type="text"/>
PHYSEDAD09: Count of students at the advanced level in the 09-12 grade band	PHYSEDAD09	<input type="text"/>
PHYSEDNE09: Count of students not evaluated in the 09-12 grade band	PHYSEDNE09	<input type="text"/>

School & District Settings>Schools>Building General Information (DN)

Reporting Instructions. Report zeroes if no value applies for the attributes in the building. For example, if a building only has proficient students in a grade band, then zeroes must be reported for the limited and the advanced levels in that same grade band.

The options with asterisks—PHYSED**KG, PHYSED**03, PHYSED**06, and PHYSED**09—should only be reported if a building in the district includes one or more of the grades in the grade band, but the students at that building are not evaluated. For example, if a district has a Kindergarten only building and the district elects to evaluate only 2nd grade students, then the Kindergarten only building should report the PHYSED**KG option.

If a specific school building's grade levels served, as reported in the Department's OEDS system, overlap a grade band, then the building should either have the first four options reported or the '**' option reported; it cannot be both.

*Each building should have the first 4 options reported OR the '**' option reported (it cannot be both)*

Attribute Group	
Student Group	
STUNPNTLGL	Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries evaluated and determined ineligible for special education services
STUPSTCBTR	Count of preschool transition conferences held by 3 rd birthday, no disability suspected, no additional evaluation
STUPSTCATR	Count of preschool transition conferences held after 3 rd birthday, no disability suspected, no additional evaluation

School & District Settings > District > District General Information (DN)

Student Group

STUKGBRDAY: Date student is required to be 5 years old to be admitted into STUKGBRDAY

STUNPNTLGL: Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries evaluated and determined ineligible for special education services. STUNPNTLGL

STUPSTCBTR: Count of preschool transition conferences held by 3rd birthday, no disability suspected, no additional evaluation. STUPSTCBTR

STUPSTCATR: Count of preschool transition conferences held after 3rd birthday, no disability suspected, no additional evaluation. STUPSTCATR

C_STUEEPOL: Student early entrance policy flag, reported by community schools only. C_STUEEPOL

• FS Student Standing

EMIS Change 26-111(1/13/2026) – Updates for OhioRise Program

- HB96 addressed how funding will flow for students involved with the OhioRise program that will require updates to EMIS reporting. This will be by way of a new Sent Reason.

Do not include in the Student Percent of Time Element or the Sent to Percent of Time Element the amount of time the student spent/is educated by Parent placement into a home or facility in consultation with and upon recommendation of the OhioRise Program

Sent Reason

OR Parent placement into a home or facility in consultation with and upon recommendation of the OhioRise Program (this sent code is not yet available in IC)

FM Student Detailed Attendance Record

EMIS Change 26-67 (8/21/2025) **OPTIONAL FOR FY26**

Reports the actual number of hours a student was in attendance or absent for the combination of Attendance Type and Attendance Detail between the effective dates on this record, inclusive.

Attendance Type

Record Field Number	FM070
Definition	Indicates what type of attendance is reflected by the hours on this record.

Valid Options

- AT In attendance
- EX Excused absence
- UN Unexcused absence

*****NOTE*****
You cannot report the FM Record and report attendance on the FS record. The FM file will be rejected.

Reminders:

GG Student Gifted Education

- Any students who move into the district during the school year who were identified at a previous district should be reported as gifted by you
- Do all students have a Gifted Record being reported for FY26? (new students)

GE Student Special Education Record

- Every student with an IEP should have at least one GE record
- Any event taking place between 7/01/2025 and 6/30/2026 must be entered in Infinite Campus (or SameGoal, if applicable) and reported to DEW before the closing of the End of Year Student Collection on 7/15/2026
- Documents must be locked to report

Reminders:

FD Student Attributes – Affective Date

- Use the State Equivalent Grade column and the Attendance Pattern column to verify all students needing an attendance pattern do have one.
- Check disability, disadvantage, and 504 columns for accuracy

FE Student SPED Grad Requirements

- Check for accuracy. Any grade 12 student who is graduating should have either passed all areas of the state assessment OR have an exemption for any/all subjects exempt from passing
- The IEP should have been completed indicating this exemption prior to the test window (AIEPs – confirm in ODDEX that document is reporting)

Reminders:

FB Student Acceleration Record

- If a student is reported as accelerated, they must have a Written Acceleration Plan (WAP) in place
- Students can be whole grade level accelerated, or individual subject area accelerated
- Gifted Identified does not indicate accelerated and Acceleration does not indicate Gifted Identification

FT Student Truancy and Excessive Absence Record - REMOVED

EMIS Change 26-119 (12/14/2025) Updates absence intervention

- Change deletes the EMIS Manual Section 2.22. The deletion of this record does not end truancy requirements for districts. Search for “Attendance Support” on the Department’s website and see ORC 3321.19 for more information.

EMIS Cross Check

Student Data Checks

End of Year Data Quality Checks

In an effort to inform you of missing data, this check is looking for the following records:

- Gifted Records - if no records are found the check returns a message, "You have no gifted records!"
- Gifted Screening Records - if no gifted screening records are found the check returns a message, "You have no gifted screening records!"
- 99 withdraw codes in FS - The FS is reviewed to find 99 w/d codes indicating graduated students. If zero 99 w/d records are found the check returns a message, "You have no 99 withdraw records! Otherwise it provides the count of 99 withdraw records.
- DN Record for Student Collection - if no records are found for the PHYSED DN attributes the check returns a message, "No data reported for the Physical Education Evaluation Group in the DN record."
- DN Record for Student Collection - if no records are found for the IEP Eye Exam attributes the check returns a message, "No data reported for Initial IEP EYE Examination Group in the DN record."
- DN Medical Group for Student Collection - if no records are found for the medical group attributes the check returns a message, "No Medical Group data reported in the DN record."

These checks are only generated for the organization type that is required to report each element.



Questions?



emishelp@metasolutions.net



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