

Teacher Coach

HANDS-ON TRAINING

WINNING WITH
C**MPUS**

Thursday, July 30th
TRAINER – Ericka Spiezio

Basic Tips/ Information

- Slides 3-5

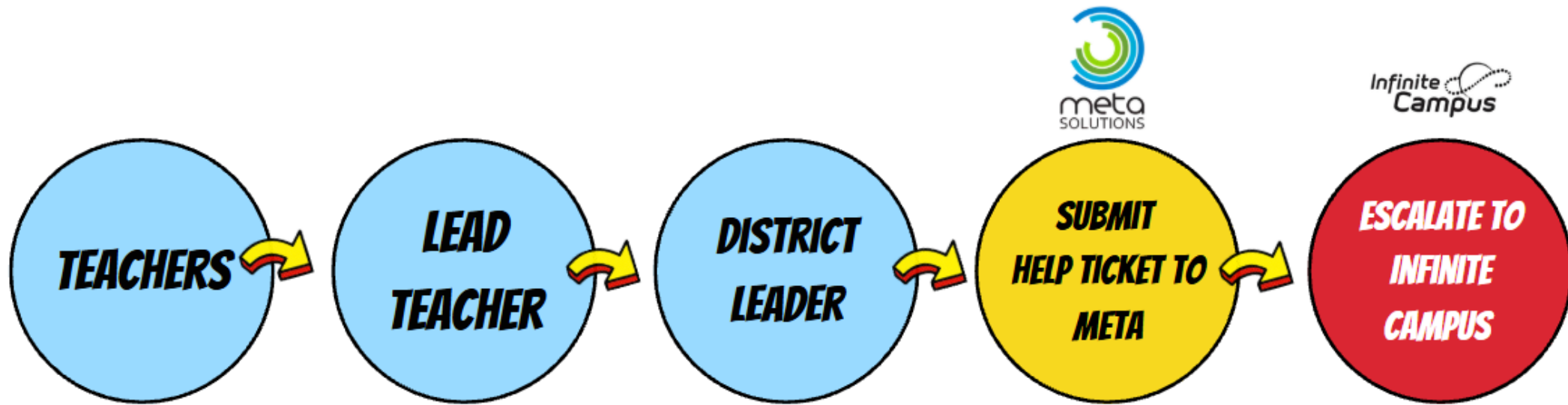
Teacher Center Information

- Slides 6-15

Important Tools

- Slides 16-33

Have a Question?



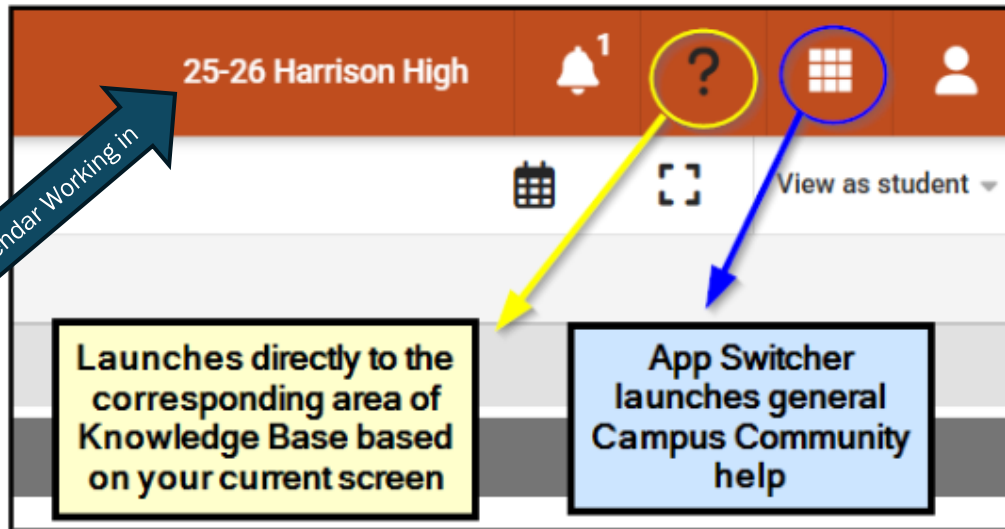
1st step is reaching out to the teacher lead or IT Contact

District IT contact will escalate issues as needed.

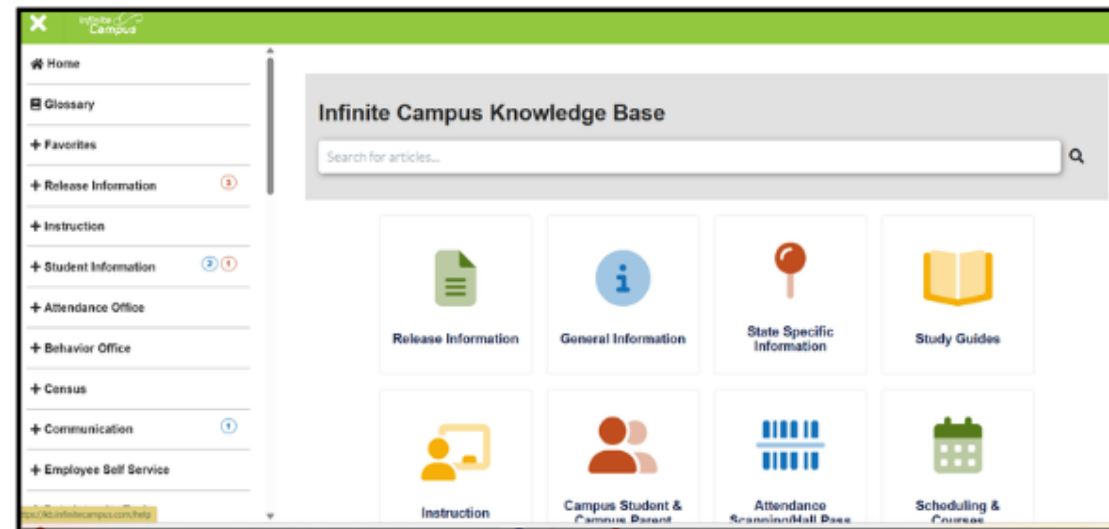
High level issues/fixes go to IC

- Needing help with a specific tool or function within Infinite Campus?
- Wanting to learn more in depth and explore IC tools and various capabilities.

Click the “?” or App Switcher (grid icon) for help



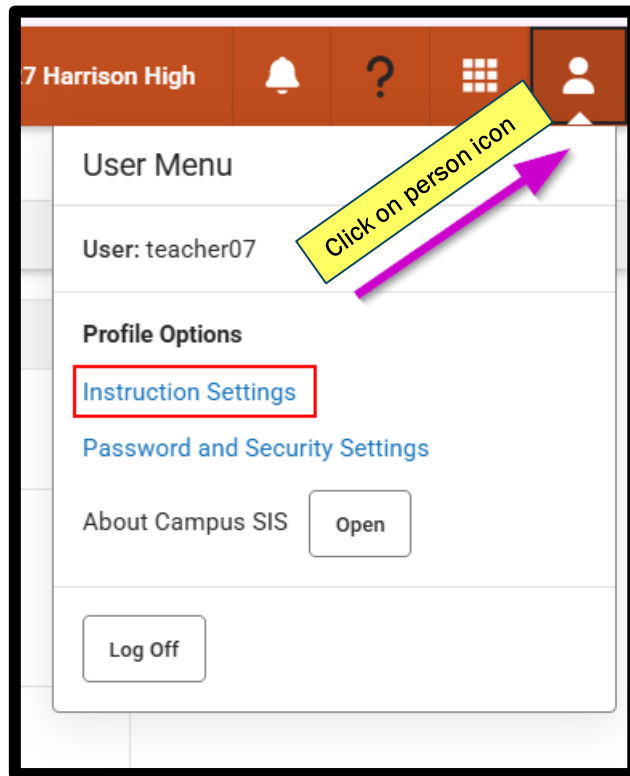
Knowledge Base



Premium Tools

A collection of various toys and games including a puzzle piece, a chess piece, a top hat man, a card, a die, a board game, a maze, a pencil, a chess knight, a chess king, a chessboard, and a die.

Changing Settings



Click on person icon

Select “Campus Instruction”
to set your login home
screen to the Teacher
Center

Other Settings you can try

Tip: Pass/Fail coloring is helping to quickly see who is passing or failing the course.

WINNING WITH CAMPUS

Teaching Center Personalization

Teaching Center ☆

Select the "Gear" icon to customize your course name, icon, and color.

25-26 Elementary Training - Q1

2 2) 320-3 Math 3 Attendance Not Taken

3 3) 310-3 Reading 3 Attendance Not Taken

5 5) 03-678-3 03 SS/Science Attendance Not Taken

7 7) 03-563-3 03 Spelling Attendance Not Taken

Classroom Settings

Classroom Name: (Required)
4th Grade Math

Section
2) 320-3 Math 3

Icon Preview

Icon

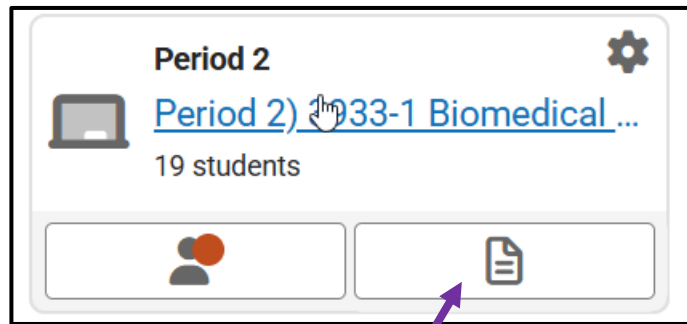
Save Close

2 4th Grade Math Attendance Not Taken

Icon Color

☐	☐	☐	☐	☐
☐	☐	☐	☐	☐
☐	☐	☐	☐	☐

Teaching Center Scoring Assignments



Click here to score assignments. You can grade from here, or in the gradebook.

Classroom Curriculum Students Grades

+ Add Edit Copy

Search Curriculum

Displaying items in Period 4) 3913-1 Human Body Systems HC BIOS1112

Terms	Assignments		
3rd 4th	All Unscored (0) Missing		
Anatomical position sentences	Start: 01/07/2026 12:00 AM End: 01/07/2026 11:59 PM	23 Scored	
Directional Terms DQ	Start: 01/13/2026 12:00 AM End: 01/13/2026 11:59 PM	23 Scored	
Regional Terms Celebration	Start: 01/22/2026 12:00 AM End: 01/22/2026 11:59 PM	23 Scored	
Venom Video	Start: 01/22/2026 12:00 AM End: 01/22/2026 11:59 PM	2 Assigned	21 Scored
Sherlock Bones Participation 1	Start: 01/23/2026 12:00 AM End: 01/23/2026 11:59 PM	3 Assigned	20 Scored
Blaster-Cluster Wheel	Start: 02/04/2026 12:00 AM End: 02/04/2026 11:59 PM	1 Assigned	22 Scored

Using the buttons at the top, teachers can view All assignments, Unscored assignments, or Missing assignments.

Click on assigned to grade.

Click on scored to see all grades

Rapid Scoring

2. Enter in a personalized comment for each student.
3. Use several different flags on students.

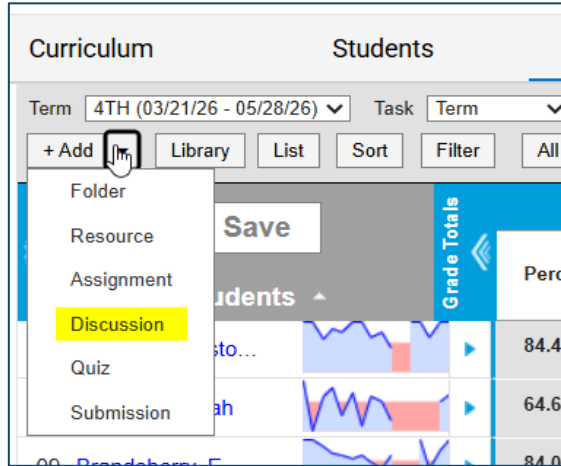
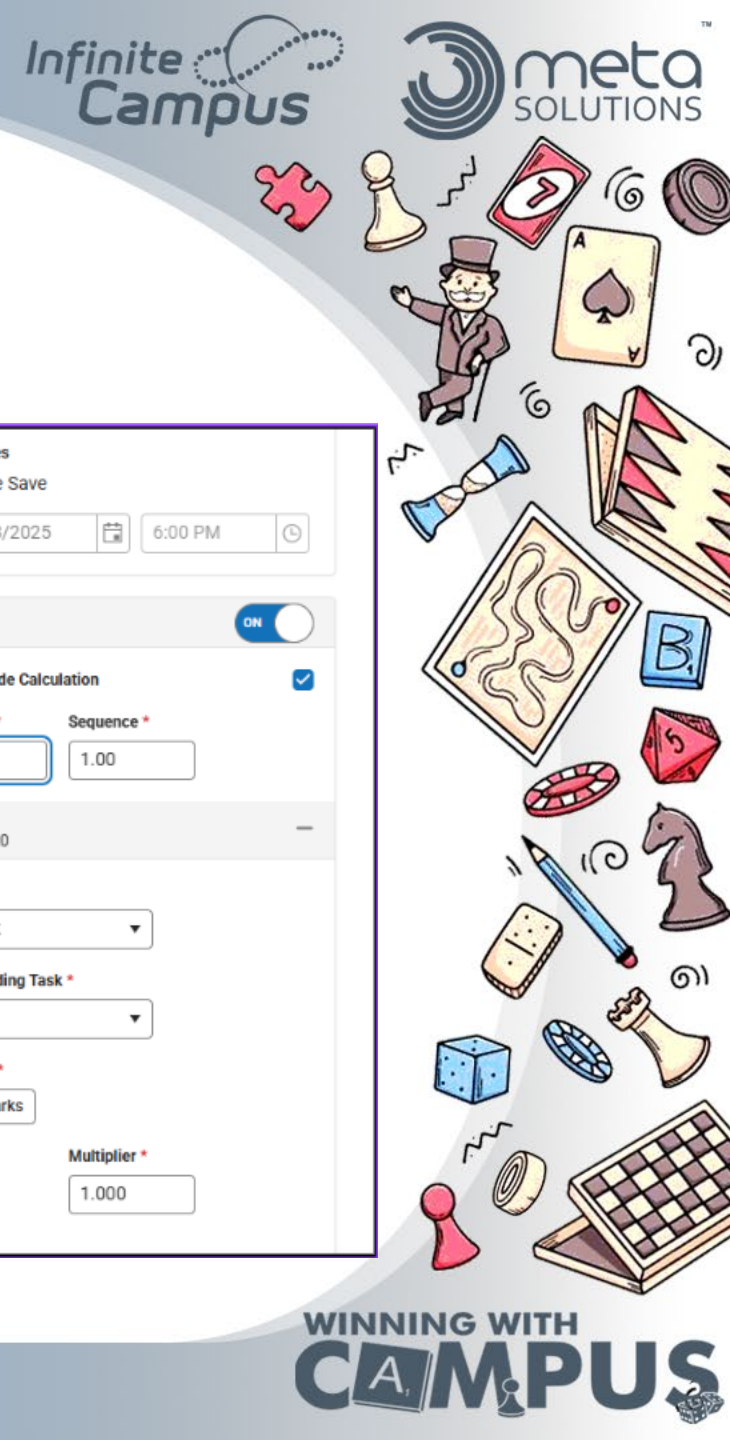
1. Rapid Score all students at one time.



Premium Tool

Teaching Center

Discussions



Attach Content

NotesWeb Link

Task

Discussion

Description

A: ¶ 🔗 📄 📎 +

1. Select one of the poems from this week's required readings (Plath, Frost, Angelou, or Acevedo).

2. Read it thoroughly and pick at least 2 uses of figurative language.

3. You can include the whole line or a partial quote.

4. Respond to this discussion post with the title and author of your selected poem, the 2 references of figurative language, and explain which type of figurative language it is. Explain how you "figured" it out!

Student Options

☐ Allow participants to edit and delete their responses

☐ Allow participants to upload file attachments

Release Scores

☒ On Score Save

☐ On 5/3/2025 6:00 PM

Grading

ON

Include in Grade Calculation

☒

Abbreviation * DISC1

Sequence * 1.00

Term

Total Points: 20

Category *

Homework

Standard/Grading Task *

Term

Scoring Type *

Points Marks

Points * 20

Multiplier * 1.000

- Bell Ringers and Exit Tickets
- Pre-Assessment Before a Unit
- Literature Circles Project
- Checkpoints

Teaching Center

Student Questions

★ Premium Tool

Enable Student Questions is a premium tool and must be turned on in the portal settings before it will show for the teacher.

Classroom Settings

Classroom Name: (Required)
Period 1) 1000B-1 English 9

Section
Period 1) 1000B-1 English 9

Enable Student Questions
☐

Icon Preview

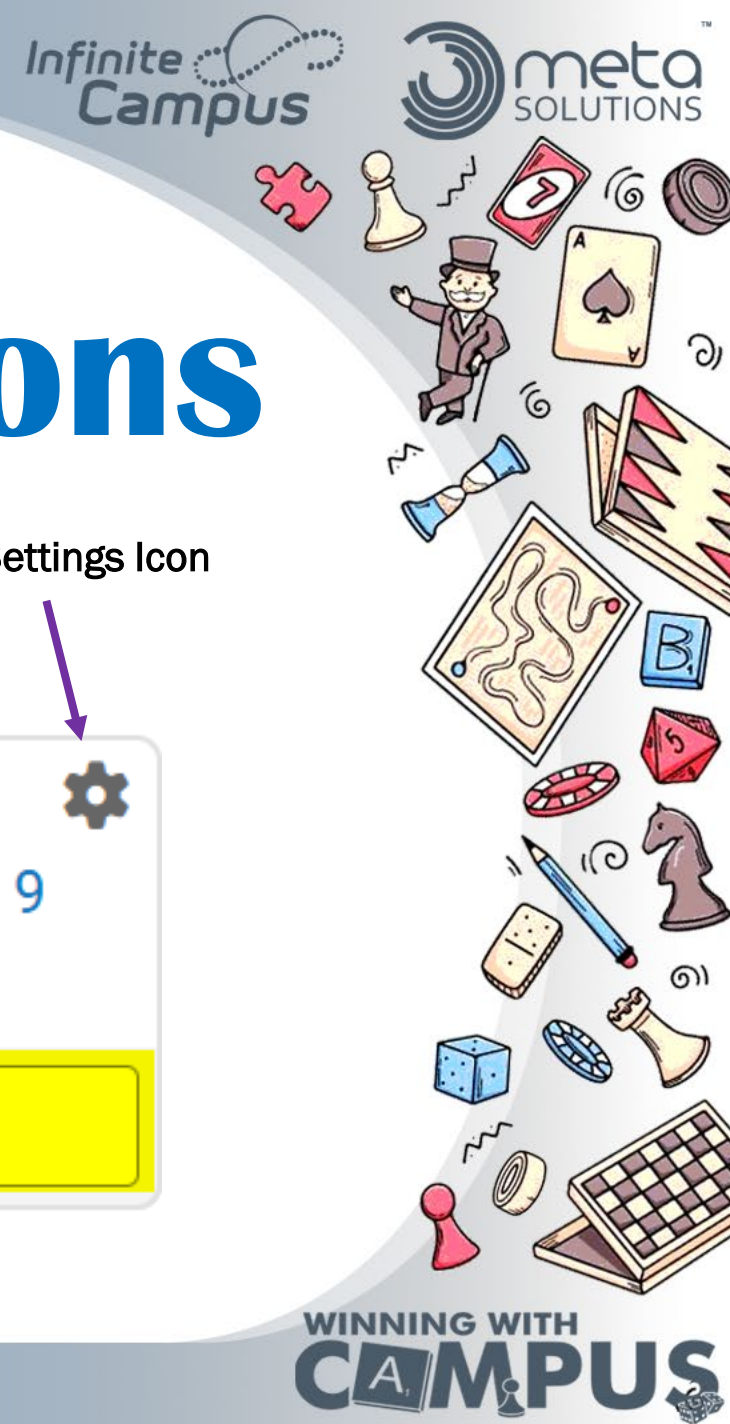

Period 1

 Period 1) 1000B-1 English 9
Attendance Not Taken





Click Settings Icon



Infinite
Campus

meta
SOLUTIONS

in

it ticket
individual students

WINNING WITH
CAMPUS

1) 3100-1 English 9 > Figurative Language Video & Critical Thinking ?s

Title *

Figurative Language Video & Critical Thinking ?s

Summary

A!
¶!
↔
📅
📎
+!

We watched the Figurative Language video and engaged in discussion during Table Talk and then as a class.

Section Settings

Start Date *

4/29/2025
📅
12:00 AM
🕒

End Date *

4/29/2025
📅
11:59 PM
🕒

Task

1) 3100-1 English 9 > Figurative Language Video & Critical Thinking ?s

Figurative Language Video & Critical Thinking ?s

Start: 04/29/2025 12:00 AM End: 04/29/2025 11:59 PM

1) 3100-1 English 9 > Figurative Language Video & Critical Thinking 7s

Figurative Language Video & Critical Thinking 7s
Start: 9/4/2025 12:00 AM End: 9/4/2025 11:59 PM

We watched the Figurative Language video and engaged in discussion during Table Talk and then as a class.

Do you like this type of content?
Figurative Language Video (End: 8/25/2025)

☐ Yes, very much

☐ I like it

☐ It's OK

☐ I don't like it

☐ Not at all

Is there anything I can do to help you?

- Great for data collection
- Easy feedback checks
- Can be utilized as an exit ticket
- Can be customized for individual students

How to print a roster!

**Make a seating chart-
new changes!**

Important Tools

Create Student Groups!

Print a blank spreadsheet!

Classroom Messenger-new changes!



Seating Charts



Search

Type

Tool

Search (Required)

seating

1 - 1 of 1 results

Seating Charts

Instruction > Students

MATH) 320-6 Math 3

Calendar

Fullscreen

View as student

Classroom

Curriculum

Students

Grades

Roster

Attendance

Lockers

Seating Charts

Student Groups

Course Requests

Section: MATH) 320-6 Math 3

New

No seating charts have been created yet.

First, create the layout of your room. Then, place students onto seats.

Section: MATH) 320-6 Math 3 Seating Chart Name: (Required) Test Set as Primary: ☐

Classroom Layout

Student Placement

Undo

Redo

Add Seat

Add Seat Grid

Zoom +

Zoom -

(0, 0)

(9, 0)

(18, 0)

Johanna Brereton

Teah Berwick

Bruce Barton

Grid

Move

Delete

Play around with it! There are lots of new options from the old version.

Student Groups

Student Groups can be used to sort students into smaller learning groups within a section. You can then assign assignments to only the students in a specific group, and filter gradebook to only show students in a group.

Students
can be in
multiple
groups
at a time.

The screenshot displays the Infinite Campus interface for creating a new student group. The main navigation menu on the left includes Classroom, Curriculum, Students (selected), and Grades. Under the Students tab, the left sidebar lists various tools: Roster, Advisory, Attendance, Class Serve, Lockers, Seating Charts, Student Groups (highlighted with a yellow box), Course Requests, and Course Recommendations. A yellow arrow points from the 'Student Groups' link to a 'New' button in a modal window. This modal window is titled '2) 1100-2 Integrated Math I' and contains a 'Group View' tab. The 'Group View' tab shows a 'Filter Student Groups By' section with 'All' selected, and a table for 'STUDENT GROUP NAME'. A yellow arrow points from the 'New' button to the 'Add' button next to the student '09 Wedekind, Waite' in the 'Available Students' list. The 'Available Students' list shows 17 out of 21 students. The 'Student Group Members' list shows 4 students: 09 Cubitt, Harvey; 09 Hellberg, Ghislaine; 09 Illich, Toni; and 09 Rellstaab, Demetri. The 'Student Group Name' field is set to 'The Hunger Games'. The 'Active' checkbox is checked. The 'Save' button is highlighted with a yellow arrow.

2) 1100-2 Integrated Math I

Classroom Curriculum **Students** Grades

Roster
Advisory
Attendance
Class Serve
Lockers
Seating Charts
Student Groups
Course Requests
Course Recommendations

Group View Student View

Filter Student Groups By: All With Students No Students

STUDENT GROUP NAME

Available Students (17 out of 21)

09 Grennerich, Ray	Add
09 Howlett, Tommy	Add
09 Knott, Philippa	Add
09 Riegert, Lois	Add
09 Scheib, Rhian	Add
09 Seybert, Naya	Add
09 Seyffert, Satichko	Add
09 Tallet, Cherrie	Add
09 Townsend, Tuesday	Add
09 Wedekind, Waite	Add

Student Group Name: (Required)
The Hunger Games

Active: ☒

Sort Students By: Name Grade Show Other Groups: OFF

Student Group Members (4)

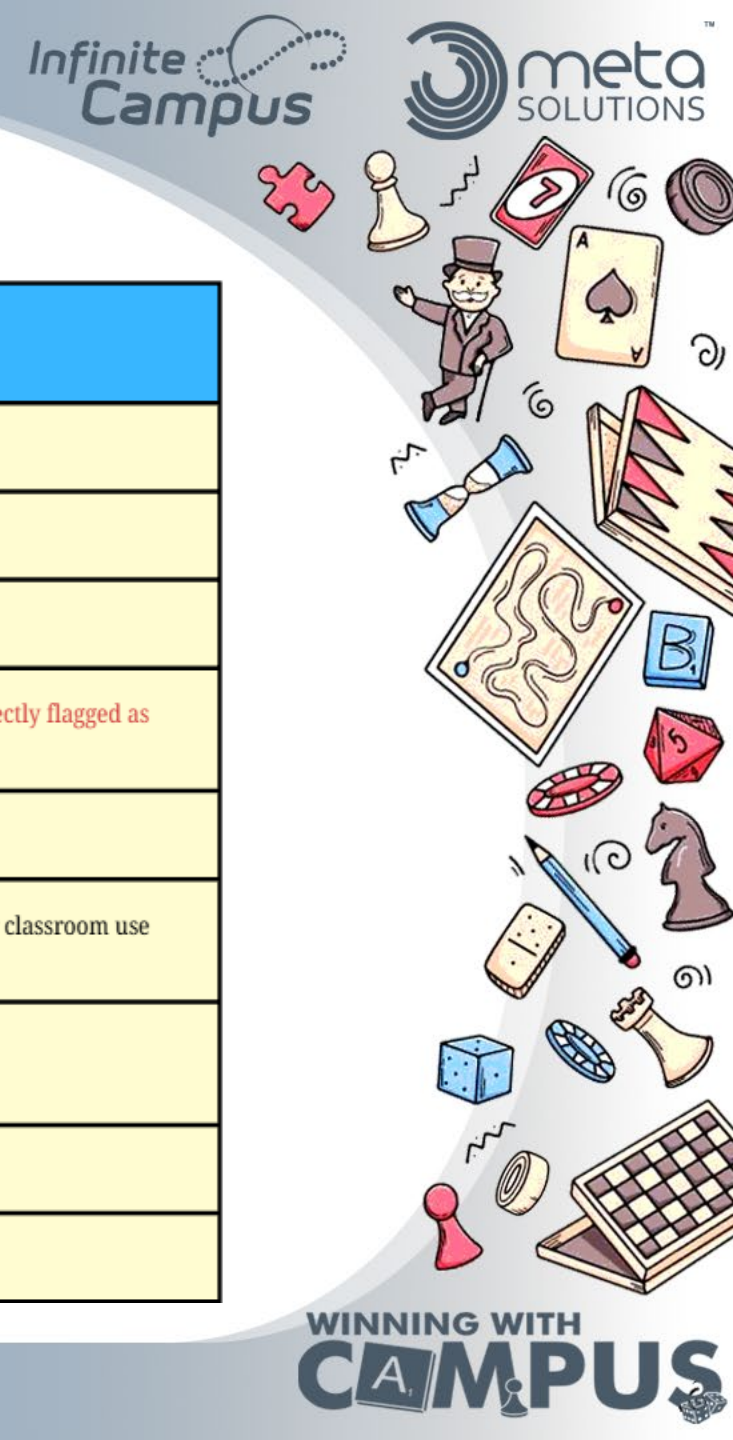
09 Cubitt, Harvey	Remove
09 Hellberg, Ghislaine	Remove
09 Illich, Toni	Remove
09 Rellstaab, Demetri	Remove

Group View Student View

Filter Student Groups By: All With Students No Students

STUDENT GROUP NAME	MEMBER COUNT	ACTIONS
The Hunger Games	4 Students	View Edit Delete

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Report Types

Report Type	Details
Assignment Analysis	A bar chart of students' performance on the selected assignment
Assignment Standards	Standards associate with assignments for a section
 Curriculum Report	A list of assignments in the section with an overview of curriculum information
Missing Assignments Report*	A list of missing assignments in the section per student. <i>*Will only generate correctly if assignments are correctly flagged as missing in the Grade Book!</i>
Portal Usage	Students and parents with Portal accounts and and login activity
Roster Labels Report	Organizes student data in a format suitable for printing on labels (Avery 5160) for either mailing purposes or classroom use (Folder labels)
Student Assessment Summary Report	Lists the students best test results for each selected test, pulls data from their assessments tab.
Student Summary	Assignment scores by student
Teacher Schedule	Generates a printable version of teachers' schedules

[illegible]

- Assignment Analysis Report
- Assignment Standards Report
- Attendance Change Tracking Report
- Attendance Register Report
- Attendance Summary Report
- Blank Spreadsheet
- Curriculum Report
- Flagged Assignments Report
- Grade Book Export
- Grades Report

- Missing Assignments Report
- Portal Usage Report
- Roster Label Report
- Roster Report
- Scored Rubrics Report
- Section Standards Report
- Section Summary Report
- Student Assessment Summary Report
- Student Summary Report

Blank Spreadsheet ☆

Blank Spreadsheet

This report creates an empty grid with the students you select on the vertical axis and the column headers on the horizontal axis.

Report Options

Title

Returned Parent Form For FieldTrip

Number of Columns (Required)

5

Add Column Headers

Row Weight (PDF Only)

Normal

Orientation

Portrait

Landscape

Styling Options

☐ Large Font

☐ Shade Alternate Rows

☐ Show Student Number

☒ Remove Inactive Students

Context

Term

4 - (03/03/26 - 05/30/26)

Section (Required)

2) 1100-2 Integrated Math I

Group by Section

☐

Students

Filter by Student Group

The Hunger Games

	Name ↑	Student #	Grade
☒	Cubitt, Harvey	109410	09
☒	Grennerich, Ray	114898	09
☒	Hellberg, Ghislaine	116541	09
☒	Howlett, Tommy	118052	09

25-26 Harrison High

Generated on 05/20/2026 02:09:30 PM

Page 1 of 1

Teacher: Lifellearn, Gabe

Term: 4:03/03/2026 - 05/30/2026

Returned Parent Form For FieldTrip

[illegible]

Infinite Campus

meta SOLUTIONS™

Reports

for flags

Book!

training ?

Reports > Missing Assignments Rep

Studio Art: Painting ▼

Student #	Grade
125664	12
125798	12

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**Example:
Missing
Assignment
Report**

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Grade Book

Create Categories

Infinite
Campus

meta
SOLUTIONS

The screenshot shows the Infinite Campus Grade Book interface for 'SOC) 340-6 Social 3'. The 'Grades' tab is selected. On the left sidebar, the 'Settings' button is highlighted with a red arrow and labeled 'STEP 1 Click'. The main content area shows the 'Settings' menu with 'Categories' highlighted by a red arrow and labeled 'STEP 2 Click'. A 'Category List' dialog box is open on the right, showing 'No categories for section(s)' and an 'Add' button at the bottom, which is highlighted with a red arrow and labeled 'STEP 3 Click'.

STEP 1 Click

STEP 2 Click

STEP 3 Click

You must add in categories before you can enter assignments in the gradebook.

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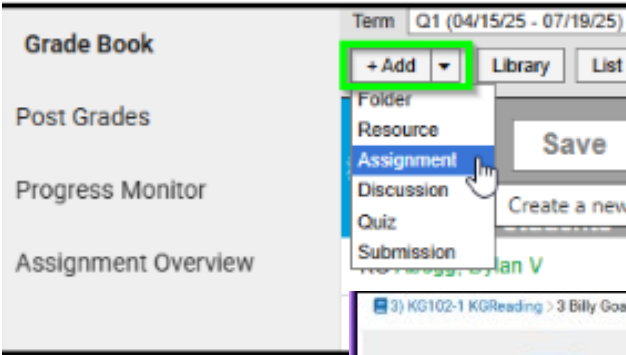
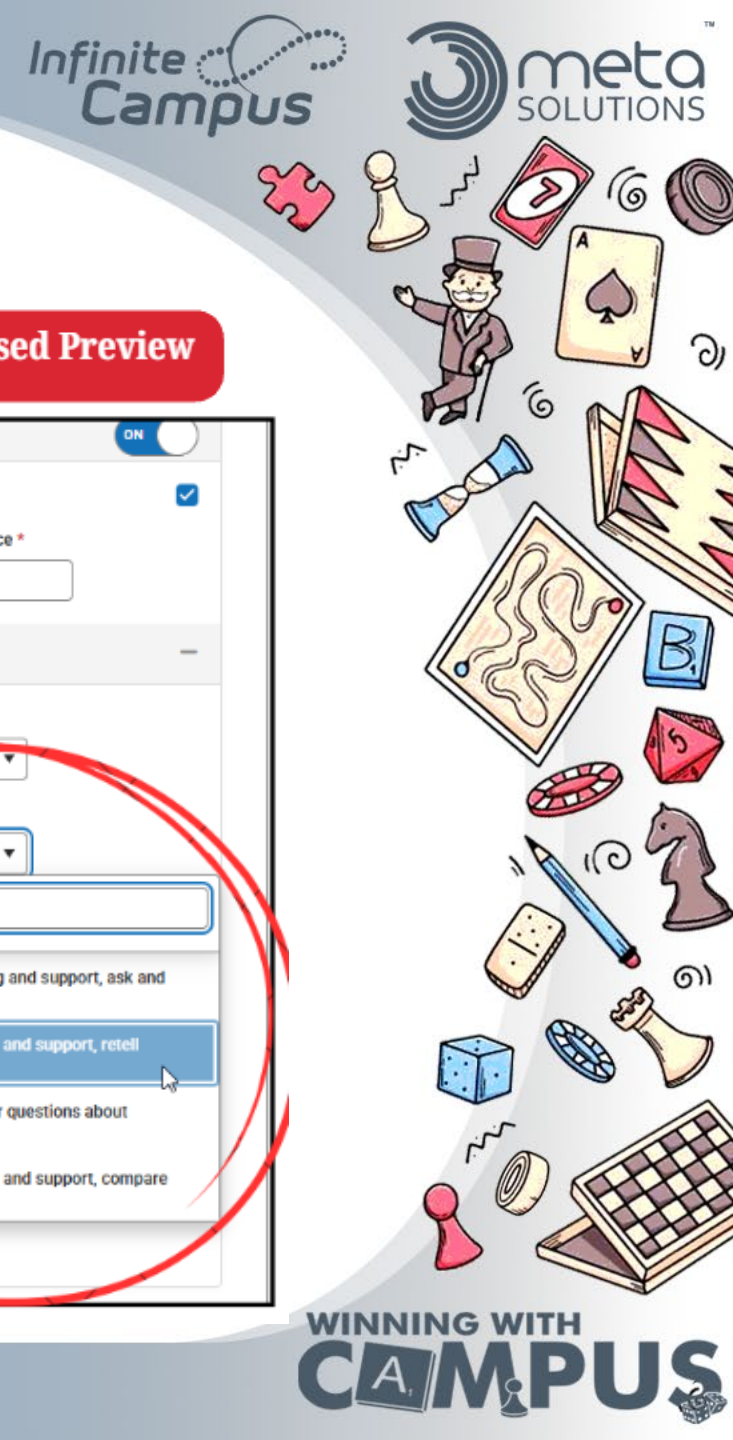
WINNING WITH CAMPUS

[illegible]

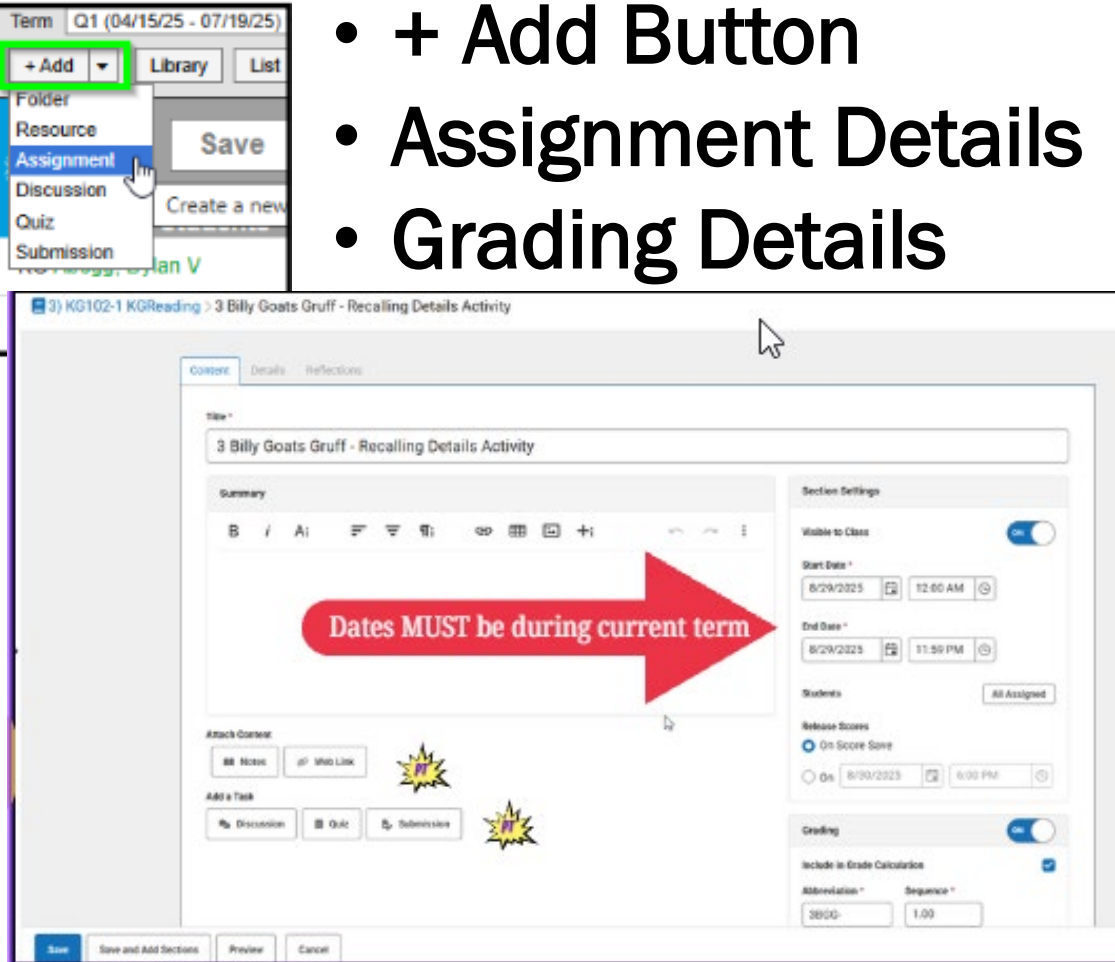
1. Assignment Title
2. Visible to Class
3. Dates- **Must fall within the term dates.**
4. Which Students
5. Abbreviations
6. Sequence
7. Category
8. Standards/Grading Task- **you MUST choose the term you are in. ALWAYS choose term in this dropdown.**
9. Scoring Type
10. Which Sections

Grade Book

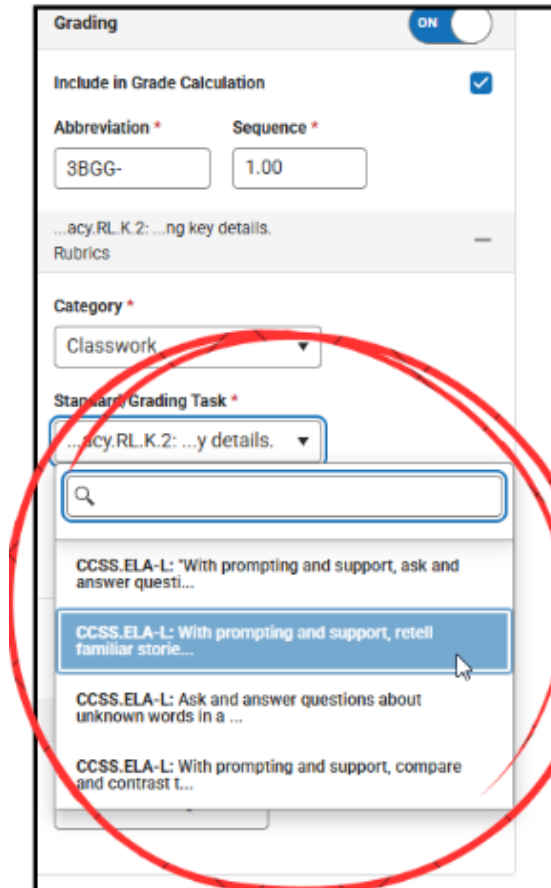
Standards Based Scoring



- + Add Button
- Assignment Details
- Grading Details



Standards Based Preview

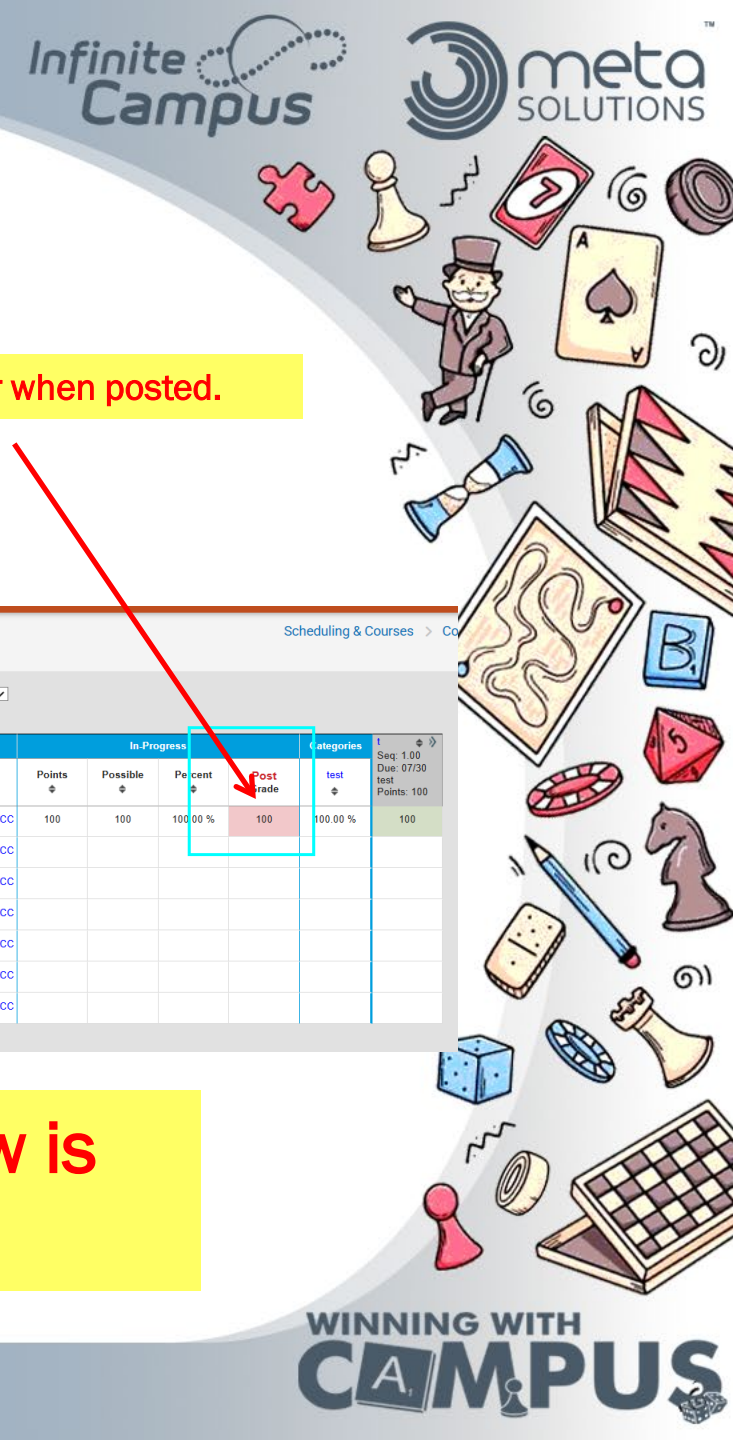


The image features a large, colorful collage of various board games and puzzles scattered across a light blue background. The items include a red puzzle piece, a yellow chess king, a red die, a green card with a white arrow, a yellow card with a black spade, a blue and white striped dice, a yellow box with red triangles, a blue box with the letter 'B', a red pyramid-shaped die, a brown horse head chess piece, a blue pencil, a yellow box with dots, a blue cube, a blue and white striped dice, a yellow bell-shaped chess piece, a red pin, a yellow box with a grid pattern, and a small figure of a man in a top hat. In the top left corner, there is a logo for "Infinite Campus" with a circular graphic element. In the top right corner, there is a logo for "meta SOLUTIONS" with a stylized 'C' icon. At the bottom center, there is a logo for "WINNING WITH CAMPUS" featuring a large 'C' and a small figure of a man in a top hat.

Once the assignment is saved, you can select multiple class sections to attach to an assignment.

WINNING WITH CAMPUS

Posting Grades



Section Guest Grade Book ☆

Scheduling & Co

310-1 Reading 3 Teacher: Keeplearn, Audrey

Term T1 (07/01/26 - 10/23/26) Section READ) 310-1 Reading 3 Task TERM: Term Grade

+ Add List Sort Filter All Scores Released Only

Settings	Save	Students	Grade Totals	Posted			In-Progress			
				Percent	Grade	Fill Rpt Crd Comments	Points	Possible	Percent	Post Grade
03	Banham, Kayzia	▶	100.00 %			CC				
03	Bausch, Rosanna	▶				CC				
03	Berg, Zahid	▶				CC				
03	Bishop, Ava	▶				CC				
03	Bitterich, Edison	▶				CC				
03	Boehme, Phillip	▶				CC				
03	Breymann, Darian	▶				CC				

Section 310-1 Reading 3 Teacher: Keeplearn, Audrey

Term T1 (07/01/26 - 10/23/26) Section READ) 310-1 Reading 3 Task TERM: Term Grade

+ Add List Sort Filter All Scores Released Only

Settings	Save	Students	Grade Totals	Posted			In-Progress			
				Percent	Grade	Fill Rpt Crd Comments	Points	Possible	Percent	Post Grade
03	Banham, Kayzia	▶	100.00 %			CC				
03	Bausch, Rosanna	▶				CC				
03	Berg, Zahid	▶				CC				
03	Bishop, Ava	▶				CC				
03	Bitterich, Edison	▶				CC				
03	Boehme, Phillip	▶				CC				
03	Breymann, Darian	▶				CC				

Grade moves over when posted.

Section Guest Grade Book ☆

310-1 Reading 3 Teacher: Keeplearn, Audrey

Scheduling & Courses

Term

T1 (07/01/26 - 10/23/26)

Section

READ) 310-1 Reading 3

Task

TERM: Term Grade

+ Add

List

Sort

Filter

All Scores

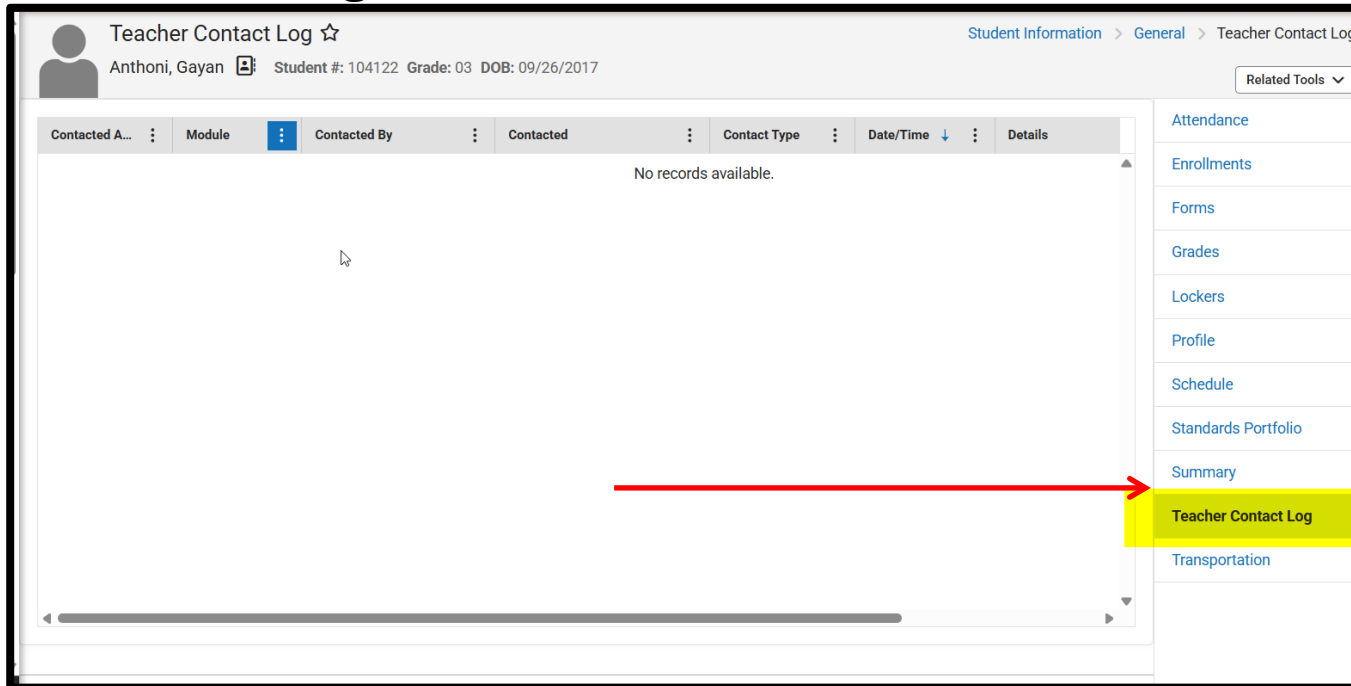
Released Only

Settings	Save	Students	Grade Totals	Posted			In-Progress			Categories	Seq	Due	test	Points
				Percent	Grade	Fill Rpt Crd Comments	Points	Possible	Pe cent					
03	Banham, Kayzia	▶	100.00 %			CC	100	100	100.00 %	100	100.00 %	100		
03	Bausch, Rosanna	▶				CC								
03	Berg, Zahid	▶				CC								
03	Bishop, Ava	▶				CC								
03	Bitterich, Edison	▶				CC								
03	Boehme, Phillip	▶				CC								
03	Breymann, Darian	▶				CC								

Posting grades can only happen when the window is open by the administration.

Teacher Contact Log

- Click on a student in your roster.
- Click on Student Information
- On the right hand side, click Teacher Log



This must be set up as a Custom Module by the administration for it to show.

Always keep track of you parent contact!

<https://kb.infinitecampus.com/help/34f43ea>

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Please help us help you, by filling out a training survey.

www.metasolutions.net/campussurvey

Need More Info? Get More!

META IC Support: infinitecampushelp@metasolutions.net

META IC Training Videos & Docs: metasolutions.net/campustraining

META IC Website: metasolutions.net/infinitecampus

THANK YOU!