

FY27 Beginning of Year Student Collection

(8/13/2026 – 12/18/2026)

FY27 SOES Beginning of Year Student Collection

(8/6/2026 – 12/18/2026)



September 2, 2026
Cathy Edwards

Collection Files

GI – Student Demographic

GQ – Student Program

GG – Student Gifted

GD – Student Discipline

GE – Student SPED Record

DN – Organization General Information
(Assessment, District, Student)

Collection Files



FD – Student Attributes – Effective Date

FN – Student Attributes – No Date

FS – Student Standing

GJ – Student Demographic – Race Detail Record

FE – Student SPED Grad Requirements

FM – Student Detailed Attendance Record

Collection Files (as needed)



FC – Student Withdrawal Override Record

FL – Student Summer Withdrawal Record

FX – Student Reported in Error

Required Collection Requests

The Student Demographic (GI) Record and the relevant elements are to be reported as follows.

Record Field Number	Data Element	Student (S)			S CS/STEM		SCR	G
		Initial	Mid	Final	Initial	Final		
GI050	EMIS Student ID Number	✓	✓	✓	✓	✓	✓	
GI070	Date of Birth	✓	✓	✓	✓	✓	✓	
GI080	Gender	✓	✓	✓	✓	✓	✓	
GI090	Summative Racial/Ethnic Grp	✓	✓	✓	✓	✓	✓	
GI270	Native Language	✓	✓	✓	✓	✓	✓	
GI330	First Name	✓	✓	✓	✓	✓	✓	✓
GI340	Middle Name	✓	✓	✓	✓	✓	✓	✓
GI350	Last Name	✓	✓	✓	✓	✓	✓	✓
GI360	Student Birth Place City							
GI570	Student Home Language	✓	✓	✓	✓	✓		
GI580	Hispanic/Latino	✓	✓	✓	✓	✓		
GI610	Local Use Identification Code						✓	

Student Language Other Than English

- The language other than English for a student who has been identified as an English learner

This element is only required to be reported for students who are reported at any time during the current school year as being an English Learner (EL Status Element not equal to "N") or as being an Immigrant (Immigration Status Element equal to "Y")



Demographics ☆

Aarens, Joey

Student #: 104368
DOB:

* Medical Condition(s)

Save Delete Person Summary Report

Date Entered US
Date Entered US School

Date Entered State School

Home Primary Language

Select a Value

AKA: Akan
AMH: Amharic
ARA: Arabic
BAM: Bambara
BAS: Basa; Basaa
BEN: Bengali
BOS: Bosnian
BUL: Bulgarian
CES: Czech
DAN: Danish
DEU: German
DIN: Dinka
ELL: Greek
ENG: English
EWE: Ewe
FAS: Persian; Farsi
FIL: Filipino; Pilipino

GQ – Student Program

FY27 Changes

Version	Date	Effective	Change #	Description
17.0	07-01-26	FY27	27-1	Updated RIMP code reporting guidelines.

Reading Improvement and Monitoring Plan Intervention Programs. Districts and community schools are required to report reading improvement interventions/programs provided during the school year in EMIS during the Midyear and End of Year Student (S) Collections and the SOES End of Year Student (S) Collection. Summer interventions associated with a Reading Improvement and Monitoring Plan ([RIMP](#)) are reported during [the same collections the following year.](#)

Reading Improvement and Monitoring Plans (RIMPs) are required for K-~~3~~⁶ students identified by the reading diagnostic assessment as not reading at grade level. [RIMPs must continue throughout a student's K-12 education until the student is reading proficiently for the student's current grade level.](#)

Report one or more interventions for any [student identified as requiring a RIMP per Ohio law](#). ~~K-6 student identified as not on track for reading.~~ [For students in grades K-3,](#) ~~only~~ those students on a RIMP implemented within 60 days of the diagnostic results can be reported with the RIMP Intervention Program codes. Students [in grades K-3](#) with improvement plans implemented more than 60 days after diagnostic result availability must be reported with other Academic Intervention codes.

The following table gives general guidance regarding the collection requests in which Student Program (GQ) Records are to be reported to the Department. Any valid program codes for the current school year may be reported in this record, with the exception of ~~Reading Improvement and Monitoring Plan~~[RIMP](#) Intervention Program Codes, which may only be reported for students participating in a Reading Improvement and Monitoring Plan.



GQ – Student Program

Reported Data Elements

Record Field Number	Data Element	Student (S) Trad			Student (S) CS/STEM		Grad (G)
		Initial	Midyear	Final	Initial	Final	
GQ060	Program Code	✓	✓	✓	✓	✓	✓
GQ070	Employee ID	✓	✓	✓	✓	✓	
GQ090	Program Provider IRN	✓	✓	✓	✓	✓	
GQ100	Program Enrollment Start Date CCYYMMDD	✓	✓	✓	✓	✓	
GQ110	Program Enrollment End Date CCYYMMDD	✓	✓	✓	✓	✓	



• Program Codes

What Program Codes are collected in the Beginning of Year Student Collection and the SOES Beginning of Year Student Collection?

Student Program Code(s) Categories	Program Series
Career Technical Programs	305xxx
Graduation Alternative Competency	5201xx, 5202xx
Graduation Seals, Earned	510xxx
Graduation Seals, Plan to Earn	510xxx
Pre-Kindergarten Experience	8000xx
Preschool	220xxx
Related Services	215xxx
Seal of Biliteracy	60xxxx
Work Based Learning	31xxxx, 305xxx

• Employee ID Element

Reporting Instructions. If the resident/educating district is contracting with an ESC or another EMIS reporting entity for a staff member to provide this program, then the educating/resident district is required to report the Credential ID or the state assigned Z ID of the staff member (employed by ESC/EMIS reporting entity) providing the program. The Employee ID Element for non-contracted staff will be the local number assigned to the employee by the district and reported on the Staff Demographic (CI) Record.

 **What to Report.** This element is required to be reported with the 206xxx Gifted program codes.

 If not reporting a gifted program code, do not report the Employee ID Element. 

Gifted Program Codes are not reported until
Traditional District Midyear Collection and SOES
Final Collection

• Program Provider IRN

The district IRN of the entity in contract with the reporting school district to provide the Program services

The Program Provider IRN Element is required to be reported if the school district has an agreement with an ESC or another EMIS entity to provide the service.

If the school district is not contracting with any EMIS reporting entity for the program and/or services in which the student is participating, then this field should be filled with ***** (leaving it blank in Campus will report *****)

• Program Enrollment Start/End Date

- Start and end dates are not used by the Department

However

- Start and End dates entered in Campus will help you identify students who are currently receiving program/services.
- If you add the end date at the same time you enter the start date, you will only have to touch the record one time

Student Flag Detail

***Flags**

***Start Date** **End Date** **Eligibility Start Date** **Eligibility End Date**

User Warning

Participation Details

Description

Location **Program Staff**

meta SOLUTIONS

Entering Program Codes by Student (Flags)

Student Information> General>Flags (Individual Student)

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Batch Program Assignment Wizard ☆

Student Information > Program

Batch Assignment Tool

The Batch Assignment tool adds, deletes, or modifies the item selected in the Type field for the selected student. Students can only be assigned one graduation program.

Select Type **Type is Flag** **Select Filter** **Batch Add**

Select Program **Program codes are listed in the drop down**

Select Mode **Add Participation** **Delete Participation** **Edit Participation**

Start Date **End Date**

Update

Select Filter allows you to add grades or an AdHoc for assigning the codes

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Entering Program Codes by Student (Flags)

Student Information> Program Administration> Batch Program Assignment Wizard (Batch Add)

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Batch Add allows students to be selected by name and can be narrowed by grade.

Batch Program Assignment Wizard ☆ Student Information > Program

Batch Assignment Tool

The Batch Assignment tool adds, deletes, or modifies the item selected in the Type field for the selected students(s).
Students can only be assigned one graduation program.

Select Type
Flag:

Select Filter ☒ Select Filter ☐ Batch Add

Select Program
**

Select Mode
☒ Add Participation
☐ Delete Participation
☐ Edit Participation

Start Date

Quick Search:
 Active today:
 Grade:
 Name: (last name, first name)
 Sort:

All Students

Selected Students

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State Seal Information

Status: *State Seal: *Date Earned: Language:

Add State Seal

C: Complete
IP: In Progress
NC: Not Completed

510001: OhioMeansJobs Readiness Seal
 510140: Military Enlistment Graduation Seal
 510180: Technology Graduation Seal
 510211: Industry Recognized Credential Graduation Seal
 510260: Citizenship Graduation Seal
 510333: English Language Proficiency For The Seal of Biliteracy Graduation Seal Established
 510336: World Language Proficiency For The Seal of Biliteracy Graduation Seal Established
 510371: College Ready Graduation Seal
 510420: Science Graduation Seal
 510451: Honors Diploma Graduation Seal
 510500: Community Service Graduation Seal
 510540: Student Engagement Graduation Seal
 510580: Fine and Performing Arts Graduation Seal
 Biliteracy: Seal of Biliteracy

Akan (608014)
 Albanian (608001)
 American Sign Language (ASL) (601050)
 Amharic (608002)
 Arabic (600101)
 Armenian (608015)
 Bambara (608016)
 Bengali (608017)
 Bosnian (608018)
 Bulgarian (608019)
 Burmese (608020)
 Cambodian (608003)
 Cantonese (608004)
 Central Khmer (608021)
 Chinese (600102)
 Croatian (608022)
 Danish (608023)

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Entering Program Codes on Graduation Tab

Student Information> General> Graduation

This will be the 510xxx codes

The Seal of Biliteracy requires that the Language is also selected to complete the 60xxxx code to report

The screenshot displays the IEP software interface. At the top, a toolbar includes buttons for 'Save', 'Save & Continue', 'Delete', 'Print', 'Print Editor', and 'New Service Provided' (highlighted with a red box). On the left, a sidebar menu lists various sections, with 'Related Services' highlighted (also with a red box). The main area shows a table titled '7. Related Services List' with columns for 'Service Provided', 'Time', 'Start Date', and 'End Date'. Below this, a 'Related Services' dropdown menu is open, listing various services such as 'Aide Services', 'Attendant Services', 'Audiological Services', 'Interpreter Services', 'Occupational Therapy Services', 'Orientation and Mobility Services', 'Physical Therapy Services', 'Psychological Services', 'Speech and Language Services', 'Transition Services', 'Counseling Services', 'Transportation', 'Social Work Services', 'School Health Services', 'School Nurse Services', 'Board Certified Behavior Analyst Services', and 'Other'. To the right of the dropdown, there are input fields for '*Location of Service', '*End' (with a date picker set to 08/19/2025), and 'Number of Sessions'.

Entering Program
Codes on the IEP
Student
Information>
Special Ed>
Special Ed
Documents

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GG Student Gifted

The Gifted Education Record is to be reported for the Beginning of Year, Midyear and End of Year Student Collection and the SOES End of Year Student Collection (This data MAY also be reported in the SOES Beginning of Year Student Collection).



Reports students who were screened, assessed, and/or identified in the gifted areas



All students in grades K-12 are reported with a gifted record by the resident/educating district



When a student transfers from one district to another during a school year, gifted identification carries from one district to the other. Both districts are required to report

Areas of Giftedness

Superior Cognitive Ability

Mathematics

Science

Reading, Writing or a combination

Social Studies

Creative Thinking Ability

Visual or Performing Arts Ability

Screened (Y/N)
Assessment (Y/N)
Identification (Y/N)
Identification Date
Served

Only the identification data is cumulative; all other data elements reflect only those activities that took place during the current school year.

- **Screened** – reported each year screening is done using state approved assessment
- **Assessed** – reported each time a **re-testing** is done during the same school year
- **Identified** – reported the first time a student is identified in the area and continues to report thereafter
 - If Identified – must also report the identified date
- **Served** - Reported each year a student received Gifted services in an Identified area
 - If Served – must also report a program code (GQ record)

Screened

1. The student was given an approved assessment by the school to determine giftedness in one or more areas, based on a nomination by a school staff member, parent, or any student, or
2. The student was given an approved assessment by the school to determine giftedness in one or more areas during a whole-grade testing session (all students at a grade level were tested), or
3. The student was given an approved assessment within the prior 24 months by a qualified professional outside the local school system, and the parent presented the scores to the district during the current school year to determine giftedness.

Assessed

Sometimes the first testing of a student for giftedness (screening) does not produce a final answer to the question “Is this student gifted in this area?” When the results are not conclusive, the student moves to a second stage of the identification process, called assessment. During the assessment stage, the student is given a second test to determine giftedness.

There will never be a case where all students at a grade level in a district will be reported as assessed in EMIS within the same school year, and in general, the number of students marked as assessed for giftedness will be much lower than the number of students marked as screened for giftedness.

Identified

The student is Identified as gifted if he/she is screened and/or assessed using an approved instrument and if either the screening or assessment score meets the statutory identification threshold. Once a student is identified as gifted in a specific area of giftedness in Ohio, whether by his/her current district or another district in the state, he/she will always be considered gifted in that area and must be reported in EMIS identified as gifted.

Served

Indicates the area(s) of gifted identification for which a gifted student is receiving services from the school district.

Reporting a student as Gifted – Served also requires a Student Program Code to be submitted (205xxx or 206xxx) or a Course Record with the local classroom code reported indicating he/she is being taught in a course designated for a gifted population.

If a service a district is offering meets the Ohio Administrative Code criteria, then identified gifted students participating in the service can be considered served during the current school year. These criteria include multiple requirements beyond enrollment in a specific course or program, therefore, the determination of whether a specific student is being served must be made by district staff knowledgeable of Ohio's gifted education requirements.

Districts should note that the same course or program may be considered a gifted service for some students but not others. For example, an advanced mathematics program may be considered a form of gifted service for a student who is identified as gifted in the specific academic area of mathematics. However, the advanced mathematics program would not be considered a form of gifted service for a student who is identified as gifted only in the visual and performing arts.

Creating and Rolling Forward Gifted Records

- Creating gifted records for all students Grades K-12
 - Must be completed every school year

Student Information>Program Administration>Gifted Batch Update Wizard

Gifted Batch Update Wizard ☆

Gifted Batch Update

The Gifted Batch Update tool can be used to create and update student gifted records in a particular school year.

- Only one record per subject area is allowed per year.

The Create function will create new records using the parameters set in the batch editor.

- The Identified Date will be copied forward from the previous year.
- If a student gifted record already exists for the particular year and subject area, the record will not be updated.

The Update function will update any existing records found using the parameters set in the batch editor.

- Ignore - This option will not update the gifted record.
- Set Selected - Sets the field to selected.
- Set Deselected - Sets the field to deselected.

Function: **Create Records**

Subject Area: **Creative Thinking Ability**

Choose Grades: **All Grades**

Screening: **Set Deselected**

Service: **Set Deselected**

School Year: **2025-2026**

Select Calendars: **25-26 Fillmore Middle School**

Assessment: **Set Deselected**

Ad Hoc Filter:

Mode: **Validate and Test**

Run

Create/Update Record

Run this procedure for each subject area

Create/Update Record will create or update the records for all calendars/grade levels selected

Validate and test will allow you to see what will be created if you continue

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It is good practice to run the 'Create' option often to add any move in students. And especially important before you 'Update' Gifted information. The system will not show any updates if the file doesn't already exist.

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Batch Adding Screening Gifted Records

Student Information>Program Administration>Gifted Batch Update Wizard

Function: Update Records

Subject Area: Creative Thinking Ability

Choose Grades: All Grades, Grade 01, Grade 02, Grade 03, Grade 04

Screening: Set Selected

Service: Ignore

School Year: 2025-2026

Select Calendars: 25-26 Fillmore Middle School, 25-26 Harrison High, 25-26 High School/MSTraining, 25-26 Taylor K-8, 25-26 Van Buren High School

Assessment: Ignore

Ad Hoc Filter:

Mode: Create/Update Record, Validate and Test, Create/Update Record

Run

Must be completed for each Subject Area students are Screened in one at a time

Exceptions to Reporting the Student Gifted Education (GG) Record
The Student Gifted Education (GG) Record does not need to be reported for students in the following situations:

- Students who are attending/placed at another entity 100% of the time (e.g., court-placement, open-enrollment, direct pay tuition, etc.). That entity would report the Student Gifted Education (GG) Record for those students.
- JVSDs do not report the Student Gifted Education (GG) Record.

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GD Student Discipline

EMIS Change 27-11

This change makes several updates to the Student Discipline Record. These updates include deleting the Victim of Student Violence element, updating the wording of several options, and adding a Frequently Asked Questions section. Overall guidance has also been updated such that a separate record will be reported for each Type of Discipline administered to a student for a single discipline incident. Guidance for reporting discipline that spans multiple school years has also been included.

Please review EMIS Manual Section 2.11 Student Discipline (FD) for full update information

A Student Discipline (GD) Record is only to be reported for incidents in which a student receives a discipline action and serves at least a portion of that discipline action. A separate record should be reported for each incident that occurs that results in at least one discipline action that is administered and served. Separate records are also reported for each Type of Discipline that is administered to and served by a student.

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• Building IRN

- IRN of the building **reporting** the incident
 - If left blank in the Discipline Report, the building where the student primary enrollment record is will automatically populate in the GD extract.

• Building IRN of Where Discipline Incident Took Place

- IRN of the building **where the incident took place**

Building IRN and Building IRN of Where the Discipline Incident Took Place could be different (does not have to be IRN within the reporting district)

• Date of Discipline

- The date on which **the incident resulting in a discipline action occurred**

Reporting Instructions. Report the date on which the student **engaged in the behavior that resulted in a discipline action**. If the discipline administered will cross school years, Student Discipline Records should be reported in each year to reflect the discipline served in that year. In such cases, the Date of Discipline for both years' records should be the same date—the date of the discipline incident.

• Discipline Reason Element

** - Not Applicable	09 – Use, Possession, Sale, or Distribution of Tobacco Products	23 – Use of Intoxicating Alcohol, Liquor, or Beer or Arriving Under the Influence of Intoxicating Alcohol, Liquor, or Beer on School property or Grounds
03 – Fighting/ Physical Aggression	10 – Possession, Sale, or Distribution of Intoxicating Alcohol, Liquor, or Beer	24 – Use of Substances Other than Tobacco or Alcohol or Arriving Under the Influence of Substances Other than Tobacco or Alcohol on School Property or Grounds
04 – Vandalism	11 – Possession, Sale, or Distribution of Substances Other Than Tobacco or Alcohol	25 – Violation of School Policy
05 – Theft/Stealing Personal or School Property	14 – Bomb Threat	
06 – Use, Possession, Sale, or Distribution of a Firearm	18 – Disruptive and Behavioral Misconduct	
07 – Use, Possession, Sale, or Distribution of a Dangerous Weapon Other Than a Firearm or Explosive, Incendiary, or Poison Gas	19 – Harassment, Intimidation, and Bullying.	
08 – Use, Possession, Sale, or Distribution of Any Explosive, Incendiary, or Poison Gas	20 – Firearm Look-a-Likes	
	21 – Sexual Conduct and Harassment	
	22 – Serious Bodily Injury	

Districts may report up to 5 discipline reasons for each Incident

• **Discipline Modified**

- Indicates if the Chief Administering Officer modified, on a case-by-case basis, in writing, the one-year expulsion requirement for possession of a firearm at school.

Valid Options

*	Not Applicable
Y	Yes
N	No

• **Discipline Sequence Number**

- In one reporting year, this number must be unique for each Student Discipline Record reported with the same Date of Discipline

Reporting Instructions. If two or more discipline incidents occur on the same day or if more than one Type of Discipline is administered for a single incident, this number must be unique on each record. See the Frequently Asked Questions.

• **Referred for Alternate Educational Services**

- Indicates if a student, for whom a Chief Operating Officer modifies as part of a case-by-case basis the one-year expulsion requirement for possession of a firearm, was recommended for alternate educational services

Valid Options

*	Not Applicable
Y	Yes
N	No



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• **Total Discipline Days Element**

- Refers to the length of discipline, in Full Time Equivalency (FTE) served by the student for each type of discipline administered.

Reporting Instructions. Report the total number of days, in FTE, that the student served the discipline type reported in this record in the current school year. If the student served half a day suspension as discipline, then report .50 in this element. If the student served 5 days of suspension and 5 days of expulsion for the same incident, report one record for the suspension with 5 days in this element and one record for the expulsion with 5 days in this element. If the student did not serve any discipline time for the incident, then no Student Discipline (GD) Record should be reported.

• **Type of Discipline**

- 1 – Expulsion
- 2 – Out-of-school Suspension
- 3 – In-school Suspension
- 4 - in-school Alternate Discipline Class/Program/Building
- 6 – Emergency Removal by District Personnel
- 7 – Removal by a Hearing Officer
- 8 – Expulsion Under Board Policy to Extend
- 9 – Prior Expulsion Extended Under Board Policy to Extend

Reporting Instructions. Report a separate Student Discipline Record for each Type of Discipline administered to and served by a student for each discipline incident that occurs.



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Incident Detail Information
This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 630 Status: In-Progress Submitted Date: 08/25/2025 01:48 PM Submitted By: Administrator, Demo

*Alignment: Discipline 03 Fighting/Violence Title: Discipline Reason

*Date of Incident: 08/25/2025 *Time of Incident: 08:00 AM Damages: \$ 0.00 Context: Context Description: Building IRN This field NEEDS the Building IRN typed in

Location: Details: Resolution Details

*Resolution Type: OOS: 2 Out-of-School Suspension Type of Discipline

Resolution ID: 608 State Code: 2 Out-of-School Suspension Category: Minor

*Resolution Assign Date: 08/25/2025 *Resolution Start Date: 08/25/2025 Resolution Start Time: 08:00 AM *Resolution End Date: 08/27/2025 Resolution End Time: 02:25 PM

*Duration in School Days: 3.00

Attendance Code (Warning: Saving this resolution will update attendance) OOS: Out of School Suspension Behavior Admin Staff Name: Administrator, Demo

Details: Discipline Modified: * Not Applicable Referred For Alternative Education: Not Applicable (*) PS-3 Discipline Reason Detail

- Modified by: Administrator, Demo 08/25/2025 14:03

Check for attendance conflicts

If this field is left blank, it will eliminate the issues with users entering something other than the Building IRN

Participant(s) Details

☒ Dillon Anderson (Uncheck to exclude participant.) ☐ Display on Portal

Role: Demerits *Relationship to School

Offender 0 1: Current Student

Offender Participant Injury Description: Bloody Nose Medical Service Provided: ☒

Victim

Witness

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GE – Student Special Education Record

EMIS Change 27-74 This change updates Disability Condition language to align with Ohio Administrative Code (OAC) Rule 3301-51-01.

Valid Options

- ET01 Multiple Disabilities (other than Deaf-Blind)
- ET02 Deaf-Blindness
- ET03 Hearing Impairment (including Deafness) ~~(Hearing Impairment)~~
- ET04 Visual Impairments
- ET05 Speech ~~and~~ or Language Impairments
- ET06 Orthopedic Impairments
- ET08 Emotional Disturbance ~~(SBH)~~
- ET09 Intellectual Disability ~~ies (Formerly Mental Retardation, Developmentally Handicapped, or Cognitive Disabilities)~~
- ET10 Specific Learning Disability ~~ies~~
- ET12 Autism
- ET13 Traumatic Brain Injury (TBI)
- ET14 Other Health ~~Impaired~~ Impairment (Major)
- ET15 Other Health ~~Impaired~~ Impairment (Minor)
- ET16 Developmental Delay

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- The record is only reported for students attending a public school and for students placed in a nonpublic school by a public school district, and for parentally placed non-public students receiving special education services from the public school district. For parentally placed non-public students, report all events that occurred during the current reporting timeframe at the district resulting in an ISP (Individualized Service Plan), including non-ISP event types (CNST, RFRL, etc.).
- All EMIS reporting entities, except JVSDs and ESCs, who either provide education or services to a student with a disability or are the resident district must report this record. There are two exceptions to this requirement:
 - Student attends another district for Contract Career Technical education only – the district where the Contract Career Technical education is being provided does not submit this record; or
 - Student is enrolled in Department of Youth Services (DYS) – the resident district does not submit this record for events which occur while the student is attending DYS.
- Will include all events occurring from 7/1/2026 – 6/30/2027.
- Report the **Event**, **Date** and **Outcome** that occurs within the reporting timeline.

****NOTE – Only records that have been reported up to the date of running your collection will be seen. This will not be a complete picture of students being reported with disabilities until End of Year reporting****



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• Date and Date Type

Dates are reported for the following events (**Date Type**):

- Preschool Transition Conference (**PSTC**)
- Referral for Evaluation - **INITIAL ONLY** (**RFRL**)
- Parent/Guardian Consent for Evaluation (**CNST**)
- Evaluation Team Report Completion (Initial, Reevaluation or Transfer) (**IETR, RETR, TETR**)
- Individualized Education Program Completion (Initial and Periodic Reviews) (**IIEP, RIEP**)
- Transfer Student IEP Adoption Date (**TIEP**)
- IEP Consent Withdrawn by parent (**CIEP**)
- Amended IEP (**AIEP**) When an EMIS reportable amendment has been made.
- ISP (**IISP, RISP**)
- **NIEP**
- Manifestation Determination (**SEMD**)

Events should be reported as they occur in the Traditional Districts Beginning of Year, Midyear. And End of Year Student Collections and SOES Beginning of Year and End of Year Student Collections. For the Beginning of Year Collections, districts should-at a minimum-report events through October 31 of the current school year (Keep the Federal Child Count in mind)



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• Extended School Year

Student qualifies for extended school year services per IEP

<i>Valid Options</i>	
*	Not applicable
Y	Yes
N	No

• IEP Test Type

The format of the test the student is required to take for all tests

<i>Valid Options</i>	
STR	Standard (regular)
ALT	Alternate Assessment
STA	Standard with Accommodations
***	Not Applicable

• Non-Compliance ID

Code identifier for the reason an event has not met Federally mandated timelines. There is a table in the GE section of the EMIS Manual that lists the Date Type and Outcome ID and the valid Non Compliance Codes for each.

Valid Options

**	Not Applicable
01	No Identified Reason
02	Staff Not Available-Summer Months
03	Staff Not Available-School Year
04	Scheduling conflicts with family
05	Parental Choice
06	Parent Refused Consent
07	Child's Health
08	Student's Incarceration
09	District in compliance with due process timelines, but incorrect/missing data reported in EMIS in a prior collection
10	Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
11	IEP expired; new IEP not in place; services being provided based on prior IEP
12	IEP current, but not reported to EMIS in prior collection; services provided based on current IEP

ONLY USED FOR
IETR, IIEP, RIEP, RETR

ONLY
USED
FOR
NIEP

• Outcome Beginning Date

The date on which the outcome of the event became effective

- The Outcome Beginning Date is only reported when a student's IEP is completed or when reporting a Date Type of NIEP or TETR. The IEP team determines the Outcome Beginning Date. When the outcome of the IEP is IEDP, IENS, or IEPR report the *EVENT DATE* in this element.

• Outcome End Date

The last day on which the outcome of the event will be effective

- This date is recorded on the IEP. The IEP team determines the Outcome End Date.
 - There cannot be more than one-year (minus a day) time span between the Outcome End Date and the Outcome Beginning Date of the IEP.
- When the outcome of the IEP is IEDP, IENS, or IEPR report the *EVENT DATE* in this element.
- The Outcome End Date is also reported when the Date Type of TETR is reported
 - This would be the date the original ETR will expire
- When reporting a TIEP event, the adopted IEP has an End Date, and that End Date is the date that has been accepted, and the date that should be reported

• Outcome ID

Identifies the outcome of an event

Valid Options

- ET01 Multiple Disabilities (other than Deaf-Blind)
- ET02 Deaf-Blindness
- ET03 Hearing Impairment (including Deafness) ~~(Hearing Impairment)~~
- ET04 Visual Impairments
- ET05 Speech ~~and-or~~ Language Impairments
- ET06 Orthopedic Impairments
- ET08 Emotional Disturbance ~~(SBH)~~
- ET09 Intellectual Disabilityies ~~(Formerly Mental Retardation, Developmentally Handicapped, or Cognitive Disabilities)~~
- ET10 Specific Learning Disabilityies
- ET12 Autism
- ET13 Traumatic Brain Injury (TBI)
- ET14 Other Health ~~Impaired~~ Impairment (Major)
- ET15 Other Health ~~Impaired~~ Impairment (Minor)
- ET16 Developmental Delay

• Secondary Planning

The result of transition planning on the IEP for students age 14 and above

Valid Options

**** Not Applicable

TPNP Transition Plan Not in Place

TFYG (FYG-Four-Year Grad) Transition Plan in Place. Student plans to meet graduation requirements four years after entering ninth grade.

TMYG (MYG- Multi-Year-Grad) Transition Plan in Place. Student plans meet graduation requirements more than four years after entering ninth grade.

TPCE (PCE – Planned Continuation of Ed services) Transition Plan in Place, student has met graduation requirements but needs additional education services prior to enrollment in college or employment and will continue to be enrolled and receive service as a Grade 23 student.

If you did not have a Transition Plan in place for a student that should have had one, change the IEP to show TPNP – Transition Plan not in Place so the document will report. Then do an amended IEP and add the plan once complete.

• Evaluation (ETR) Editor

Save

Save & Continue

Print

Evaluation Outline
Evaluation Information
Student Demographics
Parent/Guardian Demographics
Preschool Planning Form
School Age Planning Form
Evaluator Assessments
Team Summary
SLD: Notification
SLD: Determination
Eligibility Determination
Team Meeting
Form Status

Evaluation Editor

*Planning Form

☐ School Age ☐ Preschool

*Evaluation Type

☐ Initial Evaluation ☐ Reevaluation ☐ Transfer

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

*Date of Meeting

Date of Last ETR

Referral Date

Consent Date

Transfer Date

*Parent Consent Outcome:

*Non-Compliance:

IETR, RETR, TETR
Start and End Dates

Parent Consent Date and Outcome

Non-Compliance
Referral Date – Initial Only

• Education Plan (IEP) Editor

Plan Outline ohIEP19Rev
Education Plan
Enrollment Status
Student Demographics
Parent/Guardian Demographics
Future Planning
Special Factors
Profile
Extended School Year
Postsecondary Transition Services
Measurable Annual Goals
Specially Designed Instruction
Related Services
Assistive Technology
Accommodations
Modifications
Support for School Personnel
Support for Medical Needs
Transportation as a Related Service
Nonacademic and Extra.
General Factors
Least Restrictive Environment
Statewide and Districtwide Testing
Exemptions
Meeting Participants
Signatures
Children with Visual Impairments
Form Status Checklist

Education Plan

***Meeting Type**

☐ Initial IEP ☐ Annual Review ☐ Amendment
☐ Transfer
☐ Review other than annual review
☐ Other

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

***Meeting Date:** **ETR Completion Date :** **Next ETR Due Date:**

***Start Date:** ***End Date:** **Next IEP Review:**

Target date for child to Graduate ***Secondary Planning (for state reporting)**

***Is the child in preschool?** ☐ Yes ☐ No
***Will the child be 14 years old before the end of this IEP?** ☐ Yes ☐ No
***Is the child younger than 14 years of age but has transition and postsecondary goal information?** ☐ Yes ☐ No
***Is the child a ward of the state?** ☐ Yes ☐ No
IEP by 3rd birthday? (if transitioning from Part C services) ☐ Yes ☐ No

Other Information:

IIEP, RIEP, AIEP

Start and End Dates

Secondary Planning

Non Compliance ID

• Special Ed Dates

Special Ed Dates Detail

***Date**

NIEP Event Type

Outcome

Non Compliance

Outcome Beginning Date Outcome Ending Date

ESY Services

SEMD Event Type

Manifestation Determination Date

Evaluation

Exit Date Exit Reason

Preschool Transition Conference Date

Updated October 31 IEP Outcome

Federal LRE Date Federal LRE Setting

NIEP

SEMD

Exiting or Not Eligible

LRE Override

DN Organization General Information

Extract Instructions for Beginning of Year

OH Extracts ☆

This tool will extract data to complete several formats of the OH State-defined file in the state defined fixed width file format, otherwise choose one of th

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type

Organization General Information (DN)

Reporting Period

S - Student

Group

Assessment

Calendar

College Credit Plus

District

Financial

Initial Eye Exam

Medical

Physical Education

Student

Finance/HR Software

FIN-EF: eFinancePlus

FIN-FF: EMIS Flat File Editor

FIN-TM: Tyler Munis

FIN-US: USAS (Uniform School Accounting System)

FIN-OT: Other Financial System

HRP-EF: eFinancePlus

HRP-FF: EMIS Flat File Editor

HRP-TM: Tyler Munis

HRP-US: USPS (Uniform Staff Payroll System)

HRP-OT: Other HR/Payroll System

Beginning of Year Groups

- Assessment
- District
- Student

Attribute Group	Collection(s) in Which Attribute Reported							As of Date, Where Applicable
	C	H	S Traditional			S CS/STEM		
			Initial	Midyear	Final	Initial	Final	
Assessment Group			x	x	x	x	x	First Day of District Test Window

- **Assessment Group** (JVSDs/ESCs do not report)
 - First Day of District Test Window
 - ASMTFG3ELA - Fall 3rd Grade ELA
 - ASMTSPRELA - Spring English Language Arts (all grades, including EOC)
 - ASMTSPRMSS - Spring Math, Science, Social Studies (all grades, including EOC)
 - No reporting is required when the district follows the state assessment window.

Attribute Group	Collection(s) in Which Attribute Reported						As of Date, Where Applicable		
	C	H	S Traditional			S CS/STEM			
			Initial	Midyear	Final	Initial		Final	
District Group									
DSTRCTSFTW			X	X	X	X	X	—	
R_<varies>			X	X	X	X	X	—	
TFRPSESCYS			X	X	X			—	
TFRPSESCNO			X	X	X			—	
			R_<varies>	X	X	X	X	X	—
			TFRPSESCYS	X	X	X			—
			TFRPSESCNO	X	X	X			—

• District Group

- DSTRCTSFTW – Primary Software used by the district for organizing and maintaining EMIS submission data
 - AUTOMATICALLY reports Infinite Campus when pulling the DN extract from Campus

• District Group

- R_<varies> – Used to report the core curriculum and instructional materials being used for English language arts in each grade level (PK – 5) and the reading intervention programs used in grade PK-12)

See EMIS Manual for specific attribute names

- TFRPSESCYS (YES, transfer) (JVSDs do not report)
 - Report the ESC IRN authorized by the district for the Department to transfer funds for preschool services
- TFRPSESCNO (NO, do not transfer) (JVSDs do not report)
 - Your district does not authorize the Department to transfer funds for preschool services

Only report the YES attribute OR the NO attribute – not both

- **Student Group** (JVSDs and ESCs do not report)

EMIS Change 27-65

This change deletes the STUKGBRDAY attribute from EMIS Manual Section 5.3. Per ORC § 3321.01, students entering KG are no longer required to be 5 by August 1 or September 30. This date is now determined based on the first day of instruction; therefore, this attribute is no longer necessary.

Attribute Group	Collection(s) in Which Attribute Reported						As of Date, Where Applicable	
	C	H	S Traditional			S CS/STEM		
			Initial	Midyear	Final	Initial		Final
Student Group								
STUKGLFREE			x			x		Cumulative Count for School Year
STUKGLRCED			x			x		Cumulative Count for School Year
STUKGNFEES			x			x		Cumulative Count for School Year
STUKGTUITN			x			x		Cumulative Count for School Year
STUHOMESCL			x	x	x			Cumulative Count for School Year
STUNPNTSRV			x	x	x			Cumulative Count for School Year

- **Student Group** (JVSDs and ESCs do not report)

- STUKGLFREE – count of all-day kindergarten students who are charged tuition and are eligible for free lunch
- STUKGLRCED – count of all-day kindergarten students who are charged tuition and are eligible for reduced price lunch
- STUKGNFEES – maximum amount charged to all-day kindergarten students for fees
- STUKGTUITM – maximum amount charged to all-day kindergarten students for tuition
- **Community Schools do not report the following attributes**
- STUHOMESCL – count of homeschooled resident students
- STUNPNTSRV – count of resident and non-resident nonpublic students who are in grades K-12 within the district boundaries eligible for special education services but not being served by the district

Only Community Schools report the following attribute

- C_STUEEPOL – Student early entrance policy flag

- **Student Group** (JVSDs and ESCs do not report)
 - **Community Schools do not report the following attributes**
 - STUHOMESCL – count of homeschooled resident students
 - STUNPNTSRV – count of resident and non-resident nonpublic students who are in grades K-12 within the district boundaries eligible for special education services but not being served by the district
- **Only Community Schools report the following attribute**
 - C_STUEEPOL – Student early entrance policy flag

School & District Settings>District> District General Information (DN)

District General Information Detail (DN)

***School Year**
 2026-2027 ▼

Assessment Group

ASMTFG3ELA: Fall 3rd Grade ELA.	ASMTFG3ELA	<input type="text"/>	
ASMTSPRELA: Spring English Language Arts (all grades, including EOC).	ASMTSPRELA	<input type="text"/>	
ASMTSPRMSS: Spring Math, Science, Social Studies (all grades, including EOC).	ASMTSPRMSS	<input type="text"/>	

Preschool SPED Agreements

District IRN Override

Select a Value ▼

TFRPSESCYS: Check if providing preschool special education services for resident children and the district has authorized the Department to transfer funds for preschool special education students.
 ☐ TFRPSESCYS

TFRPSESCNO: Check if an educational service center (ESC) is providing preschool special education services for resident children and the district has not authorized the Department to transfer funds for preschool special education students to the ESC providing those services.
 ☐ TFRPSESCNO

School & District Setting>District>District Literacy Instruction Information

27-44	Updates HQIM list for ELA and reading intervention materials
District/ Building TBD	This change updates the list of "R_" attribute names to match the list of Department-approved materials for ELA core curriculum and instruction and reading intervention. This change also adds a third column to the valid options list. This third column indicates whether the product has been approved for ELA core, reading intervention, or both.

District Literacy Instruction Information ☆

Core Curriculum, Instructional Materials, and Reading Intervention Programs

Filters:	Code	Type	Status	Grade Levels
No records	<input type="text"/> <ul style="list-style-type: none"> R_NPPHCORE R_NFRAPNFP R_NFPHONIC R_ACHIEVET R_AEPSTHRE R_AIPHARET 	<input type="text"/>	<input type="text"/>	<input type="text"/>

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School & District Setting>District>District General Information (DN)

Student Group

STUKGLFREE: Count of all-day kindergarten students who pay tuition and are eligible for free lunch.	STUKGLFREE	<input type="text"/>
STUKGLRCED: Count of all-day kindergarten students who pay tuition and are eligible for reduced price lunch.	STUKGLRCED	<input type="text"/>
STUKGNFEES: Maximum amount charged to all-day kindergarten students for fees.	STUKGNFEES	<input type="text"/>
STUKGTUITN: Maximum amount charged to all-day kindergarten students for tuition.	STUKGTUITN	<input type="text"/>
STUHOMESCL: Count of homeschooled resident students.	STUHOMESCL	<input type="text"/>
STUNPNTSRV: Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries eligible for special education services but not being served by the district.	STUNPNTSRV	<input type="text"/>

C_STUEEPOL: Student early entrance policy flag, C_STUEEPOL reported by community schools only.

Required in SOES Beginning of Year Only

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FD – Student Attributes - Effective Date

EMIS Change 27-42

This change updates Disadvantage options and reporting guidance. This change also removes a reference to EMAD and updates the family income link.

- Attendance Pattern
- Disability Condition
- Disadvantage
- Effective End Date
- Effective Start Date
- Homeless Status
- English Learner
- Migrant Status
- State Equivalent Grade Level

A change in any of these elements requires a new enrollment record

• Attendance Pattern

Student Information>General>Enrollments

Needed when grade level needs differentiated into two or more groups (two character)

Attendance Pattern
<input type="text"/>
FE: Full Day, Every Day
FO: Full Day, Every Other Day
HE: Half Day, Every Day
HO: Half Day, Every Other Day
AS: Alternative Schedule
NA: Not Applicable

For reporting purposes,
Attendance Patterns must be two
characters

See Calendar EMIS training document for information on creating and assigning
Attendance Patterns

• Disability Condition

Describes the disability of a student between the ages of 3 and 21 who has been officially identified with a disability by an ETR and one of the valid disability condition options

EMIS Change 27-74

This change updates Disability Condition language to align with Ohio Administrative Code (OAC) Rule 3301-51-01.

- ** Not Applicable
- 01 Multiple Disabilities
- 02 Deaf-Blindness
- 03 Hearing Impairment
- 04 Visual Impairment
- 05 Speech or Language Impairment
- 06 Orthopedic Impairment
- 08 Emotional Disturbance
- 09 Intellectual Disability
- 10 Specific Learning Disability
- 12 Autism
- 13 Traumatic Brain Injury
- 14 Other Health Impairment (Major)
- 15 Other Health Impairment (Minor)
- *16 Developmental Delay

*Disability Condition "16 Developmental Delay" can be reported for any student who is 3-9 years old regardless of grade level. Once a student turns 10, a disability condition other than "16" must be reported. (not new, just a reminder)

• Disadvantage

EMIS Change 27-42

This change updates Disadvantage options and reporting guidance. This change also removes a reference to EMAD and updates the family income link.

Student Information>General>Enrollments

Identifies the student who meets the definition of economic and/or academic disadvantage

Valid Options

- * Not Applicable
- 1 Economic Disadvantage
- 2 Academic Disadvantage (reported for career-technical students only)
- 3 Both Economic and Academic Disadvantage (reported for career-technical students only)
- ~~4 Economic Disadvantage in a CEP building or LEA where the student has not been determined to meet one of the 4 conditions listed in Economic Disadvantage Reporting Instructions below.~~
- ~~5 Both Economic and Academic Disadvantage in a CEP building or LEA where the student has not been determined to meet one of the 4 conditions listed in Economic Disadvantage Reporting Instructions below.~~
- 6 Economic Disadvantage in a CEP building or LEA where the student has been determined to meet one of the 4 conditions listed in Economic Disadvantage Reporting Instructions below.
- 7 Both Economic and Academic Disadvantage in a CEP building or LEA where the student has been determined to meet one of the 4 conditions listed in Economic Disadvantage Reporting Instructions below.



Beginning with the 2026-2027 school year, students attending districts/buildings that use Provision 2 or are participating in the Community Eligibility Provision (CEP) of the National School Lunch Program are not automatically reported as economically disadvantaged in EMIS. The Provision 2/CEP status does not impact reporting in this element; options “6” and “7” are being kept to minimize the updates for those students who were previously reported with those options. Reporting “1” and “6” are equivalent, as is reporting “3” and “7”.

In addition, students who meet certain criteria (such as homeless or foster youth) can also be categorically eligible for free lunch and would therefore be reported as economically disadvantaged. Categorically eligible students are included in the students identified in the Child Nutrition Direct Certification (CNDC) module within the Ohio District Data Exchange (ODDEX).

• Effective End/Start Date

[Student Information](#)>[General](#)>[Enrollments](#)

The last/first day, inclusive, that the set of all other values on this record are valid

General Enrollment Information			
Enrollment ID 96174			
Calendar 26-27 Cleveland Elementary		Schedule (read only) Main ▼	
*Start Date	No Show	End Date	
07/01/2026 	☐	<input type="text"/> 	

• Homeless

[Student Information](#)>[Program Participation](#)>[Homeless](#)

Students who lack a fixed regular and adequate night-time residence and have a primary night-time residence indicated in the valid options

- A – Shelter or Transitional Housing
- B – Unsheltered
- C – Doubled-up
- I – Hotel/Motel

Homeless Detail

*Start Date End Date

Program Status
01: Homeless ▼

*Primary Nighttime Residence *Unaccompanied Youth Homeless Served ☐

*: Not Applicable
A: Shelter
B: Unsheltered
C: Doubled-Up
I: Hotel/Motel

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• Unaccompanied Youth

[Student Information](#)>[Program Participation](#)>[Homeless](#)

A student not in physical custody of a parent or guardian

Homeless Detail

*Start Date End Date

Program Status
01: Homeless ▼

*Primary Nighttime Residence *Unaccompanied Youth Homeless Served ☐

A: Shelter

Comments

N: No
Y: Yes

A student can be an Unaccompanied Youth and NOT Homeless or Homeless and NOT an Unaccompanied Youth

• English Learner (EL) Status

The English learner status of a student

Student Information>English Learners>English Learners(EL)

Active EL Record

***Program Status**

Identified Date

Expected Exit Date

Date Determined Misidentified

Program Exit Date

Parent Notified

Parent Declined

Parent Declined Date

Comments

EL
Exited EL
Pending
Not EL

A Home Primary Language must be added to Census>Demographics before a student EL Record can be added

Student Information>English Learners>English Learners(EL) Services

EL Services Detail

***Start Date**

End Date

***Service Type**

235014: No Supplemental LEP Instructional Program Due to Parental Refusal
235015: No Supplemental LEP Instruction Provided by District
235017: Dual Language Program
235019: Content Classes with Integrated ESL Support
235021: Newcomer Programs
235023: English as a Second Language (ESL) Program
235025: Transitional Bilingual Education (TBE) Program
235099: Other Programs
CAT: Content Area Tutoring
DEV: State Developmental Biligual
ET: Elective Tutoring
L: Student Entered U.S. Schools less than 180 days
LEPEX: LEP Exit
LEPPI: LEP Placement
LPF: LEP State Proficiency
MSI: Instruction - MS
POI: Instruction - PO
S: LEP - Enrolled in U.S. Schools for 2nd Year

English Learner (EL) Status - From Campus Logic

Determining English Learners (EL):

Status	Condition	Other Logic
N: No	Program Status: Exited EL Program Exit Date: not null	N/A
Y: Yes	Program Status: EL Identified Date: not null	Trumps by statuses of L and M
L: LEP - Enrolled in U.S. Schools for First Time	Services has a State Service Type of L: Date Entered U.S. School less than 180 days Start Date: not null	Trumps a status of Y.
S: LEP - Enrolled in U.S. Schools for 2nd Year	Service has a State Service Type of S: LEP - Enrolled in U.S. Schools for 2nd Year State Date: not null	Trumps a status of Y.
M: LEP - Trial-Mainstream	Service has a State Service Type of M: Trial-Mainstream Start Date: not null	Trumps all other statuses

• Migrant

Student Information>General>Enrollments

A migrant student or migratory child is a child who is, or whose parents, spouse, or guardian, is a migratory worker (see *EMIS manual for full description*)

State Reporting Fields		
Admitted From IRN		
<input type="text" value="Select a Value"/>		
Withdrawn To IRN		
<input type="text" value="Select a Value"/>		
State Exclude	Immigrant	Migrant
☐	☐	☐

Valid Options

N	No
Y	Yes

Not checked reports as No, Checked reports as Yes

• State Equivalent Grade Level

The grade level in which the student will be included for reporting purposes

- | | |
|---------|--|
| • PS | Preschool: Ages 3-5 (students aged 2 in preschool should be reported if they will turn 3 by October 31, otherwise report the student when they turn 3) |
| • KG | Kindergarten |
| • 01-12 | First through twelfth grade |
| • 13 | Enrolled, completed course requirements but has not passed graduation test and is attending school |
| • 23 | Student is under age 22, has a disability, has completed graduation requirements, and has not yet received a diploma |

FN Student Attributes – No Date

Version	Date	Effective	Change #	Description
17.0	07-01-26	FY27	27-20(b)	Updated CTE program of concentration options.
17.0	07-01-26	FY27	27-14	Clarified CTE program of concentration reporting.

Data Element	Traditional	CS/STEM
	Initial	Initial
CORE Economics and Financial Literacy Requirement Met	✓	✓
CORE Fine Arts Requirement Met	✓	✓
CORE Graduation Requirement Exemption Code	✓	✓
Count of Graduation Credits at Entry	✓	✓
CTE Program of Concentration	✓	✓
Exempted From Physical Education Graduation Requirement	✓	✓
Fiscal Year that Student Began Ninth Grade	✓	✓
Previous Year IRN		✓
Updated October 31 IEP Outcome	✓	✓

CORE Economics and Financial Literacy Requirement Met

CORE Economics and Financial Literacy Requirement Met

Record Field Number	FN240
Definition	Indicates if a student has met the CORE Economics and Financial Literacy Requirement.

Valid Options

- Y District has determined that student has met this requirement
- N District has not determined that student has met this requirement

CORE Fine Arts Requirement Met

CORE Fine Arts Requirement Met

Record Field Number	FN250
Definition	Indicates if a student has met the CORE Fine Arts Requirement.

Valid Options

- Y District has determined that student has met this requirement or that student is exempt from this requirement
- N District has not determined that student has met this requirement

CORE Graduation Requirement Exemption Code

CORE Graduation Requirement Exemption Code

Record Field Number	FN300
Definition	The Ohio CORE exemption status of a student.

Valid Options

- * Student has not opted out of Ohio CORE requirements (default)
- 1 ~~Student opted out of the Ohio CORE requirement as described in 3313.603(D) (parent-waiver)~~
- 2 Student is attending drop-out prevention and recovery program with an approved waiver from the Department and student has opted out of the Ohio CORE requirements as described in 3313.603(F) (dropout-prevention and recovery program)
- 3 Student's IEP requires substantial modifications to curriculum; student receiving diploma by meeting IEP goals instead of by meeting CORE requirements.

Exempt from Physical Education Graduation Requirement

Exempt from Physical Education Graduation Requirement

Record Field Number	FN260
Definition	Indicates if the district has adopted a policy to exempt certain students from the Physical Education graduation credit requirement and if the student has met the policy's requirements.

Valid Options

Y	District has adopted policy and the student has met policy's requirements
N	District has not adopted policy or policy adopted but student has not met all of the policy's requirements

Student Information>General>Graduation

State Reporting Graduation Fields

Courses Completed Date:

Foreign Exchange Student:

Expected Graduation Date:

CORE Grad Req Met: ☐

Exempt CORE Grad Req.:

CORE Grad Req Exemption Date:

CORE Econ & Lit Req Met: ☐

CORE Fine Art Req Met: ☐

Exempt PhyEd Req: ☐

Military Compact Alternative:

OGT Only: ☐

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CTE Program of Concentration

CTE Program of Concentration Element

Record Field Number	FN290
Definition	The primary CTE Workforce Development Program for which a student has met the requirements to be considered a concentrator.

See EMIS Manual for Valid Options

Student Information>Academic Planning>New Academic Program

Academic Program Detail

*Program:

*Start Date: End Date: Student Status: Non-Traditional Participation: ☐

Teaching Method:

Select Values:

Academic Program - Certifications

Name	Attempted	Passed	Date
X <input type="text"/>	☐	☐	<input type="text"/>

Add Certification

The program of concentration element should be reported in the year a student achieves concentrator status and in any subsequent year in which the student **has completed a course** aligned to their program of concentration.

Count of Graduation Credits at Entry

Count of Graduation Credits at Entry

Record Field Number	FN440
Definition	The total count of credits a student has earned toward graduation.

Valid Options

00.00 – 99.99

Student Information>General>Transcripts

Reports from earned credit on transcript records

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Fiscal Year that Student Began Ninth Grade Element

Calculates from the first time a student is reported in an Ohio school in grade 9

Fiscal Year that Student Began Ninth Grade Element

Record Field Number	FN110
Definition	The fiscal year in which the student first began ninth grade.

Valid Options

0000 Not Applicable
CCYY Fiscal Year

Student Information>General>Graduation

General Graduation Information	
GRAD Score:	147 ⓘ
Diploma Date:	<input type="text"/> ⓘ
Diploma Type:	<input type="text"/>
Diploma Period:	<input type="text"/>
Date First Entered the 9th Grade:	07/21/2022 ⓘ

Updated October 31 IEP Outcome Element

Updated October 31 IEP Outcome Element

Record Field Number	FN270
Definition	Least Restrictive Environment (LRE) outcome as of October 31 for a student whose IEP currently on file with the Department does not reflect the current LRE for a student with a disability.

Student Information>Special Education>Special Ed Dates

Updated October 31 IEP Outcome	
Federal LRE Date	Federal LRE Setting
<input type="text"/> ⓘ	<input type="text"/>

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FS Student Standing

EMIS Change 27-7

This change removes How Received Option E–Preschool ECE Early Childhood Education Grant. Together with change 27-5, this removes reporting meant to identify ECE grant funding. This change does not change the population of preschool students required to be reported to EMIS.

EMIS Change 27-40

This change makes the reporting of Student Detailed Attendance (FM) Records required. As part of this change, attendance and absence elements will be removed from the Student Standing (FS) Record.

Data Element	Data Element
Admission Date	Sent Reason 1
Admitted From IRN	Sent Reason 2
Assigned Building Area IRN	Sent To IRN 1
Attending Building IRN	Sent To IRN 2
County of Residence	Sent To Percent of Time 1
District Relationship	Sent To Percent of Time 2
Effective End Date	State Student ID (SSID)
Effective Start Date	Student Admission Reason
EMIS Student ID Number	Student Percent of Time
How Received	Tuition Type
How Received IRN	Updated Exit Status
Legal District of Residence	Withdrawal Reason
School Year Attendance Hours	Withdrawn To IRN
School Year Excused Absence Hours	
School Year Unexcused Absence Hours	

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The FS Student Standing Data Elements describe the standing of a student within the district reporting that student. This record also describes situations in which the reporting district receives a student from another district and/or in which the reporting district sends a student to another district.

Student Information>General>Enrollments

- Changes to some data elements will require closing of the current Student Standing Record and opening a new one that reflects the changes

Always create the new enrollment record before ending the old one
(attendance will be lost, if not)

I am only going to cover the FS elements that we did not cover in the SCR presentation



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• Assigned Building Area IRN

Student Information>General>Enrollments

The **IRN** of the building the student would normally attend according to the standard district attendance policy

- This element will be reported with non-default value (a value other than *****) **only if it is different from the Attending Building IRN.**
 - Example – student is a gifted student, All gifted served students attend classes at Elementary Building A and their normally assigned building is Elementary Building B. Their enrollment will indicate Building A but their assigned building would be Building B.

Accountability IRN	Majority of Attendance IRN
<input type="text"/>	<input type="text"/>
Assigned Building Area IRN	Building IRN Override
<input type="text"/>	<input type="text"/>
Previous Year District IRN	
<input type="text" value="Select a Value"/>	



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• County of Residence

This may not be the same as the Legal District of Residence

The county where the student is living (lays their head at night). Used for Casino Count.

School & District Settings>District>District Information

The Casino Count is taken twice per school year. First count – taken from the Beginning of Year Student Collection as of the Friday of the first full week of October.

Second count - taken from the End of Year Student Collection and as of the Friday of the first full week in May

Default setting if nothing reported for student – comes from District Settings Information



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• County of Residence

Census>Addresses>Address Information

Address Information ☆

View in Google Maps

Individual Student Entry

Student Information>General>

Enrollment – In State Reporting Fields

NOTE:

If Out Of State – Use **



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• Updated Exit Status

Student Information>General>Enrollments

The updated reason for the student's exit from the district

When NOT to use

If a district reports a student with Withdrawal Reason option 74–Moved (Not know to be continuing) and then learns that the student enrolled in another district prior to the withdrawal date reported, then the Withdrawal Reason would be updated to option 41–Transferred to Another Ohio School District and the Effective End Date would be updated to reflect the new documentation. In this case, Updated Exit Status option ** would be reported.

When TO use

If the district learns that the enrollment in the other district occurred after the withdrawal date reported, then the Withdrawal Reason and Effective End Date would not be updated. In this case, Updated Exit Status option 41 would be reported to reflect the new documentation



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Enrollments ☆

Bauer, Michael

Student #: 031110005 Grade: 10 DOB: 01/01/2010

HS Graduation

Save

Delete

New

Print Enrollment History

New Enrollment History

Documents

Enrollment Editor

Grade	Type	Calendar (Schedule Name)	Start Date	End Date
10	P	25-26 Harrison High	07/01/2025	
09	P	24-25 Harrison High	07/01/2024	
08	P	23-24 Fillmore Middle School	07/01/2023	
07	P	22-23 Fillmore Middle School	07/01/2022	

General Enrollment Information

Enrollment ID 94214

Calendar
25-26 Harrison High

Schedule (read only)
Main

*Start Date
07/01/2025

No Show
☐

*Local Start Status
CM1: Enrolled

State Start Status
7: Not newly enrolled in this school district

Updated Exit Status

*Grade
10

End Action

Local End Status
Select a Value

State End Status

Class Rank Exclude
☐

*Service Type
P: Primary

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FE Student Special Education Graduation Requirement

Student Information>Special Ed>Special Ed Documents

Save

Save & Continue

Print

Print Editor

Support for School Personnel

Support for Medical Needs

Transportation as a Related Service

Nonacademic and Extra.

General Factors

Least Restrictive Environment

Statewide and Districtwide Testing

Exemptions

Meeting Participants

Signatures

Children with Visual Impairments

Form Status Checklist

Not to exempt the child from their retention provision of the Third Grade Reading Guarantee

To exempt the child from the retention provision of the Third Grade Reading Guarantee

***Graduation Tests**

Applicable ☒ NA ☐

Is the child excused from the consequences of not passing required graduation tests? ☐ Yes ☒ No

The child is excused from the consequences of not passing the required graduation tests in the following subjects:

Category

Course Title

Justification

Add Subject

***Other Assessments**

Applicable ☐ NA ☒

Assessment

Justification

Add Assessment

Reports from
AIEP, IIEP,
RIEP and
TIEP

Must be reported
when initially
determined and
every new IEP
after until no
longer exempt for
each Assessment
Area Code the
student is exempt
from



FM Student Detailed Attendance Record

Reports the actual number of hours a student was in attendance or absent for the combination of Attendance Type and Attendance Detail between the effective dates on this record, inclusive.

There must be at least one Student Detailed Attendance (FM) Record for each Student Standing (FS) Record reported for a student.

Attendance Type

Record Field Number	FM070
Definition	Indicates what type of attendance is reflected by the hours on this record.

Valid Options

- AT
- In attendance
- EX
- Excused absence
- UN
- Unexcused absence



FC Student Withdrawal Override

A Student Withdrawal Override (FC) Record should be reported for

- SSIDs appearing on the Missing Student Report and where an override is warranted,
- SSIDs where the district failed to report a withdrawal that occurred in a prior school year,
- SSIDs whose withdrawal was reported with an incorrect date or reason in a prior school year, and
- SSIDs for whom the EMIS reporting entity has received new information since the withdrawal was reported through either the Withdrawal Reason or the Updated Exit Status which indicates that the Withdrawal Reason or the Updated Exit Status should be updated in order for the student to properly count within the longitudinal graduation rate.

Once reported, an FC Record should continue to be reported for the remainder of the student collections for the fiscal year.

If the student's withdrawal date was the last day of the school year or after, the student would not be eligible for an override and should be reported as a summer withdrawal (FL) or regular school year withdrawal (FS) in the current year student collections

FL Student Summer Withdrawal Record

A Student Summer Withdrawal (FL) Record may be reported for any student who was enrolled in the district at the end of the prior school year who withdrew from the district prior to the start of the current school year. If a student attends even a single day of the current school year in the district, the FL Record may not be used to report the student's withdrawal.

A student who withdraws over the summer may be reported with a Student Attributes – Effective Date (FD) Record, a Student Standing (FS) Record, and a Student Demographic (GI) Record, or the student may be reported with a single FL Record. Note that if FD/FS/GI Records are reported, all elements on those records must have values that are valid for the current school year. If a district reports an FL Record, then that student cannot also be reported with FD/FS/GI Records.

A Student Summer Withdrawal (FL) Record may be reported for any student who was enrolled in the district at the end of the prior school year who withdrew from the district prior to the start of the current school year. If a student attends even a single day of the current school year in the district, the FL Record may not be used to report the student's withdrawal.

FX Student Reported in Error

Works in the same way the 81 WD code works.

- If using the 81 WD code, the student should never have been reported. (can't be a student who previously attended) and use the same start AND end date on the enrollment record.

General Enrollment Information

Enrollment ID 91682

Calendar

24-25 Harrison High

Schedule (read only)

Main

*Grade

12

Class Rank Exclude

External LMS Exclude

*Start Date

No Show

End Date

07/01/2024

07/01/2024

End Action

*Service Type

P: Primary

Local Start Status

7: Not newly enrolled in this school district

Local End Status

81: Student reported in error-never should have been reported

State Start Status

7: Not newly enrolled in this school district

State End Status

81: Student reported in error-never should have been reported



- FL, FC, and FX use guidance

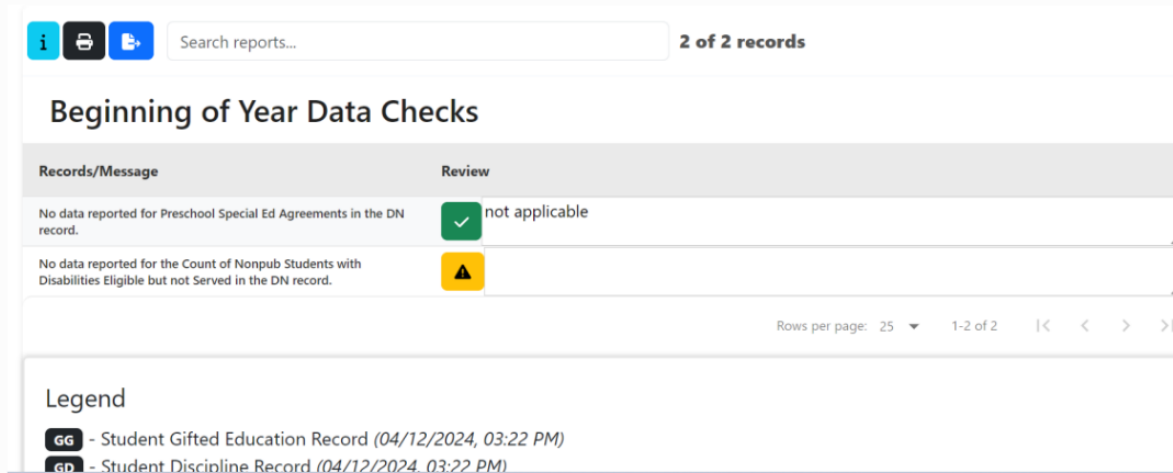
Records	Withdrawal Date	Use When	In ODDEx?
Student Summer Withdrawal (FL)	<ul style="list-style-type: none"> On or after last day of school in prior year Prior to start of current year 	<ul style="list-style-type: none"> Student is included in current year reporting Student is not included in current year reporting 	Yes, in prior year
Student Withdrawal Override (FC)	<ul style="list-style-type: none"> Any prior year, or Before last day of school in prior year 	<ul style="list-style-type: none"> SSID on Missing Student Report SSID withdrawal not reported in prior year Withdrawal reported with incorrect date or reason New information received that updates withdrawal and graduation rate accountability 	No

Do Not Use FX Record IF:

- Withdrew before last day of prior year, withdrawal not reported**
 - Use Student Withdrawal Override (FC) Record
- Withdrew on or before last day of previous year**
 - Use Student Summer Withdrawal (FL) Record or
 - Student Standing (FS), Student Attributes – Effective Date (FD), and Student Demographic (GI) Records
- Previously enrolled in current year**
- Any withdrawal reason other than 81 applies**



Beginning of Year Data Checks



Search reports... 2 of 2 records

Records/Message	Review
No data reported for Preschool Special Ed Agreements in the DN record.	✓ not applicable
No data reported for the Count of Nonpub Students with Disabilities Eligible but not Served in the DN record.	⚠

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Legend

- GG - Student Gifted Education Record (04/12/2024, 03:22 PM)
- GD - Student Discipline Record (04/12/2024, 03:22 PM)

This check looks at several records that are required for the start of the year. It is meant as a quick check to determine if any required records are missing.

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Questions?



emishelp@metasolutions.net



[META EMIS TEAM Training Survey – Fill out form](#)

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