

EMIS FY27 Beginning of Year Student Collection in Infinite Campus

OH State Reporting > OH Extracts

1. **Select current school year:** 2026-2027 and All Schools
2. **Select 'active year'** and **select all calendars** for your district that get reported (*to the right*)
3. **Select and set extract options based on extract type**
 - GI Student Demographic
 - GQ Student Program
 - GG Student Gifted Education
 - GD Student Discipline
 - GE Student SPED Record (Check the Pull Prior IEPs/Evals)
 - DN Organization General Information
 - **Group (Assessment, District, and Student)**
 - FD Student Attributes – Effective Date
 - FN Student Attributes – No Date (10/05/2026 – 10/09/2026)
 - FS Student Standing (FORMAT for this extract needs to be either CSV (State format) or Fixed Width)
 - **FM Student Detailed Attendance (**NEW** now required) (Positive Attendance check box – if needed)**
 - GJ Student Demographic – Race Detail Record
 - FE Student SPED Grad Requirements
 - FX Student Reported in Error
 - ****NEW** Create a CSV when needed**
 - **FC Student Withdrawal Override Record – if needed**
 - **FL Student Summer Withdrawal Record – if needed**
4. **Set universal extract options** (*the following options will be set for ALL record types*)
 - Reporting period: S - Student
 - **Date Range:** (suggested date range) 07/01/2026 –*** **Date you are running the collection *****
 - **Format: **NEW** These will vary depending on the extract Type (do not use CSV old for any)**
5. **Generate Extract**
6. **Save Files**
7. Directly **Upload into Data Collector** then collect, prepare, review for accuracy, certify and submit.

OH Extracts ☆

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type: Student Demographics (GI) 3

Reporting Period: S - Student

Date Range: 07/01/2026 - 4

Format: State Format (Fixed width) 5

Ad Hoc Filter: 4

Include Protected Identity Info: ☐

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year 2

☐ list by school

☐ list by year

26-27

- 26-27 Carter Middle
- 26-27 Cleveland Elementary
- 26-27 Harrison High
- 26-27 Liberty Elementary
- 26-27 Liberty Middle School
- 26-27 Mountainview Elementary
- 26-27 Mountainview Middle Scho
- 26-27 ...

Generate Extract **Submit to Batch**

Annotations:

- 3:** Use the current date that you are running the collection
- 2:** active year
- 4:** This option could change per Extract Type
- 5:** Generate Extract

DN Extract Example

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type: Organization General Information (DN) S

Reporting Period: S - Student V

Group

- Assessment
- Calendar
- College Credit Plus
- District
- Financial
- Initial Eye Exam
- Medical
- Physical Education
- Student

Finance/HR Software

- FIN-EF: eFinancePlus
- FIN-FF: EMIS Flat File Editor
- FIN-TM: Tyler Munis
- FIN-US: USAS (Uniform School Accounting System)
- FIN-OT: Other Financial System
- HRP-EF: eFinancePlus
- HRP-FF: EMIS Flat File Editor
- HRP-TM: Tyler Munis
- HRP-US: USPS (Uniform Staff Payroll System)
- HRP-OT: Other HRP Payroll System

Annotation:

- Red Circle:** Finance/HR Software

Finding the FM Extract

OH State Reporting

OH State Reporting

ACT PreID	PreID Extract (Current)
EMIS Cross Enrollment	SAT PreID
HB410 Student Truancy	SSID Extract
Highly Qualified Staff	SSID Import
KRA PreID Files	Student Detailed Attendance (FM)
OH Extracts	Student Withdrawals