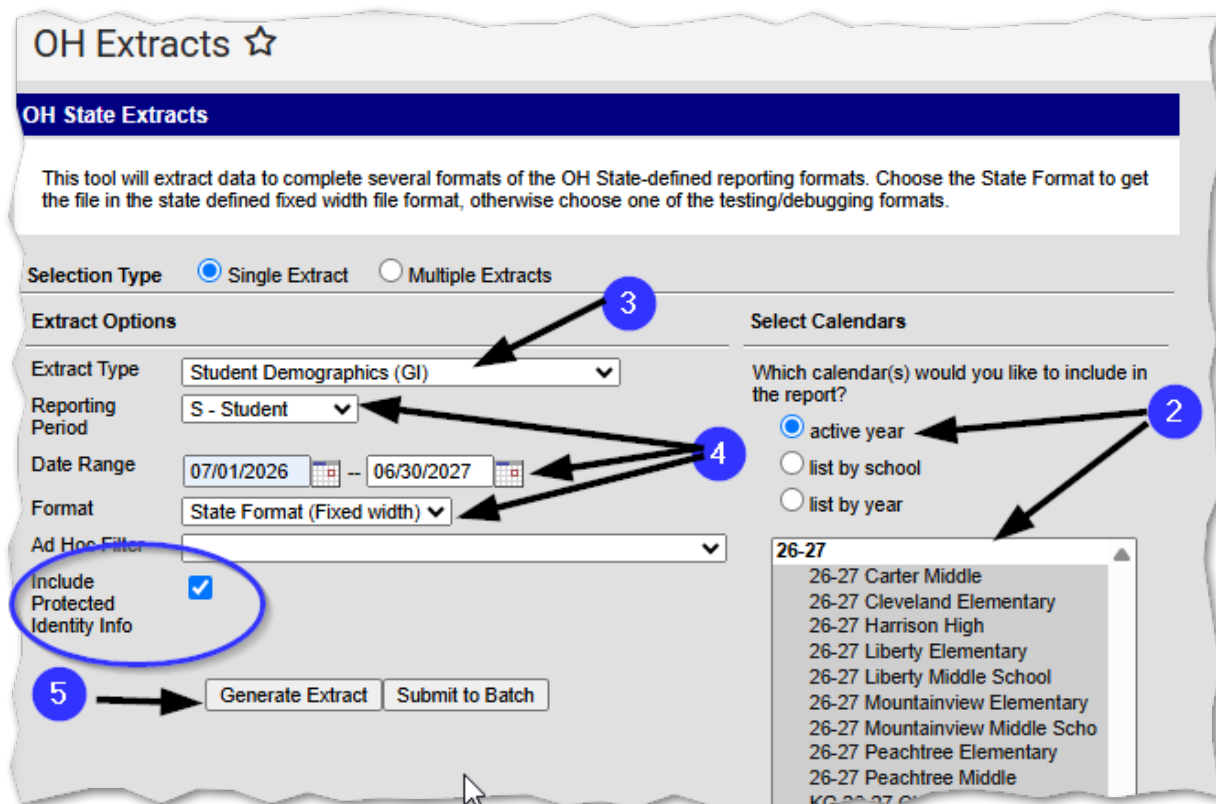


EMIS FY27 Student Contact Collection

Reporting>OH State Reporting > OH Extracts

1. Select current school year: 2026-2027 and All Schools
2. Select 'active year' and select all calendars for your district (to the right)
3. Select and set extract options based on extract type
 - GI (Student Demographic) **Check to Include Protected Identity Info**
 - FG (Student Contact Address)
 - FF (Student Contact)
4. Set universal extract options (the following options will be set for ALL record types)
 - Reporting period: S - Student
 - Date Range: (suggested date range) 07/01/2026 – 06/30/2027
 - Format: State Format (fixed width) *defaults to this*
5. Generate Extract
6. Save File
7. Directly Upload into Data Collector then collect, prepare, review for accuracy, certify and submit.



OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type: Student Demographics (GI) [3]

Reporting Period: S - Student [4]

Date Range: 07/01/2026 -- 06/30/2027 [4]

Format: State Format (Fixed width) [4]

Ad Hoc Filter: [4]

Include Protected Identity Info ☒ [5]

Select Calendars

Which calendar(s) would you like to include in the report? [2]

☒ active year

☐ list by school

☐ list by year

26-27

- 26-27 Carter Middle
- 26-27 Cleveland Elementary
- 26-27 Harrison High
- 26-27 Liberty Elementary
- 26-27 Liberty Middle School
- 26-27 Mountainview Elementary
- 26-27 Mountainview Middle Scho
- 26-27 Peachtree Elementary
- 26-27 Peachtree Middle
- KC 26-27 G

5 →