



Fall Special Education/EMIS Reporting

EMIS Special Education Reporting
using Infinite Campus

October 28, 2026

Agenda

Reporting timeline

Who reports

FY27 EMIS Changes

What Data to Report

Reporting Scenarios

Reports

Resources

FY27 EMIS Reporting Timeline

Beginning of Year Student Collection

- August 13, 2026 – December 18, 2026
- Includes events from 7/1/2026 – date extracts are ran
- Should include all events through October 31 of the current school year

Data used for Federal Child Count – no correction opportunity

Midyear Student Collection

- January 5, 2027 – April 30, 2027
- Includes events from 7/1/2026 – date extracts are ran

End of Year Student Collection

- May 1, 2027 – July 14, 2027
- Includes events from 7/1/2026 – 6/30/2027

Should be a complete record of all special ed events for FY27

Special Education Reporting

Report for students attending a public school and for students placed in a non-public school by a public school district, and for parentally placed non-public students receiving special education services from the public school district.

Each year, every student with a disability should have at least one event to report.

The RESIDENT District is responsible for reporting the Special Education Events

Special Education Reporting determines Weighted Funding for students with disabilities

Who Reports?

All EMIS Reporting Entities, except JVSDs and ESCs, who either provide education or services to a student with a disability or are the resident district.

There are two exceptions

1. Student attends another district for Contract Career Technical education only – the district where the Contract Career Technical education is being provided does not report.
2. Student is enrolled in Department of Youth Services (DYS) – the resident district does not submit this record for events that occur while the student is attending DHS.

FY27 Changes

27-5

Removes reporting related to ECE Grant – this does not change the population of preschool students required to be reported to EMIS

27-7

Removes the How Received Option E-Preschool Early Childhood Education Grant.

27-74

Updated disability category terminology

What Data To Report?

EMIS Records Impacting Special Education

- Student Attributes – Effective Date (FD) Record
- Student Attributes – No Date (FN) Record
- Student Special Education (GE) Record
- Student Special Education Graduation requirement (FE) Record
- Student Program (GQ) Record
- Organization – General Information (DN) Record

- Student Assessment (FA) Record
- Student Standing (FS) Record
- Student Demographic (GI) Record
- Student Discipline (GD) Record
- Exiting Student Follow-up (FW) Record

Student Attributes – Effective Date (FD) Record

- Disability Condition
 - Data reports from SameGoal when 'Pull data from SPED product integration' is checked.
 - If no SameGoal Integration – data comes from the ETR.
- State Equivalent Grade Level
 - Data reports from Campus, even if 'Pull data from SPED product integration' is checked.
 - Data in Infinite Campus is on the enrollment Record (set up in the Grade Setup screen)
- 504 Plan

FD – Special Attributes – Effective Date Record

OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type
☒ Single Extract
 ☐ Multiple Extracts

Extract Options

Extract Type
Student Attributes Effective Date Record (FD) ▼

Reporting Period
S - Student ▼

Pull data from SPED product integration
☐

SameGoal Only
☐

Date Range
07/01/2026 -- current

Membership Begin Date

Format
State Format (Fixed width) ▼

Ad Hoc Filter

Select Calendars

Which calendar(s) would you like to include in the report?

- 26-27 Harrison High
- 26-27 Liberty Elementary
- 26-27 Liberty Middle School
- 26-27 Mark Yanko/MY High School
- 26-27 Mountainview Elementary
- 26-27 Mountainview Middle School
- 26-27 Peachtree Elementary
- 26-27 Peachtree Middle
- KG 26-27 Cleveland Elementary
- KG 26-27 Liberty Elementary
- KG 26-27 Mountainview Elementary

If the district is using the Campus/SameGoal Integration for Special Education - you will need to check this box for the FD extract

FD – Special Attributes – Effective Date Record

A change to this element requires a new FD record.

- Disability Condition
 - Describes the disability of a student between the ages of 3 and 21, inclusive, who has been identified with a disability by an ETR and one of the valid disability condition options.

Valid Options

- | | |
|----|--|
| ** | Not Applicable |
| 01 | Multiple Disabilities (other than Deaf-Blind) |
| 02 | Deaf-Blindness |
| 03 | <u>Hearing Impairment (including Deafness)</u> (Hearing Impairment) |
| 04 | Visual Impairment s |
| 05 | Speech and <u>or</u> Language Impairment s |
| 06 | Orthopedic Impairment s |
| 08 | Emotional Disturbance (SBH) |
| 09 | Intellectual Disability ies (Formerly Mental Retardation, Developmentally Handi-
capped, or Cognitive Disabilities) |
| 10 | Specific Learning Disability ies |
| 12 | Autism |
| 13 | Traumatic Brain Injury (TBI) |
| 14 | Other Health Impaired <u>Impairment</u> (Major) |
| 15 | Other Health Impaired <u>Impairment</u> (Minor) |
| 16 | Developmental Delay |

Students being served by a 504 Plan



Element

Student who is identified with a disability under Section 504 of the Rehabilitation Act of 1973, and is being served by a 504 plan that has been developed to meet the specific needs of the student (reports as a Y-Yes or N-No).

Found on the student Enrollment Record under the State Reporting Fields.

Served By a 504 Plan	504 Accommodations:			
☐	ELA	Mathematics	Social Studies	Science
	☐	☐	☐	☐

Student Attributes – No Date (FN) Record

- Updated October 31 IEP Outcome Element (FN270)
 - Least Restrictive Environment (LRE) outcome as of Oct. 31 for a student whose IEP currently on file with the Department does not reflect the current LRE for a student with a disability

When completing the Federal Child Count, the Department will review the LRE on the latest reported IEP event effective as of October 31 and the value of this element. The value of this element will take precedence. For this element to be valid for the Federal Child Count, the student must already have an IEP reported to the Department that is valid on October 31. If no reported IEP is valid on October 31, then the value in this element will be ignored.

Student Attributes – No Date (FN) Record

Student Information>Special Ed>Special Ed Dates

Special Ed Dates Detail

***Date** 

NIEP Event Type
Outcome

Non Compliance
**: Not Applicable

Outcome Beginning Date  **Outcome Ending Date** 

ESY Services

SEMD Event Type
Manifestation Determination Date 

Evaluation
Exit Date  **Exit Reason**

Preschool Transition Conference Date 

Update October 31 IEP Outcome
Federal LRE Date  **Federal LRE Setting**

Date must be 7/1/2026 - 6/30/2027 to be included in FY27 Reporting

IE13–IE39
School Age students

IE51–IE72
Preschool Age students

FN270 is an override and should not match what is being reported on the latest IEP

Updated October 31 IEP Outcome

When to use it? (FN270)

State Reporting for Special Education uses grade level only for determining the LRE (what should be on the IEP). Federal Child Count uses a students age and grade level to determine the LRE. If the IEP is completed with the appropriate LRE for the grade level (as it should be), report the FN270 (LRE Override) for Federal Child Count LRE to be reported correctly.

LRE for Federal Child Count

- Age 3 to 5, Preschool Grade Level – FCC - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72) (should match IEP)
- Age 4, Kindergarten Grade Level – FCC - Count as Preschool Student
 - Preschool LRE Expected (IE51-IE72) (likely need FN270)
- Age 5 and up, Kindergarten Grade Level – FCC - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39) (should match IEP)
- Age 6 and up, Any Grade Level, including Preschool – FCC - Count as School Aged Student
 - School Aged LRE Expected (IE13-IE39) (may need FN270)

- Date Element
- Date Type Element
- Extended School Year (ESY) Services
- IEP Test Type Element
- Non-Compliance ID Element
- Outcome Beginning Date Element
- Outcome End Date Element
- Outcome ID Element
- Secondary Planning Element

FY27 EMIS Change 27-74 Updated the disability category terminology

GE – Special Education Record Extract

OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type

Reporting Period

Pull data from SPED product integration ☐

SameGoal Only ☐

Date Range --

Fiscal Year Override

Format

Ad Hoc Filter

Pull Prior IEPs/Evals ☐

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year

☐ list by school

☐ list by year

26-27

Annotations:

- If using SameGoal/IC Integration (points to Pull data from SPED product integration)
- DO NOT USE (points to SameGoal Only)
- No longer need to back date extract Date Range (points to Pull Prior IEPs/Evals)

***If getting old PSTC data errors, do NOT check Pull Prior IEPs/Evals box and back date the extract with a 1/1/2026 start date.

GE – Special Education Record

- Each school year, every student with a disability must have at least one Special Ed event reported (be aware that this may not show on the GE record until the End Of Year Collection – remember the date range) Use ODDEX for verification.
- Newly enrolled school-age students with a disability require a minimum of current IEP and ETR (completed or adopted) to be reported.
- For newly enrolled students with a disability, report all events completed by your district, including any that occurred prior to July 1.
- Report events as they occur throughout the school year, during the Student collection that coincides with the event dates.
- Events outside the date range will be in the excluded file (Date Range is 7/1/2026 – 6/30/2027)

GE Date Element/Date Type Element

Dates are reported for the following events:

- Preschool Transition Conference (**PSTC**)
- Manifestation Determination (**SEMD**)
- Referral for Evaluation (**RFRL**)
- Parent/Guardian Consent for Evaluation (**CNST**)
- Evaluation Team Report Completing (Initial, Reevaluation or Transfer) (**IETR, RETR, TETR**)
- Individualized Education Program Completing (Initial and Periodic Review) (**IIEP, RIEP**)
- Transfer Student IEP Adoption Date (**TIEP**)
- IEP Consent withdrawn by parent (**CIEP**)
- Amended IEP (**AIEP**) only some amendments are EMIS reportable
- ISP (**IISP, RISP**)
- **NIEP**

Preschool Transition Conference

Student Information>Special Ed>Special Ed Dates

PSTC – Preschool Transition Conference Date

Date of the preschool transition conference arranged by the Early Intervention Services Coordinator (Department of DD) with the school district. The conference is for a student who is suspected of having a disability and may be transitioning from Part C (Early Intervention) to Part B preschool special education. It is federally mandated that the district of residence attend this conference and occurs between 90 and 120 days before the child's 3rd birthday.

SEMD Manifestation Determination

Student Information>Special Ed>Special Ed Dates

- Reported when a student with disabilities has accumulated more than 10 days of suspensions or expulsions. The date the manifestation determination was held for the related incident of misconduct.

All behavior incidents should also be reported (GD).

Special Ed Dates Detail

*Date

Always enter the Date (must fall within the 7/1/2026 – 6/30/2027 timeline to be included in FY27 reporting)

NIEP Event Type

Outcome

Non Compliance

Outcome Beginning Date

Outcome Ending Date

ESY Services

SEMD Event Type

Manifestation Determination Date

The SEMD event Date

Evaluation

Exit Date

Exit Reason

Preschool Transition Conference Date

The Preschool Transition Conference Date

Updated October 31 IEP Outcome

Federal LRE Date

Federal LRE Setting

**Only
enter one
event per
Special
Ed Dates
Detail**

GE Record Elements (ETR)

- Event Date – actual date the event was held (Date of Meeting in IC)

Evaluation Editor

***Planning Form** ☒ School Age ☐ Preschool

***Evaluation Type** ☒ Initial Evaluation ☐ Reevaluation ☐ Transfer

IETR or RETR date **Only required for Initial** **RFRL date** **CNST date**

***Date of Meeting** 10/29/2025 **Date of Last ETR** **Referral Date** 10/01/2025 **Consent Date** 10/03/2025

Transfer Date **TETR date**

***Parent Consent Outcome:**

***Non-Compliance:**

GE Record Elements (ETR)

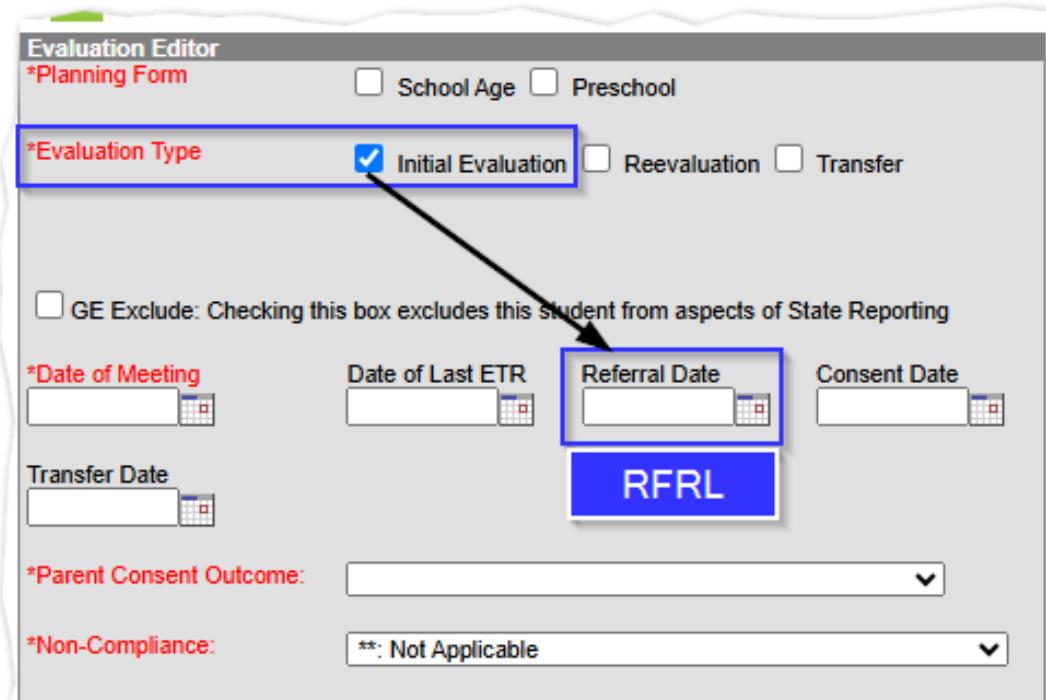
Student Information>Special Ed>Special Ed Documents

- Event Type – Used to Indicate the Type of Date

There is a Cross Check for that

RFRL Referral for Evaluation

The date the public school district or community school receives a parent's, school district's, or other educational agency's request for an **initial** evaluation.



Evaluation Editor
 *Planning Form ☐ School Age ☐ Preschool

*Evaluation Type ☒ Initial Evaluation ☐ Reevaluation ☐ Transfer

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

*Date of Meeting Date of Last ETR **Referral Date** Consent Date

Transfer Date

*Parent Consent Outcome:

*Non-Compliance:

RFRL

GE Record Elements (ETR)

Student Information>Special Ed>Special Ed Documents

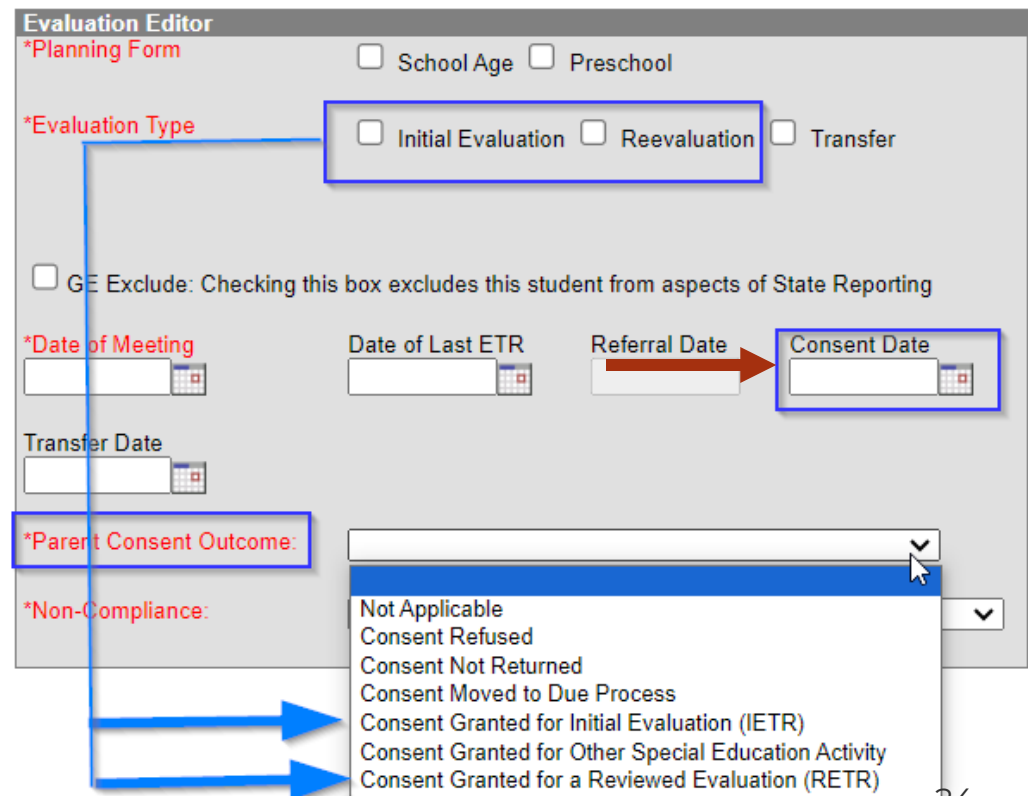
- Event Type – Used to Indicate the Type of Date

CNST Parent/Guardian Consent for Evaluation Date

The date the parent or guardian grants/refuses consent for evaluation. This element should be reported with an Outcome ID to indicate status.

There is a Cross Check for that

Consent given for Initial Evaluation must be within 30 days of RFRL for compliance



The screenshot shows the 'Evaluation Editor' form with the following fields and annotations:

- *Planning Form**: Includes checkboxes for 'School Age' and 'Preschool'.
- *Evaluation Type**: Includes checkboxes for 'Initial Evaluation', 'Reevaluation', and 'Transfer'. A blue box highlights this section.
- GE Exclude**: A checkbox with the text 'Checking this box excludes this student from aspects of State Reporting'.
- *Date of Meeting**: A date field.
- Date of Last ETR**: A date field.
- Referral Date**: A date field.
- Consent Date**: A date field, highlighted with a blue box. A red arrow points from 'Referral Date' to 'Consent Date'.
- Transfer Date**: A date field.
- *Parent Consent Outcome:**: A dropdown menu, highlighted with a blue box. A blue arrow points from this field to the dropdown list.
- *Non-Compliance:**: A dropdown menu.

The dropdown list for 'Parent Consent Outcome' includes the following options:

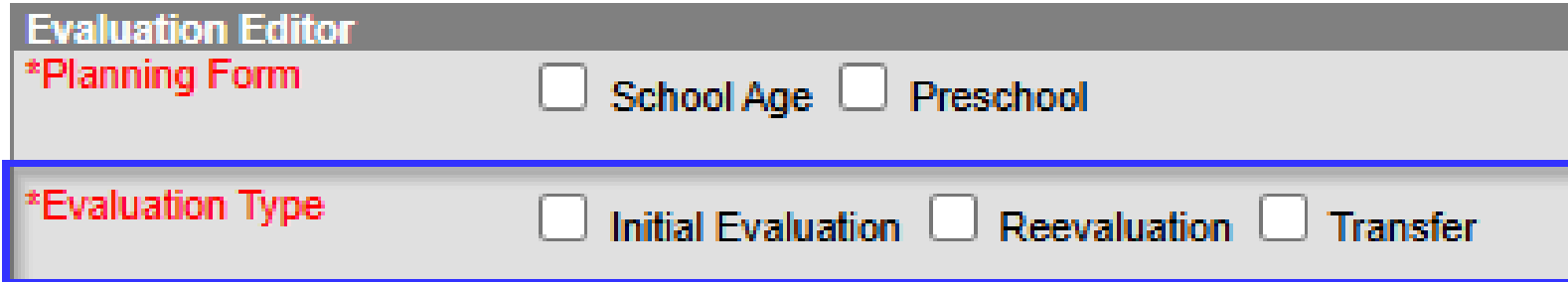
- Not Applicable
- Consent Refused
- Consent Not Returned
- Consent Moved to Due Process
- Consent Granted for Initial Evaluation (IETR)
- Consent Granted for Other Special Education Activity
- Consent Granted for a Reviewed Evaluation (RETR)

Consent Outcome ID Valid Options

****	Not Applicable
CNDP	Consent Moved to Due Process
CNGI	Consent Granted for <u>Initial</u> Evaluation (IETR)
CNGO	Consent Granted for Other Special Education Activity (neither IETR or RETR) DO NOT USE FOR TRANSFERS
CNGR	Consent Granted for a <u>Reviewed</u> Evaluation (RETR)
CNNR	Consent Not Returned
CNRF	Consent Refused
ETDP	ETR Resulted in Due Process

GE Record Elements (ETR)

- Event Type – Used to Indicate the Type of Date



Evaluation Editor

***Planning Form** ☐ School Age ☐ Preschool

***Evaluation Type** ☐ Initial Evaluation ☐ Reevaluation ☐ Transfer

Changing the Evaluation Type will change the additional information areas that are required.

Selecting Initial will make the Referral Date active (and is required).

Selecting Reevaluation or Transfer will make the Date of Last ETR required.

Evaluation Team Report Completion

IETR Evaluation Team Report Completion Date – Initial

The date the Evaluation Team Report is completed. This element should be reported with an Outcome ID to indicate status. If initial completion date does not meet mandated federal timelines, then a non-compliance ID is required.

Evaluation Team Report held within 60 days of CNST, or 90 days from RFRL, whichever comes first.

RETR Evaluation Team Report Completion Date – Reevaluation

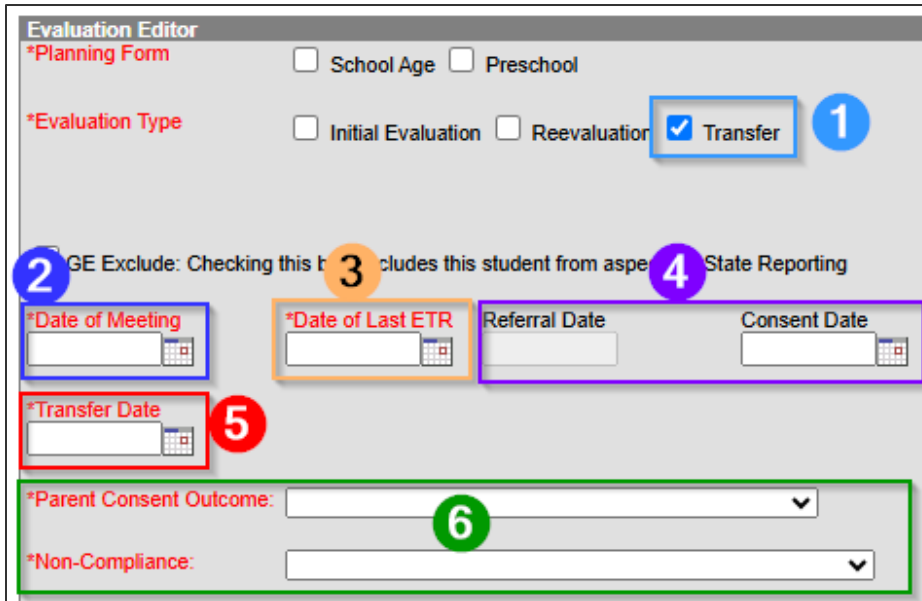
The date the Evaluation Team Report is completed. This element should be reported with an Outcome ID to indicate status. If the Evaluation Team Report reevaluation completion date does not meet mandated federal timelines, then a non-compliance ID is required.

Evaluation Team Report held within three years minus one day of last ETR.

TETR Transfer Evaluation Team Report

Completion Date

Date the district adopted an ETR developed by another public educational entity without modification. This element should be reported with an Outcome ID to indicate status.



The screenshot shows the 'Evaluation Editor' form. It includes sections for 'Planning Form' (School Age, Preschool), 'Evaluation Type' (Initial Evaluation, Reevaluation, Transfer), and a 'GE Exclude' section. The 'Transfer' checkbox is checked and highlighted with a blue box and a blue circle with the number 1. The 'Date of Meeting' field is highlighted with a blue box and a blue circle with the number 2. The 'Date of Last ETR' field is highlighted with an orange box and an orange circle with the number 3. The 'Referral Date' and 'Consent Date' fields are highlighted with a purple box and a purple circle with the number 4. The 'Transfer Date' field is highlighted with a red box and a red circle with the number 5. The 'Parent Consent Outcome' and 'Non-Compliance' dropdown menus are highlighted with a green box and a green circle with the number 6.

- 1 – Check Transfer
- 2 – Entered exactly as on transferring ETR
- 3 – Use same date as entered for Date of Meeting
- 4 – Leave Blank
- 5 – Date your district accepts the ETR
- 6 - ** Not Applicable (entry required)

Outcome ID

LHS Graduation

 Print

Eligibility Determination
ELIGIBILITY DETERMINATION
 It is the determination of the team that:

The determining factor for the child's poor performance is not due to a lack of appropriate instruction in reading or math or the child's limited English proficiency. For the preschool-age child, the determining factor for the child's poor performance is not due to a lack of preschool pre-academics.

The child meets the state criteria for having a disability (or continuing to have a disability) based on the data provided in this document.

The child demonstrates an educational need that requires specially designed instruction

If the response is **NO** to any question, then the response to all three questions is **YES**.

***Primary Disability:**

** Not Applicable

01: Multiple Disabilities (other than Deaf-Blind)

02: Deaf-Blindness

03: Hearing Impairment (including deafness)

04: Visual Impairments

05: Speech or Language Impairments

06: Orthopedic Impairments

08: Emotional Disturbance

09: Intellectual Disabilities

10: Specific Learning Disabilities

12: Autism

13: Traumatic Brain Injury (TBI)

14: Other Health Impairment (Major)

15: Other Health Impairment (Minor)

16: Developmental Delay

Evaluation

Exit Date

Exit Reason

Preschool Transition Conference

Updated October 31 IEP Out

ETDP: ETR Resulted in Due Process
 ETEX: Exiting Special Education
 ETNE: Not Eligible for Services

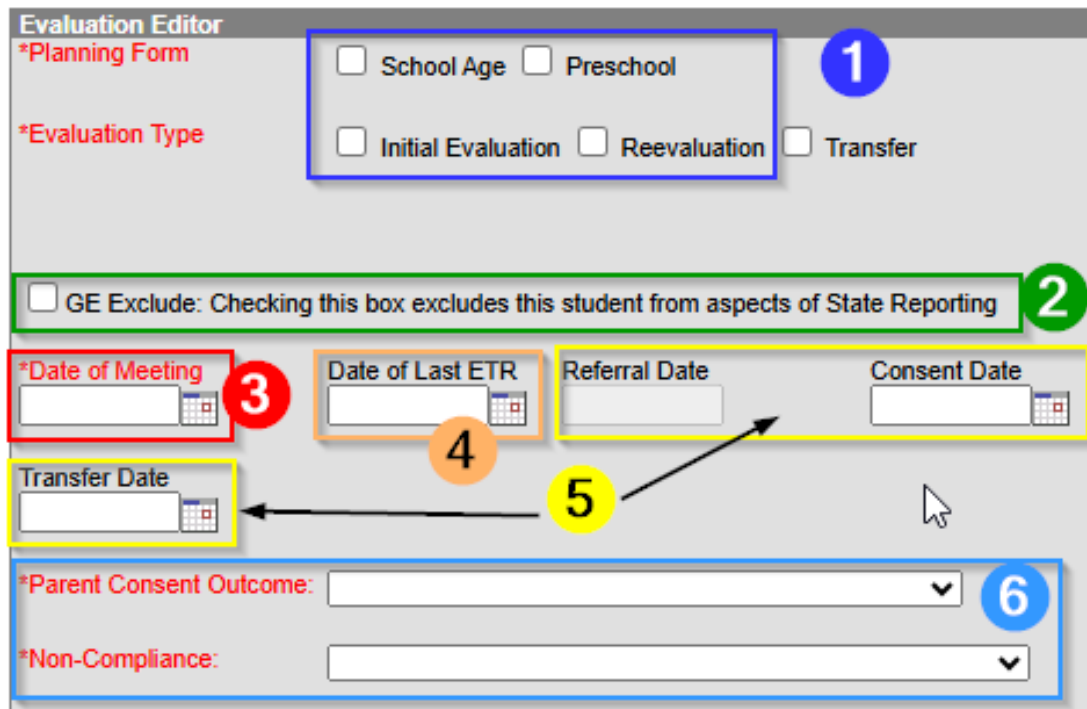
ET01-ET16 – Describes the Disability Category (See EMIS Manual 2.13 Student Special Education (GE) Record for the full list)

IETR Outcome ID options include **ETNE** (Student Not Eligible for Special Education)

RETR Outcome ID options include **ETEX** (Student Exited Special Education)

*Both entered on the Special Ed Dates Tab

ETR for FD (Disability) Reporting Only



The screenshot shows the 'Evaluation Editor' form with the following fields and callouts:

- Callout 1:** A blue box highlights the 'Planning Form' section, which includes checkboxes for 'School Age', 'Preschool', 'Initial Evaluation', 'Reevaluation', and 'Transfer'.
- Callout 2:** A green box highlights the 'GE Exclude' checkbox with the text: 'GE Exclude: Checking this box excludes this student from aspects of State Reporting'.
- Callout 3:** A red box highlights the '*Date of Meeting' field.
- Callout 4:** An orange box highlights the 'Date of Last ETR' field.
- Callout 5:** A yellow box highlights the 'Referral Date' and 'Consent Date' fields. An arrow points from this box to the 'Transfer Date' field.
- Callout 6:** A blue box highlights the '*Parent Consent Outcome' and '*Non-Compliance' dropdown menus.

- 1 – Enter exactly as in the ETR
- 2 – Check GE Exclude Box
- 3 – Enter exactly as in the ETR
- 4 – Same as Date of Meeting
- 5 – Leave Blank
- 6 – Select ** Not Applicable

Use the GE Exclude check box to report a disability for a student without reporting the Evaluation. (Ex – ETR did not get reported in past FY, Transfer IEP accepted but ETR was not)

GE Record Elements (IEP)

- Event Date – actual date the event was held

Education Plan

***Meeting Type**

☒ Initial IEP **IIEP** ☐ Annual Review **RIEP** ☐ Amendment **AIEP**

☐ Transfer

☐ Review other than annual review

☐ Other

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

***Meeting Date:** 02/14/2025

***Start Date:** 02/14/2025

ETR Completion Date : 02/10/2025

***End Date:** 02/13/2026

Next ETR Due Date: 02/09/2028

Next IEP Review: 02/13/2026



The Meeting Date determines the End Date (Not the START DATE)

IEP Date Type Element

IIEP IEP Completion Date – Initial

The meeting date when the Individualized Education Program was completed. From the **Meeting Date**

IIEP must be held within 30 days of ETR, 90 days from CNST, or 120 days from RFRL, whichever comes first, or a non-compliance reason is needed

RIEP IEP Completion Date - Periodic Review

The meeting date when the Individualized Education Program was completed. From the **Meeting Date**

RIEP must be held within 364 days of the previous IEP event date, or a non-compliance reason is needed

TIEP Transfer Student IEP Adoption Date

Date the district adopted an IEP developed by another public educational entity without modification. If district chose to modify the IEP for a transfer student, they should report the date the IEP was modified as an “IEP Completion Date – Periodic Review (RIEP).

IEP Completion Date

CIEP IEP consent withdrawn by parent

The date the parent/guardian withdraws consent for a previously written IEP that is still in effect.

Disability changed to ** (no disability)

AIEP Amended IEP

The meeting date when an existing IEP was amended that resulted in changes to data that must be reported to EMIS. No Non-compliance ID is required. The begin date reported must be on or after the date of the amendment; the end date must be the same as or earlier than the most recent previous IEP

NIEP Special Education Services being Provided without an IEP in Place

Student must have a disability code reported on the FD Record when an NIEP is reported

Allows Special Ed weighted funding to continue

GE Record Elements (IEP) In IC

 Save  Save & Continue  Print  Print Editor

Plan Outline ohIEP19Rev

Education Plan
Enrollment Status
Student Demographics
Parent/Guardian Demographics
Future Planning
Special Factors
Profile
Extended School Year
Postsecondary Transition Services
Measurable Annual Standards
Measurable Annual Goals
Specially Designed Instruction
Related Services
Assistive Technology
Accommodations
Modifications
Support for School Personnel
Support for Medical Needs
Transportation as a Related Service
Nonacademic and Extra.
General Factors
Least Restrictive Environment
Statewide and Districtwide Testing
Exemptions
Meeting Participants
Signatures
Children with Visual Impairments
Form Status Checklist

Education Plan

*Meeting Type

- ☐ Initial IEP ☐ Annual Review ☐ Amendment
☐ Transfer
☐ Review other than annual review
☐ Other

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

*Meeting Date:

ETR Completion Date :

Next ETR Due Date:

*Start Date:

*End Date:

Next IEP Review:

Target date for child to Graduate

*Secondary Planning (for state reporting)

*Is the child in preschool?

☐ Yes ☐ No

*Will the child be 14 years old before the end of this IEP?

☐ Yes ☐ No

*Is the child younger than 14 years of age but has transition and postsecondary goal information?

☐ Yes ☐ No

*Is the child a ward of the state?

☐ Yes ☐ No

IEP by 3rd birthday? (If transitioning from Part C services)

☐ Yes ☐ No

Other Information:

*Non Compliance ID:

IEP RIEP

The Meeting Date determines the End Date. Be careful using a later Start Date from the Meeting Date. The End date of the IEP is one year minus a day from the MEETING DATE not the START DATE

Education Plan

***Meeting Type**

☐ Initial IEP
 ☐ Annual Review
 ☐ Amendment

☐ Transfer

☐ Review other than annual review

☐ Other

***Meeting Date:**

***Start Date:**

***End Date:**

ETR Completion Date : 07/24/2019

Next ETR Due Date: 07/23/2022

Next IEP Review:

Target date for child to Graduate

***Secondary Planning (for state reporting)**

Is the child in preschool? ☐ Yes ☐ No

Will the child be 14 years old before the end of this IEP? ☐ Yes ☐ No

Is the child younger than 14 years of age but has transition and postsecondary goal information? ☐ Yes ☐ No

Is the child a ward of the state? ☐ Yes ☐ No

IEP by 3rd birthday? (If transitioning from Part C services) ☐ Yes ☐ No

Other Information:

***Non Compliance ID:**

GE Record Elements

Education Plan

***Meeting Type**

☐ Initial IEP
 ☐ Annual Review
 ☐ Amendme

☒ Transfer

☐ Review other than annual review

☐ Other

☐ GE Exclude: Checking this box excludes this student from aspects of State Rep

***Meeting Date:**

ETR Completion Date :

Next ETR Due Date

DO
NOT
USE

Do NOT use Review other than annual review or Other – These do not report to EMIS

TIEP

Education Plan

***Meeting Type**

☐ Initial IEP **1** ☐ Annual Review ☐ Amendment

☒ **Transfer** **REQUIRED** 

☐ Review other than annual review

☐ Other

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

2

***Meeting Date:** 

***Start Date:** 

ETR Completion Date : 

***End Date:**  **3**

Next ETR Due Date: 

Next IEP Review: 

Target date for child to Graduate 

***Secondary Planning (for state reporting)** 

1 – Select transfer and enter the date your district accepted the IEP from the previous district without any modifications.
The Start Date will also be the date your district starts the plan.

2 – Meeting Date and Secondary Planning will be entered exactly as in the IEP from previous district

3 – End Date should auto populate with entry of Meeting Date 37

Enrollment Status

Note: At the point the plan is generated, a snapshot of the student data is taken. To get a fresh copy, click the button below.

Get Disability from Evaluation

The editable Primary Disability value will populate the Primary Disability from the most recent locked Evaluation. If no Evaluation exists, this button will populate the Disability from Enrollments.

Get Special Ed Status from Enrollment

The editable values will change the values in the IEP and it will update the special ed status values in any enrollments that intersect the dates of the plan. The update of the enrollment will only occur when the plan is marked locked.

State ID
XY1234567

*Primary Disability

08: Emotional Disturbance (SBH)

*Special Ed Status

IEPR: IEP Complete - Parental Refusal
IEDP: IEP Resulted in Due Process
IENS: IEP Complete - Not Served
IEPR: IEP Complete - Parental Refusal
N: None
Y: Receiving Services

Resident District
069278: Adams Co Treas Chil Srv Bd

*Home Primary Language

ENG: English

The CIEP will end the Disability so also report the Exiting Special Education Outcome ID of ETEX on Special Ed Dates.

Special Ed Dates Detail

*Date

NIEP Event Type

Outcome

Non Compliance

Outcome Beginning Date

Outcome Ending Date

ESY Services

SEMD Event Type

Manifestation Determination Date

Evaluation

Exit Date

Exit Reason

Preschool Transition Confer

ETDP: ETR Resulted in Due Process

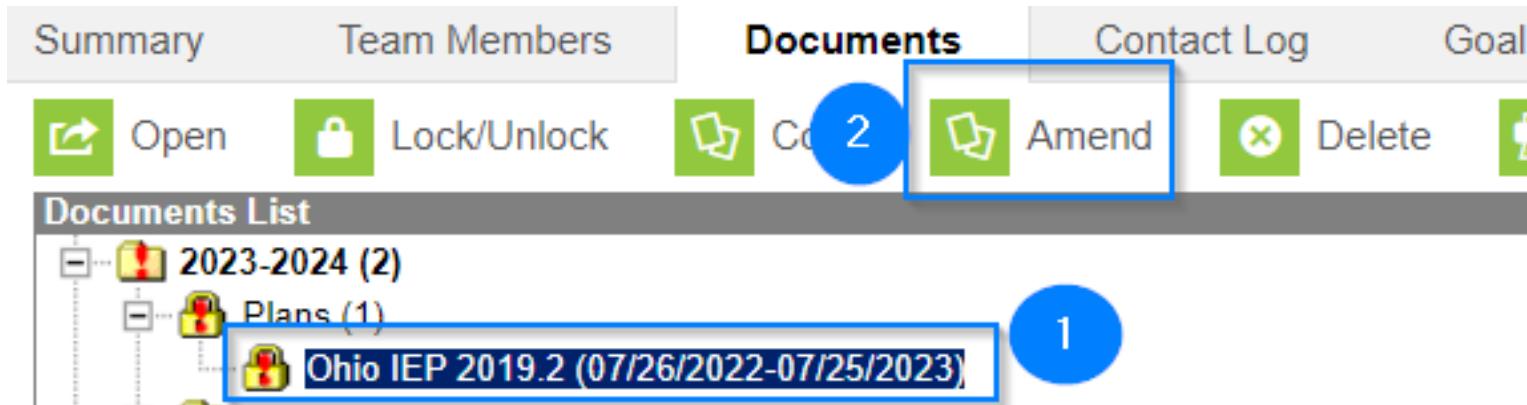
ETEX: Exiting Special Education

ETNE: Not Eligible for Services

Updated October 31 IEP Outcome

Federal LRE Date

Federal LRE Setting



1. Select the IEP that needs to be amended (single click)
2. Click Amend

Plan Outline ohIEP19

Education Plan

Enrollment Status

Student Demographics

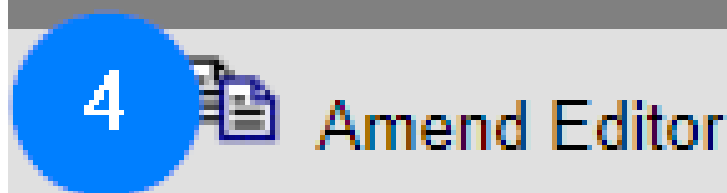
Parent/Guardian Demographics

Future Planning

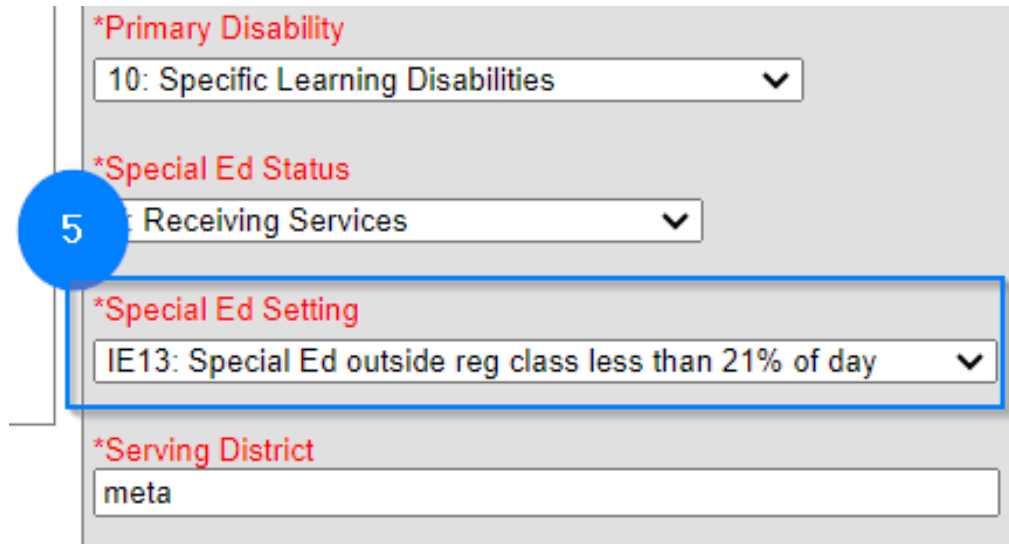
Special Factors

3. Select the area that needs amended from the Plan Outline.

4. Click Amend Editor.



5. Change the Entry.



*Primary Disability
10: Specific Learning Disabilities

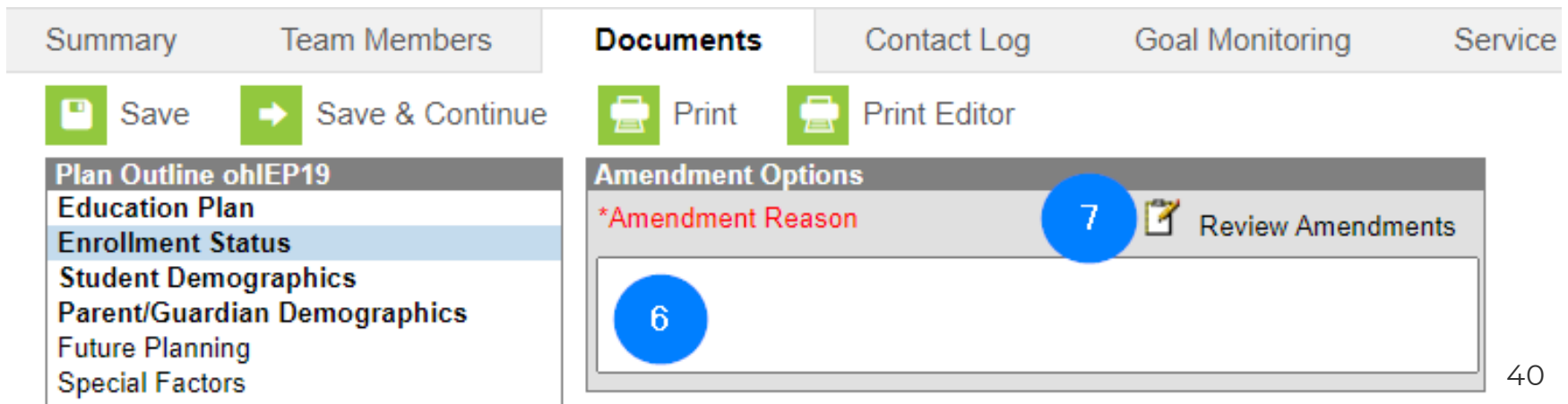
*Special Ed Status
Receiving Services

*Special Ed Setting
IE13: Special Ed outside reg class less than 21% of day

*Serving District
meta

6. Enter Amendment Reason.

7. Click the Review Amendments Button.



Summary Team Members **Documents** Contact Log Goal Monitoring Service

Save Save & Continue Print Print Editor

Plan Outline ohIEP19
Education Plan
Enrollment Status
Student Demographics
Parent/Guardian Demographics
Future Planning
Special Factors

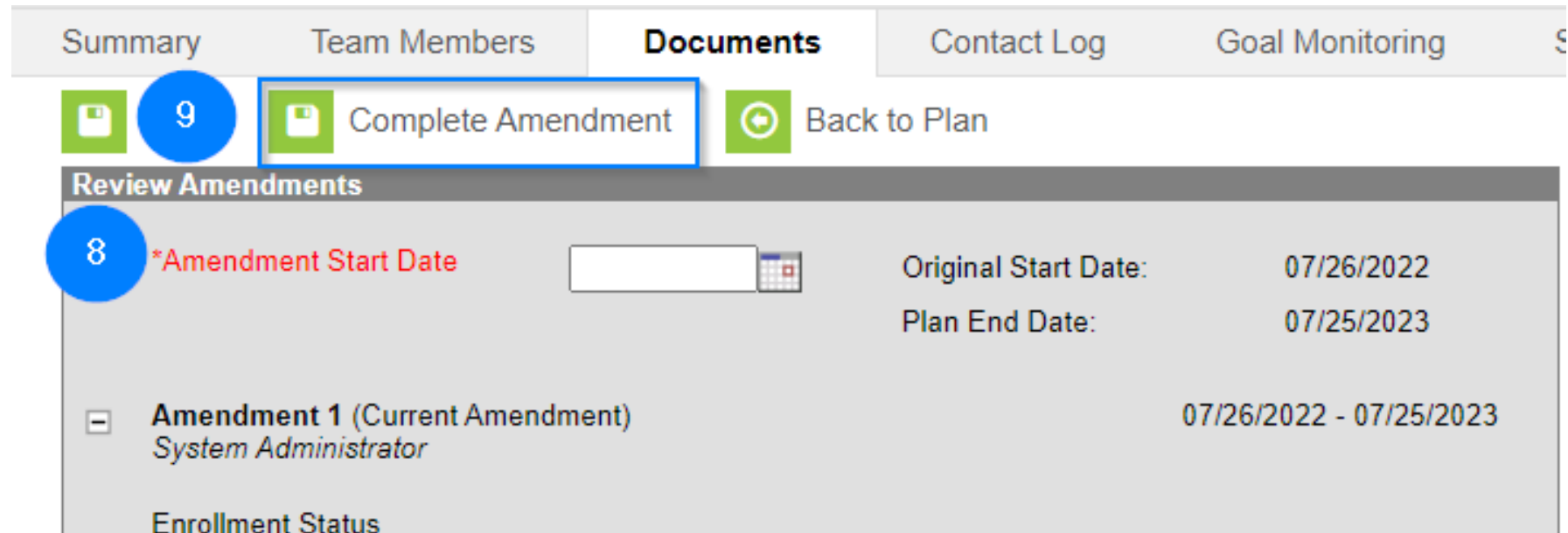
Amendment Options

*Amendment Reason

Review Amendments

8. Enter the Amendment Start Date.

9. Click Complete Amendment

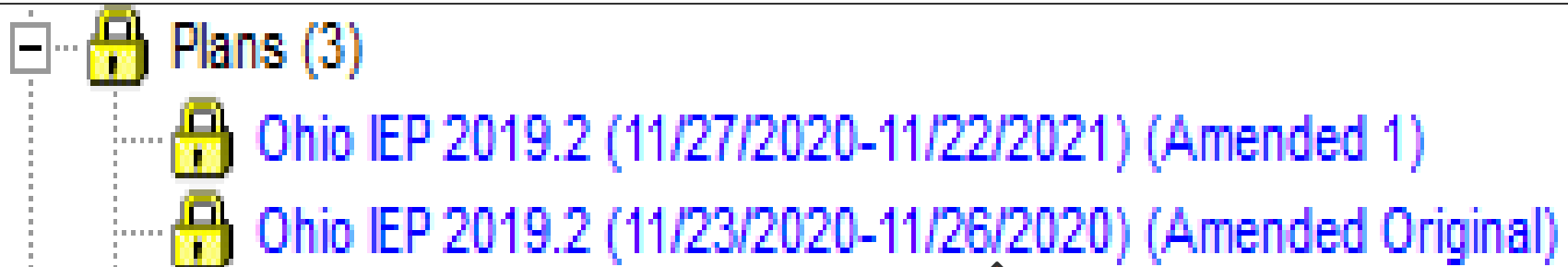


The screenshot displays the AIEP system interface. At the top, there are tabs: Summary, Team Members, Documents (selected), Contact Log, and Goal Monitoring. Below the tabs, there are two buttons: 'Complete Amendment' (highlighted with a blue box and a blue circle with the number 9) and 'Back to Plan' (with a green circle and the number 8). Below these buttons is a 'Review Amendments' section. It shows a table with the following data:

Review Amendments	
*Amendment Start Date	Original Start Date: 07/26/2022
	Plan End Date: 07/25/2023
Amendment 1 (Current Amendment)	07/26/2022 - 07/25/2023
System Administrator	
Enrollment Status	

Clicking the Complete Amendment option locks amendment for EMIS Reporting.

AIEP Reminders



When doing an amendment, IC will end date the original IEP.

- If the amendment is not updating an EMIS Reporting field, it will not report. Updating the End Dates of the Original IEP is required.
- If an Amendment is deleted for any reason updating the End Dates of the Original IEP is required.

AIEP EMIS Reporting note – AIEPs may be reported when there is a change to an existing Outcome ID Element (GE120), a change in IEP Test Type Element (GE160), or a change to the Secondary Planning Element (GE170) and when making a change to the Extended School Year Services (GE180)

For Non-public students

IISP ISP Completion Date – Initial

RISP ISP Completion Date – Periodic Review

The meeting date when the Individual Service Plan was completed. This element should be reported with an Outcome ID Element value of “IE39”.

Traditional districts only need to report Service Plans for resident students in a non-pub IF they are providing services.

NIEP

Student Information>Special Ed>Special Ed Dates

- Reported when Special Education Services being Provided without an IEP in Place. Reported when services are being provided to a student even though there is not a current IEP in place.
- Outcome will be the same as the last IEP that services are being provided on.
- Non-Compliance will be **10, 11 or 12** ONLY (and a non-compliance code, in most cases, will be expected on the next RIEP).
- Outcome beginning Date will be the date the student starts receiving services (Can't be before the enrollment date for the student or outside the 7/1/2026 – 6/30/2027 timeline for reporting).
- Don't enter an Outcome Ending Date (the next RIEP start date will end the NIEP reporting).

Extended School Year (ESY)

Student qualifies for extended school year services per IEP.

Valid Options

* Not applicable

Y Yes

N No

There is a
Cross
Check for
that

4. Extended School Year Services

*Has the team determined that ESY services are necessary? ☒ Yes ☐ No

If yes, what goals determined the need?

Will the team need to collect further data and reconvene to make a determination? ☐ Yes ☐ No

Date to Reconvene

If reporting Yes, you must also report a Program Code indicating if services were provided and if not, why.

211010	Extended School Year Services Provided The student qualified for ESY services; services will be provided.
211015	Extended School Year Services <i>Not</i> Provided, Parent Refusal The student qualified for ESY services; services will <i>not</i> be provided due to parent refusal.
211020	Extended School Year Services <i>Not</i> Provided, Other than Parent Refusal The student qualified for ESY services; services will <i>not</i> be provided due to a reason other than parent refusal.

ESY Program Code

Student Information>State Programs>Extended School Year (ESY).

 **Extended School Year (ESY)** ☆

Student Information > State Programs > Extended School Year (ESY)

Aarens, Joey  Student #: 104368 Grade: 04 DOB: 09/07/2015

* Medical Condition(s)

Related Tools ▾

Program Information

Start Date: **(Required)**

End Date:

10/30/2025 

10/29/2026 

ESY Status:

211010: Services Provided ▾

211010: Services Provided

211015: Not Provided, Parent Refusal

211020: Not Provided, Other than Parent Refusal

Extended School Year (ESY)

Follow Up Data (FW)

Gifted

GE Record Elements (IEP)

- IEP Test Type – State test format required for this student

12. Statewide and District Wide Testing

***Is the child participating in the Alternate Assessment for Students with Significant Cognitive Disabilities (AASCD)?** Yes ☒ No ☐

Click below for guidance in considering AASCD:
[Ohio AASCD Participation Criteria](#)

If yes, justify the choice of alternate assessment and a

Student has met AASCD Testing Participation Requirements ☐

Date Completed

Accessibility on district and statewide test

***Will the child participate in district wide and state wide assessments with accommodations?** Yes ☒ No ☐

For each subject tested in the child's IEP, "Accommodations" is chosen for a subject in the text area.

Alternate assessment, if chosen,

Checking Yes indicates that the student is taking an Alternate Assessment

Test Type
ALT

When taking assessments with accommodations is Yes, the IEP must also indicate in what subject areas

Checking Yes indicates that the student is taking assessments with IEP Accommodations

Test Type
STA

IEP Test Type

The format of the test the student is required to take for all tests

Valid Options

STR Standard

ALT Alternate Assessment

STA Standard with Accommodations

*** Not Applicable

Test Type STR is the default for students that do not have an indication in their most recent, valid, reported IEP showing they are taking an Alternate Assessment or the Standard test with accommodations.

This is only reported on IEP events (with the exception of a CIEP), and is reported regardless of the grade level of the student. IEP Test Type Element applies to testing in general, including but not limited to the state tests.

GE Record Elements (IEP)

- Non-Compliance ID – why this event does not meet required timelines

*Non Compliance ID:

** Not Applicable

** Not Applicable

01: No Identified Reason

02: Staff Not Available-Summer Months

03: Staff Not Available-School Year

04: Scheduling conflicts with family

05: Parental Choice

06: Parent Refused Consent

07: Child's Health

08: Student's Incarceration

09: Missing/incorrect data prior reporting period

10: NIEP/Newly transferred/IEP not complete/serv prior IEP

11: NIEP/IEP expired/IEP not in place/serv prior IEP

12: NIEP/Not reported prior report period/serv current IEP

Non-Compliance ID on NIEP 10, 11 and 12 are ONLY used on a NIEP that is created in Special Ed Dates

- NIEP Non-compliance codes of 11 and 12 require a Non-Compliance code to be reported on the next RIEP.
 - NIEP Non-Compliance code 11 requires 01-08 (whichever is applicable) on the next RIEP.
 - NIEP Non-Compliance code 12 requires 09 on the next RIEP.

NIEP Non-Compliance code 10 does not require a non-compliance code on the next RIEP

GE Record Elements (IEP)

- Outcome ID – Identifies the outcome of an event.

***Special Ed Setting**

IE13: Special Ed outside reg class less than 21% of day

IE13: Special Ed outside reg class less than 21% of day

IE14: Special Ed outside reg class 21% to 60% of day

IE15: Special Ed outside reg class more than 60% of day

IE16: Public Separate School

IE17: Private Separate School

IE18: Public Residential Facility

IE19: Private Residential Facility

IE20: Homebound/Hospital

IE21: Correctional Facility

There is a
Cross Check
for that

Drop down list shown is not all inclusive.

Pushes to the IEP from a completed ETR when getting disability information from Evaluation is selected in the editor.

Enrollment Status

Note: At the point the plan is generated, a snapshot of the student data is taken. To get a fresh copy, click the button below.

Get Disability from Evaluation

The editable Primary Disability value will populate the Primary Disability from the most recent locked Evaluation. If no Evaluation exists, this button will populate the Disability from Enrollments.

IEP Outcome ID

Outcome ID shows is/how the students is being served.

- IE13 – IE39 – only valid for school-age
- IE51 – IE72 – only valid for Preschool
- IEDP – IEP resulted in Due Process
- IENS – IEP complete but Not Served
- IEPR – IEP complete but Parent Refused Services
 - IEPR outcome requires the FD Disability code to be changed to ** (no disability) with the same effective date as that IEP.

GE Record Elements (IEP)

- Secondary Planning Element – required for students ages 14 and above (at any time during the IEP date range), to indicate when they're expecting to graduate.

Valid Options

******** Not Applicable

TPNP Transition Plan Not In Place

TFYG (FYG – Four Year Grad) Transition Plan in Place. Student plans to meet graduation requirements four years after entering ninth grade.

TMYG (MYG – Multi-Year-Grad) Transition Plan in Place. Student plans meet graduation requirements more than four years after entering ninth grade.

TPCE (PCE – Planned Continuation of Ed Services) Transition Plan in Place, student has met graduation requirements but needs additional education services prior to enrollment in college or employment and will continue to be enrolled and receive services as a Grade 23 student.

There is a Cross Check for that

*Secondary Planning (for state reporting)

TFYG : Four-Year Grad

**** : Not Applicable

TFYG : Four-Year Grad

TMYG : Multi-Year-Grad

TPCE : Planned Continuation of Ed services

TPNP : Transition Plan Not in Place

FE Student Special Education Graduation Requirement Record

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reports. Select the file in the state defined fixed width file format, otherwise choose one of the test files.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type Student SPED Graduation Requirement (FE) ▼

Reporting Period S Stud

Pull data from SPED product integration ☐

Districts using
Campus/SameGoal
Integration - check box

Date Range 07/01/2025 - 07/01/2025

Format State Format (Fixed width) ▼

Ad Hoc Filter

FE Student Special Education

Graduation Requirement Record

Record is to be reported whenever an IEP determination is made to add, confirm, or cancel an exemption from the consequences of any graduation assessment and/or individual graduation assessment areas.

This record is reported in the first school year of the IEP determination and every year thereafter, thereby confirming that the IEP team has continued the exemption on the IEP.

Building IRN	Last Name	First Name	IEP Date Type	IEP Date	Assessment	Assessment	Exemption	Record Is Valid
3456	Jackson	Daniel	RIEP	20250916	GE	ALG1	Y	Yes
3456	Jackson	Daniel	RIEP	20250916	GE	ELA2	Y	Yes
3456	Harrison	John	RIEP	20250910	GE	ALG1	N	Yes
3456	Harrison	John	AIEP	20251029	GE	ALG1	Y	Yes
3456	Harrison	John	RIEP	20250910	GE	ELA2	N	Yes
3456	Harrison	John	AIEP	20251029	GE	ELA2	Y	Yes
78910	Vhatty	Asuma	RIEP	20250916	GX	C	Y	Yes
78910	Vhatty	Asuma	RIEP	20250916	GX	M	Y	Yes
78910	Vhatty	Asuma	RIEP	20250916	GX	R	Y	Yes
78910	Vhatty	Asuma	RIEP	20250916	GX	S	Y	Yes

FE Assessment Area Code

The code that identifies the area for which the student has been granted exemption.

Valid Options

R	Reading	ALG1	Algebra 1
M	Math	GEOM	Geometry
C	Social Studies	MTH1	Mathematics 1
S	Science	MTH2	Mathematics 2
HIST	American/US History	BIOL	Biology
ELA1	English Language Arts 1	GOVM	Government
ELA2	English Language Arts 2		

FE Assessment Type Code

Valid Options

- | | |
|----|--|
| GX | High School Alternate Assessment (High School Alt) |
| GE | End of Course (EOC) |

FE Exemption Flag

Valid Options

- | | |
|---|--|
| Y | Exempt- the student's IEP team has determined that the student does not need to achieve at or above the proficient level on this assessment for the reported Assessment Type/Area in order to graduate |
| N | Not exempt- the student's IEP team has determined that the student must achieve at or above the proficient level on this assessment for the reported Assessment Type/Area in order to graduate |

The FE record is reported on IEP Type AIEP, IIEP, RIEP and TIEP Reported during all three Student collections and the Grad collection

Graduation Tests

Applicable ☒ NA ☐

Is the child excused from the consequences of not passing required graduation tests? ☒ Yes ☐ No

The child is excused from the consequences of not passing the required graduation tests in the following subjects:

☐ Category Course Title

Justification

☐ Category Course Title

Justification

Add Subject

Each Category the student is excused in should be on the IEP Exemptions Outline page. If a student has passed an area, it should not be listed.

GQ – Student Program Record

OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type

Reporting Period

Pull data from SPED product integration ☐

SameGoal Only ☐

Date Range --

Staff ID

Format

Ad Hoc Filter

Exclude Cross-Site Data ☒

Generate Extract

Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

- ☒ active year
☐ list by school
☐ list by year

26-27

26-27 Carter Middle
26-27 Cleveland Elementary
26-27 Harrison High
26-27 Liberty Elementary
26-27 Liberty Middle School
26-27 Mark Yanko/MY High School
26-27 Mountainview Elementary
26-27 Mountainview Middle School
26-27 Peachtree Elementary
26-27 Peachtree Middle
KG 26-27 Cleveland Elementary
KG 26-27 Liberty Elementary
KG 26-27 Mountainview Elementary
KG 26-27 Peachtree Elementary

If district is using Campus/SameGoal Integration - check this box when generating the extract

Special Education Related Services

Report the appropriate related service code(s) as indicated on the child's IEP. Multiple related service codes may be reported for a child with a disability condition. The EMIS reporting entity (e.g., the resident district or the ESC) providing related services to a preschool child with a disability is required to report the appropriate special education related service program codes.

For students reported with Disability Condition option 05-Speech and Language Impairments, program code 215013-Speech and Language Services is not reported.

Related Services

Program Code	Description
215002	Aide Services Support services provided by a qualified aide directly assigned to a child with a disability.
215003	Attendant Services Services include assisting children with disabilities with personal health care needs.
215004	Audiological Services Services provided by a qualified audiologist.
215006	Interpreter Services Services provided by a qualified interpreter to children who are deaf or hard of hearing.
215008	Occupational Therapy Services Services provided by a qualified occupational therapist.
215009	Orientation and Mobility Services Services provided to blind or visually impaired child by a qualified orientation and mobility specialist.
215010	Physical Therapy Services Services provided by a qualified physical therapist.
215012	Psychological Services Services provided by a qualified school psychologist.
215013	Speech and Language Services Services provided by a qualified speech pathologist.
215015	Transition Services Services include those provided by qualified personnel regarding post-secondary transition services (e.g., career development, employment preparation, achieving independence, and integration in the workplace and community).

Program Code	Description
215018	Counseling Services Services provided by qualified social workers, psychologists, school counselors, or other qualified personnel in accordance with an IEP.
215021	Transportation Transportation established solely for the purpose of transporting students with disabilities attending a regular public school or nonpublic school; travel in and around school buildings; and specialized equipment (such as special or adapted buses, lifts, and ramps), if required to provide special transportation for a child with a disability.
215022	Social Work Services Services provided by a qualified social worker.
215026	School Health Services Services provided by a qualified person other than a school nurse.
215027	School Nurse Services Services provided only by a qualified school nurse.
215030	Board Certified Behavior Analyst Services Services provided by a Board Certified Behavior Analyst (BCBA).
215099	Other Services not specifically listed above that are required for students with disabilities to benefit from special education and that are included in the student's IEP. Report this code for services that are needed for a child to access the general curriculum that do not have a specific code.

Entering Related Services in Campus

Student Information>Special Ed>Documents IEP>Related Services

Save

Save & Continue

Delete

Print

Print Editor

New Service Provided

Plan Outline ohIEP15

Education Plan

Enrollment Status

Student Demographics

Parent/Guardian Demographics

Future Planning

Special Factors

Profile

Postsecondary Transition

Transition Services

Measurable Annual Goals

Specialty Designed Instruction

Related Services

Assistive Technology

Accommodations

Modifications

Support for School Personnel

Support for Medical Needs

Transportation Services

Nonacademic and Extra.

General Factors

Least Restrictive Environment

Statewide and Districtwide Testing

Meeting Participants

Signatures

Form Status Checklist

Service Provided List

Service Provided	Time	Start Date	End Date
------------------	------	------------	----------

Related Services

*Related Services

*Service Provider

*Service Position

*Goal(s) Addressed

*Start Date:

Amount of Time

*direct

Service Description:

*Location of Services:

*End Date:

Frequency

1

sessions per

year

*Service Frequency

GQ – Student Program Record

SPECIAL EDUCATION SERVICES

Alternative Placement

Entered on the individual student
Flags Screen

Program Code	Description
211001	Alternative Placement Alternative Placement for Special Education Students who are Expelled: An educational setting where a special education student may be temporarily placed for up to 45 days and for the same amount of time as children and youth without disabilities would be subject to discipline. This setting, where the student will continue to receive instruction, is different from the student's current placement setting.
211010	Extended School Year Services Provided The student qualified for ESY services; services will be provided.
211015	Extended School Year Services <i>Not</i> Provided, Parent Refusal The student qualified for ESY services; services will <i>not</i> be provided due to parent refusal.
211020	Extended School Year Services <i>Not</i> Provided, Other than Parent Refusal The student qualified for ESY services; services will <i>not</i> be provided due to a reason other than parent refusal.

The Extended School Year Services are entered on
the individual student State Program screen

PRESCHOOL

Preschool

Program Code	Description
220205	Preschool Special Education Itinerant Services Preschool student with disabilities receives special education itinerant services from a preschool special education teacher, speech language pathologist, occupational therapist, physical therapist, or another service provider listed in their IEP.
220210	Preschool Special Education Itinerant Services Received at a Nonpublic School Preschool student with disabilities receives special education itinerant services from a preschool special education teacher, speech language pathologist, occupational therapist, physical therapist, or another service provider listed in their IEP at the nonpublic entity where the student is enrolled.
220215	Preschool Special Education Itinerant Services Received in Another Setting Preschool student with disabilities receives special education itinerant services from any provider in a setting other than a center-based setting that is not a nonpublic entity (e.g., a special school, hospital, or home).
220300	Special Education Preschool Student Paying Tuition Preschool student with a disability condition is paying tuition or fees to attend a preschool program beyond the programming required to access general education curriculum and special education services listed in the IEP. Do not report if only payment is of incidental fees (such as materials fees) that are normally charged to nondisabled students or their parents as a part of the regular education program or any fees that are waived by the IEP team.

Entering Special Education Services In Campus

Student Information>General>Flags

**Flags** ☆

Aarens, Joey  **Student #:** 104368 **Grade:** 04 **DOB:** 09/07/2015
* Medical Condition(s)

Save

Delete

New

Documents

Student Flag Detail

*Flags

* Start Date

End Date

Eligibility Start Date

Eligibility End Date

User Warning

Participation Details

Description

Location

Program Staff

DN Organization General Information Record

OH Extracts ☆

OH State Extracts

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type Organization General Information (DN) ▼

Reporting Period S - Student ▼

Group

Assessment
Calendar
College Credit Plus
District
Financial
Initial Eye Exam
Medical
Physical Education
Student

Date Range 07/01/2026 -- current

Format State Format (Fixed width) ▼

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year
☐ list by school
☐ list by year

26-27
26-27 Carter Middle
26-27 Cleveland Elementary
26-27 Harrison High
26-27 Liberty Elementary
26-27 Liberty Middle School
26-27 Mark Yanko/MY High Schoo
26-27 Mountainview Elementary
26-27 Mountainview Middle Scho
26-27 Peachtree Elementary
26-27 Peachtree Middle
KG 26-27 Cleveland Elementary
KG 26-27 Liberty Elementary
KG 26-27 Mountainview Elementa
KG 26-27 Peachtree Elementary

DN Organization General Information

Record



Attribute Group	Initial	Midyear	Final
TFRPSESCYS	X	X	X
TFRPSESCNO	X	X	X
STUNPNTSRV	X	X	X
STUNPNTELG			X
STUPSTCBTR			X
STUPSTCATR			X
EYEREQCNTA			X
EYERECCNTB			X
EYENRCCNT1			X

DN Organization General Information

Record



All options are reported at the District Level

District Group

- TFRPSESCYS and TFRPSESCNO – transfer of PS funding.

Student Group

- STUNPNTSRV – Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries eligible for special education services but not being served by the district.
- STUNPNTELG – Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries evaluated and determined ineligible for special education services.
- STUPSTCBTR – Count of preschool transition conferences held by 3rd birthday, no disability suspected, no additional evaluation.
- STUPSTCATR – Count of preschool transition conferences held after 3rd birthday, no disability suspected, no additional evaluation.

DN Organization General Information

Record



All options are reported at the District Level

Initial Eye Exam Group

- EYEREQCNTA – Number of students with an IIEP written within the stated timeframe (7/1/2026 – 6/30/2027)
- EYERECCNTB – Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services
- EYENRCCNTI – Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services

There is an EMIS Cross Check report to help with this
- IIEP & IETR this Fiscal Year

Finding the DN in IC

School & District Settings>District>District General Information (DN)

Preschool SPED Agreements

District IRN Override

Select a Value

TFRPSESCYS: Check if providing preschool special education services for resident children and the district has authorized the Department to transfer funds for preschool special education students.

☐ TFRPSESCYS

TFRPSESCNO: Check if an educational service center (ESC) is providing preschool special education services for resident children and the district has not authorized the Department to transfer funds for preschool special education students to the ESC providing those services.

☐ TFRPSESCNO

Student Group

STUNPNTELG: Count of resident and non-resident nonpublic students who are in grades K-12 within district boundaries evaluated and determined ineligible for special education services.

STUNPNTELG

Finding the DN in IC

School & District Settings>District>District General Information (DN)

Initial Eye Exam Group

EYEREQCNTA: Number of students with an IIEP written within the stated timeframe.

EYEREQCNTA

EYERECCNTB: Number of students with an IIEP written within the stated timeframe who received an eye exam within three months of beginning services.

EYERECCNTB

EYENRCNT1: Number of students with an IIEP written within the stated timeframe who received an eye exam more than three months after beginning services.

EYENRCNT1

Now that I have the information – when do I use it?

Reporting Scenarios

- Consent withdrawn at or before Evaluation Meeting
- In State or Out of State ETR/IEP Not Expired – Accepted
- In State IEP/ETR Not Expired – Rejected
- Out of State ETR/IEP Not Expired - Rejected
- In State or Out of State ETR LAPSED IEP Not Expired
- In State or Out of State ETR Not Expired IEP Expired
- In State or Out of State Both Expired/LAPSED
- IEP Consent Withdrawn by Parent
- Reenrolling student Exited Special Ed while enrolled elsewhere
- PS Student tested but didn't enroll until following FY

Consent is withdrawn at or before Evaluation Meeting

- Change the Consent Date and Parent Consent Outcome on the ETR
- Disability Condition is not reported

Evaluation Editor

***Planning Form** ☐ School Age ☐ Preschool

***Evaluation Type** ☒ Initial Evaluation ☐ Reevaluation ☐ Transfer

☐ GE Exclude: Checking this box excludes this student from aspects of State Reporting

***Date of Meeting** 11/03/2023 **Date of Last ETR** **Referral Date** 10/23/2023 **Consent Date** 11/01/2023

Transfer Date

***Parent Consent Outcome:** Consent Refused

***Non-Compliance:** **: Not Applicable

Eligibility Determination

ELIGIBILITY DETERMINATION

It is the determination of the team that:

The determining factor for the child's poor performance is not due to a lack of appropriate instruction in reading or math or the child's limited English proficiency. For the preschool-age child, the determining factor for the child's poor performance is not due to a lack of preschool pre-academics. ☐ Yes ☐ No

The child meets the state criteria for having a disability (or continuing to have a disability) based on the data provided in this document. ☐ Yes ☐ No

The child demonstrates an educational need that requires specially designed instruction ☐ Yes ☐ No

If the response is **NO** to any question, then the child is **NOT** eligible for special education.
If the response to all three questions is **YES**, then the child **IS** eligible for special education.

***Primary Disability:** **: Not Applicable

BASIS FOR ELIGIBILITY DETERMINATION: (or Continued Eligibility)

In State or Out of State ETR/IEP Not Expired/Lapsed - Accepted

District accepts prior to start of school or same day student enrolls

- TETR – Date of Last ETR is the same as the Meeting Date – this pulls the Outcome End date correctly
 - FD Disability pulls from TETR
- TIEP – Date of meeting is entered exactly as stated on IEP – which generated the end date (should match the IEP from previous district)

Start Date and Transfer date on TIEP will be the date the student starts receiving services in your district

In State or Out of State ETR/IEP Not Expired/Lapsed – Accepted (continued)

District accepts after student starts – student is served from first day enrolled

- ETR for FD reporting only – dated first day served/enrolled
 - FD disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled with a Non-Compliance ID of 10
- TETR – Date of Last ETR is the same as the Meeting Date – this pulls the Outcome End date correctly
 - FD Disability pulls from TETR
- TIEP – Date of meeting is entered exactly as stated on IEP – which generated the end date (should match the IEP from previous district)

Transfer date will be date district decides to accept transfer documents

In State IEP/ETR Not Expired/Lapsed - Rejected

- ETR for FD Reporting only – dated first day served/enrolled
 - FD Disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 10
- Write a **RETR**
 - FD Disability pulls from the RETR – if disability changes, new FD record will pull with the start date of RETR
- Write **RIEP**
 - NIEP non-compliance code 10 does not require next RIEP to have a non-compliance code reported

Out of State ETR/IEP Not Expired/Lapsed - Rejected

- ETR for FD Reporting only – dated first day served/enrolled
 - FD Disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 10
- Write a **new IETR**
 - FD Disability pulls from the IETR, if disability changes a new FD record will pull with the start date of IETR
- Write **new IIEP**

In State or Out of State ETR LAPSED IEP Not Expired

- ETR for FD reporting only – Use disability from “lapsed” ETR – dated first day student served
 - FD Disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 11
- Write **new RETR**
- Write **new RIEP**
 - When a student is newly enrolled with an expired IEP and they report NIEP with Non-compliance '11,' then the next IEP does NOT need a non-compliance reason because the district is not out of compliance.

In State or Out of State ETR Not Lapsed - IEP Expired

District accepts prior to start of school or same day student enrolls

- TETR – Date of Last ETR is the same as the Meeting Date – this pulls the Outcome End Date correctly
 - FD Disability pulls from TETR
- NIEP dated first day of school or date students starts
 - Non-Compliance ID 11
- Write a new **RIEP**
 - When a student is newly enrolled with an expired IEP and they report NIEP with Non-compliance '11,' then the next IEP does NOT need a non-compliance reason because the district is not out of compliance.

In State or Out of State ETR Not Lapsed - IEP Expired (continued)

District does not decide to accept ETR after student starts but the student is served from first day enrolled

- ETR for FD Reporting only – dated first day served/enrolled
 - FD Pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 11
- TETR – Date of Last ETR is the same as the Meeting Date – this pulls the Outcome End date correctly. Transfer Date is the date the district decides to accept the ETR from Previous District as written
 - FD Disability pulls from TETR
- Write a new **RIEP**

In State IEP/ETR Both Expired/LAPSED

- ETR for FD Reporting only – dated first day served/enrolled
- FD Disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 11
- Write new **RETR**
- Write new **RIEP**
 - When a student is newly enrolled with an expired IEP and they report NIEP with Non-compliance '11,' then the next IEP does NOT need a non-compliance reason because the district is not out of compliance.

Out of State ETR/IEP Both Expired/LAPSED

- ETR for FD Reporting only – dated first day served/enrolled
- FD Disability pulls from GE Exclude ETR
- NIEP dated first day served/enrolled – Non-Compliance ID 11
- Write new **IETR**
- Write new **IIEP**

IEP Consent Withdrawn by Parent

Create new Review IEP with the Special Ed Status as IEPR – this reports the CIEP event

***Special Ed Status**

IEPR: IEP Complete - Parental Refusal

IEDP: IEP Resulted in Due Process

IENS: IEP Complete - Not Served

IEPR: IEP Complete - Parental Refusal

N: None

Y: Receiving Services

Enter Evaluation Exit Date and Exit Reason to stop reporting the Disability on FD Record

Evaluation

Exit Date: 11/10/2023

Exit Reason: ETEX: Exiting Special Education

Preschool Transition Conference:

Updated October 31 IEP Out

If a disability is suspected in the future or the parent changes their mind, the special education identification process will need to start from the beginning

Reenrolling student who Exited Special Ed while enrolled elsewhere

Create the ETR document marked as GE EXCLUDE showing the student has No Disability (**) using

- Enter Exiting Code on Special Ed Dates tab
 - Use exiting date as the date the student reenrolls in your district

Evaluation	
Exit Date	Exit Reason
08/24/2023 	ETEX: Exiting Special Education 

The Exit date needs to be 7/1/2026, or if the student enrolled later than that, the student re-enrollment date in your district.

PS Student was tested in prior year but did not enroll until following FY

- If a PS student had an evaluation and IEP completed in Early 2026 and The student was not reported to ODE (state excluded enrollment record), then the Special Ed events were not reported either.
 - Indications in IC of this – 25-26 enrollment record is Red (Verify if it was/was not reported in ODDEX)

Enrollment Editor					
Grade	Type	Calendar	Start Date	End Date	
KG	P	26-27 Cleveland Elementary	07/01/2026		
Start Status: 4 Enroll 1st time in OH pub/comm school bc of age					
End Status:					
PS	P	25-26 Cleveland Elementary	05/15/2026		
Start Status: 4 Enroll 1st time in OH pub/comm school bc of age					
End Status:					

PS Student was tested in prior year but did not enroll until following FY

- To report the FY26 Special Ed Events in FY27 (for this instance only)
 - Change the FY27 Enrollment record to show Local Start Status 4 and District Entry Date as 7/1/2026

*Local Start Status

4: Enroll 1st time in OH pub/comm school bc of age

District Entry Date

07/01/2026



Parent Waives Reevaluation

In Ohio, a special education reevaluation can be waived if both the parent and the school district agree in writing that it is not necessary (OP-4)

To report a waived ETR, complete the RETR as if an Evaluation Meeting had been completed and duplicate the information from the last ETR.

Student Collections

Level 1

- Fatal Level 1 error for special ed event only, stops Special Education Weighted Funding. General student funding will continue.

Level 2

- FTE Detail
- FTE Adjustment
- Federal Child Count Detail
- Federal Child Count Statement of Assurance

Cross Check

Special Ed Checks

- Disability w/no IEP
- ETR Due Within 90 Days
- ETR Length not 3 Years
- Exiting Spec Ed with FD Disability
- \$ Expired ETRs
- Extended School Year Service – No Program Code
- \$ FD Disability and ETR Disab Mismatch
- FD Shows Disability after CIEP Event
- IEP Date Range
- IIEP Due Within 90 Days
- \$ IEP w/no Disability
- IETR – 60 Days of Consent
- IETR w/No Referral or Consent
- IIEP & IETR this Fiscal Year
- NIEP Before IETR

Cross Check

Special Ed Checks

- NIEP date <1st day of school
- Next IEP w/no Non Compliance
- No IETR Reported after Consent
- No Transition Plan
- Over 10 w/no SEMD
- Part C to B, IIEP after 3rd BD
- RISP/IISP Expired or Due within 90 days
- SE Related Prog Code with no Disability

Additional Resources

- ODDEX
 - Verify what has actually been reported to EMIS
 - Looking at data in the SIS is not a valid way to check data that has been reported to DEW
 - See what a prior district has reported
 - Student may have exited, have newer documents than are presented to you at enrollment, had a change in placement
 - See what a Resident District/Educating District is reporting
 - Both an Educating District and a Resident District in many cases should report Special Education Records (but they should match)

Looking at the FTE Adjustment Report

FTE Adjustment report is found in the Data Collector - Student Collection – level 2 Reports

Result Code FT0005 – Disability – no IEP

- Look for the Adjustment Start and End Date – is this a newly identified student and the adjustment is from the time the ETR is complete and the time the services start with the IEP? This is valid and nothing to be done
- Is the adjustment end date your last day of school? Has the IEP that was being reported expired and a new IEP needs to be added?
- Is there a fatal error on the GE record for the student? Fixing that fatal GE error should fix the FTE Adjustment

Office of Exceptional Children Reminders

If a student was identified as a student with a disability and was receiving services in a previous district, the new district is required to provide comparable IEP services until it determines to either adopt the transfer ETR/IEP or completes its own evaluation and develops an IEP.

Districts cannot decline to serve students with a valid ETR and IEP

The district still has the obligation to support the student with a disability regardless of the previous school's noncompliance of the ETR/IEP unless the parent revoked consent for special education services.

Federal Child Count

All students between the ages of 3 and 21 with a disability condition as of October 31 will appear on the Federal Child Count Detail Report and the Federal Child Count Statement of Assurances Report.

EMIS Alliance Training – Troubleshooting the Federal Child Count – Zoom Sessions – not SIS specific

November 11	9:00 – 11:00
November 16	1:00 – 3:00

Special Education Weighted Funding Categories

Category	Description	FY26-FY27 Weight
1	Speech and Language Impairments	0.2435
2	Intellectual Disabilities	0.6179
	Specific Learning Disabilities	
	Other Health Impaired (minor)	
	Developmental Delay (preschool only)	
3	Deafness (Hearing Impairment)	1.4845
	Emotional Disturbance (SBH)	
4	Visual Impairments	1.9812
	Other Health Impaired (major)	
5	Multiple Disabilities (other than deaf-blind)	2.683
	Orthopedic Impairments	
6	Deaf-Blindness	3.9554
	Autism	
	Traumatic Brain Injury (TBI)	

Four horizontal bars of varying lengths and colors (dark orange, orange, light orange, and grey) stacked vertically.

Questions?

emishelp@metasolutions.net

[META EMIS TEAM Training Survey](#)
[– Fill out form](#)