

EMIS FY27 Final Calendar Collection in Infinite Campus

OH State Reporting > OH Extracts

1. **Select current school year:** 2026-2027 and All Schools
2. **Select 'active year' and select all calendars** for your district (*to the right*) **EXCEPT ELECTRONIC BUILDING**
3. **Select and set extract options based on extract type**
 - **DN (Organization General Information)**
 - **DL (Grade Schedule)**
4. **Set universal extract options**

(the following options will be set for DN record types)

 - **Reporting period:** C – Calendar
 - **Group:** Calendar
 - **Date Range:** (*suggested date range*) 07/01/2026 - 06/30/2027
 - **Format:** State Format (*fixed width*) *defaults to this*

(the following options will be set for DL record types)

 - **Reporting period:** C – Calendar
 - **Report Unrostered Grades – Typically do not need to check box**
 - **Format:** State Format (*fixed width*) *defaults to this*
5. **Generate Extract**
6. **Save File**
7. Directly **Upload into Data Collector** then collect, prepare, review for accuracy, certify and submit.

OH Extracts ☆

This tool will extract data to complete several formats of the OH State-defined reporting formats. Choose the State Format to get the file in the state defined fixed width file format, otherwise choose one of the testing/debugging formats.

Selection Type ☒ Single Extract ☐ Multiple Extracts

Extract Options

Extract Type

Reporting Period

Group

Assessment
Calendar
College Credit Plus
District
Financial
Initial Eye Exam
Medical
Physical Education
Student

Date Range --

Format

Select Calendars

Which calendar(s) would you like to include in the report?

- ☒ active year
☐ list by school
☐ list by year

26-27
26-27 Carter Middle
26-27 Cleveland Elementary
26-27 Harrison High
26-27 Liberty Elementary
26-27 Liberty Middle School
26-27 Mark Yanko/MY High School
26-27 Mountainview Elementary
26-27 Mountainview Middle School
26-27 Peachtree Elementary
26-27 Peachtree Middle
KG 26-27 Cleveland Elementary
KG 26-27 Liberty Elementary
KG 26-27 Mountainview Elementary
KG 26-27 Peachtree Elementary

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